

State of California

M E M O R A N D U M

TO: PERSONNEL MANAGEMENT LIAISONS **DATE:** September 8, 2004
REFERENCE CODE: 2004-047

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Employee Relations Officers

FROM: Department of Personnel Administration
Labor Relations Division

SUBJECT: First Quarterly Labor Relations Half-Day Training Session

CONTACT: Julie Chapman, Assistant Chief of Labor Relations
(916) 324-0476, CALNET 445-0476
FAX: (916) 322-0765
Email: JulieChapman@dpa.ca.gov

The Department of Personnel Administration (DPA), in conjunction with the Labor Relations Forum, is sponsoring another Quarterly Labor Relations Half-Day Training Session on September 30, 2004, from 8:30 a.m. - 12:00 p.m. The training will be held at the Department of General Services, Ziggurat Bldg., located at 707 3rd Street, West Sacramento, in the main auditorium. This training is free to all State Labor Relations Officers, Employee Relations Officers, and labor relations professional staff. Participation for this training is limited to 200, so please send the name, job title, email address, and phone number of staff attending to: Joanne Dean at Joanne.Dean@ftb.ca.gov to allow for enrollment monitoring. Because we do not plan to require formal reservations, plan to arrive early. Late arrivals may not be admitted due to the seating capacity.

The training topic is "Union Representation: Operational Needs v. Union Rights" and will include an overview of the Dills Act, contract language, union leave process, bargaining process, and available resources to help with day-to-day decisions and general activities. The panel members are Phoebe Baker, EDD, Lolis Padilla, Caltrans, Jerry Radeleff, DPA, Dave Gilb, DPA, and Jeannette Williams Gipson, FTB.

We believe this will be a valuable session for all State Labor Relations staff to attend.

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Please direct any questions you may have to Joanne Dean, Franchise Tax Board, Employee Relations Office, at (916) 845-3602 or Julie Chapman, Assistant Chief, DPA Labor Relations Division, at (916) 324-0476.

Dave Gilb
Chief of Labor Relations