

**Personal Leave Program (PLP) 2025
Accrual Charts
Bargaining Units 1, 3*, 4, 9, 11, 14, 15, 17, 20, 21, and Related Excluded Employees**

Part-time Employee Accrual Chart

Part-time employees PLP 2025 credits shall be subject to the same conditions as full-time employees, on a prorated basis. The proration shall be determined based on the employee's time base consistent with the chart below.

Time Base	PLP 2025 Credit (prorated based on 5 hours)
1/10	0.50
1/8	0.63
1/5	1.00
1/4	1.25
3/10	1.50
3/8	1.88
2/5	2.00
1/2	2.50
3/5	3.00
5/8	3.13
7/10	3.50
3/4	3.75
4/5	4.00
7/8	4.38
9/10	4.50

Intermittent Employee Accrual Chart

Intermittent employees PLP 2025 credits shall be prorated based on the number of hours worked in the monthly pay period consistent with the chart below.

Hours Worked During Pay Period	PLP 2025 Credit (prorated based on 5 hours)
0 – 10.9	0.50
11 – 30.9	0.63
31 – 50.9	1.25
51 – 70.9	1.88
71 – 90.9	2.50
91 – 110.9	3.13
111 – 130.9	3.75
131 – 150.9	4.38
151 or over	5.00

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Permanent Intermittent and Special School Employees

Permanent Intermittent and Special School employees who are subject to the State Special Schools 10-month compensation agreement shall accrue PLP 2025 leave credits consistent with the chart below.

Hours Worked During Pay Period	PLP 2025 Credit (prorated based on 5 hours)
0 – 10.9	0.50
11 – 30.9	0.63
31 – 50.9	1.25
51 – 70.9	1.88
71 – 90.9	2.50
91 – 110.9	3.13
111 – 130.9	3.75
131 – 150.9	4.38
151 or over	5.00

* Bargaining Unit 3 employees working an Academic Calendar Schedule are addressed in a separate attachment titled “Bargaining Unit 3 – Academic Calendar Schedules” in the Resources section of Policy 2113.