

State of California

M E M O R A N D U M

TO: PERSONNEL MANAGEMENT LIAISONS **DATE:** December 15, 1997
REFERENCE CODE: 97-044

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Budget Officers
Personnel Officers
Personnel Transactions Supervisors

FROM: Department of Personnel Administration
Classification and Compensation Division

SUBJECT: Hiring Freeze

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This is to notify departments that the Governor has signed Executive Order W-166-97 (attached), which discontinues the hiring freeze and the need to obtain exceptions to make hires.

While the hiring freeze is discontinued, the Executive Order directs departments to only fill those positions that are critical to their mission, and departments should continue to closely monitor their budget expenditures and reduce staff as opportunities are available.

If you have any questions regarding the attached Executive Order, you may contact your Budget Analyst at the Department of Finance or your Classification Analyst at the Department of Personnel Administration.



Mike Vargas
Program Manager

Attachment

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA



EXECUTIVE ORDER W-166-97

WHEREAS, Executive Order W-134-96, issued on July 2, 1996, prohibited the hiring of new State employees; and

WHEREAS, in response to the State's fiscal status:

NOW, THEREFORE, I, PETE WILSON, Governor of the State of California, by virtue of the power and authority vested in me by the Constitution and statutes of the State of California, do hereby issue this order to become effective immediately:

1. The hiring freeze and the need for obtaining exceptions to make hires are now discontinued.
2. All appointing authorities shall, however, continue to only fill those positions that are critical to their mission and should continue to closely monitor their budget expenditures and reduce staffing as opportunities are available.
3. Departments may establish their own hiring freeze as determined appropriate.

IN WITNESS WHEREOF I have
hereunto set my hand and caused the
Great Seal of the State of California to
be affixed this 5th day of December
1997.

Pete Wilson
Governor of California

ATTEST:

Bill Jones
Secretary of State

