

*State of California*

**M E M O R A N D U M**

**TO:** PERSONNEL MANAGEMENT LIAISONS      **DATE:** October 15, 2003  
**REFERENCE CODE:** 2003-044

**THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:**

Employee Relations Officers  
Personnel Officers

**FROM:** Department of Personnel Administration  
Labor Relations Division

**SUBJECT:** Collective Bargaining Agreement Training for Trainers

**CONTACT:** Julie Chapman, Labor Relations Officer  
(916) 324-9420  
FAX: (916) 322-0765  
Email: JulieChapman@dpa.ca.gov

The Department of Personnel Administration and the departmental representatives who negotiated the following labor agreements will be conducting training-for-trainers on changes made in the 2003 agreements.

The training sessions have been scheduled for October 31 and November 3, 2003. Because of the large number of departments having employees in the units covered by the master table, two training sessions have been scheduled on October 31, 2003. The same information will be shared at these sessions and it is not necessary to attend both sessions.

**Date: October 31, 2003**

Location: State Training Center  
1515 S Street  
Sacramento, CA 95814  
Kern/Colorado Room

**MASTER TABLE PROVISIONS**

Times: 8:00 a.m. to 10:00 a.m.  
1:00 p.m. to 3:00 p.m.

**BARGAINING UNITS 1, 4 AND 11**

Time: 10:15 to 12:00 p.m.

**BARGAINING UNITS 14, 15, AND 20**

Time: 3:15 p.m. to 5:00

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**Date: November 3, 2003**

Location: State Training Center  
1515 S Street  
Sacramento, CA 95814  
McCloud Room

**BARGAINING UNIT 9**

Time: 9:00 to 9:45 a.m.

**BARGAINING UNIT 10**

Time: 10:00 to 10:45 a.m.

**BARGAINING UNIT 21**

Time: 11:00 to 11:45 a.m.

**BARGAINING UNIT 16**

Time: 1:15 to 2:00 p.m.

**Bargaining Unit 17**

Time: 2:15 to 3:00 p.m.

**BARGAINING UNIT 19**

Time: 3:15 to 4:00 p.m.

Sincerely,

Michael T. Navarro  
Chief of Labor Relations