## MEMORANDUM

DATE: August 15, 2000

TO: PERSONNEL MANAGEMENT LIAISONS

REFERENCE CODE: 2000-054

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Accounting Officers
Personnel Officers
Employee Relations Officers
Travel and Relocations Liaisons

FROM: Department of Personnel Administration

Policy and Operations Division

SUBJECT: Extension of Maximum Lodging Rate

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The current contracts for represented employees include a provision to reimburse actual lodging up to \$110 per night, through June 30, 2000, for the following areas:

Alameda County, Santa Clara County, San Francisco County, San Mateo County, and the Central and Western Los Angeles Areas that fall within the boundaries of Sunset Boulevard on the North, the Pacific Ocean on the West, Imperial Blvd./Freeway 105 on the South and Freeways 110, 10, and 101 on the East.

The Department of Personnel Administration has extended the \$110 maximum lodging rates as noted above to the expiration dates of the current contracts.

Bob Painter

Policy Manager

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