

State of California

MEMORANDUM

DATE: June 17, 1997

TO: PERSONNEL MANAGEMENT LIAISONS REFERENCE CODE: 97-023

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Personnel Officers
Employee Relations Officers

FROM: Department of Personnel Administration
Labor Relations Division

SUBJECT: Physical Fitness Incentive Pay Testing Services
Bargaining Unit 7 Employees

CONTACT: Patti Halterman
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The Master Service Agreement with Cooperative Personnel Services (CPS) for Bargaining Unit 7 Physical Fitness Incentive Pay Testing Services is effective from July 1, 1997, through June 30, 1998. The contract number is S9731002. Each agency employing Bargaining Unit 7 employees eligible for Physical Fitness Incentive Pay should immediately develop a contract with CPS in order to ensure that their employees are tested on a timely basis.

Copies of the Department of Personnel Administration's (DPA) Standard Agreement are available at DPA's reception counter.

Signed contracts should be forwarded directly to CPS at:

Cooperative Personnel Services
191 Lathrop Way
Sacramento, CA 95815

Attention: Sherry Young

If you have any questions, please contact Patti Halterman at the number referenced above.



Michael T. Navarro
Labor Relations Officer

