

State of California

MEMORANDUM

TO: PERSONNEL MANAGEMENT LIAISONS      DATE: June 13, 1997  
REFERENCE CODE: 97-022

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Personnel Officers  
Employee Relations Officers

FROM: Department of Personnel Administration  
Office of the Director

SUBJECT: Official State Holidays for the 1997-98 Fiscal Year - Excluded  
Employees Only

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This is to advise you of the State holidays to be observed by excluded employees during the 1997-98 Fiscal Year. Employees shall be entitled to the following holidays:


Friday, July 4, 1997	Independence Day
Monday, September 1, 1997	Labor Day
Monday, October 13, 1997	Columbus Day
Tuesday, November 11, 1997	Veterans Day
Thursday, November 27, 1997	Thanksgiving Day
Friday, November 28, 1997	Day after Thanksgiving
Thursday, December 25, 1997	Christmas Day
Thursday, January 1, 1998	New Year's Day
Monday, January 19, 1998	Martin Luther King Jr. Day
Thursday, February 12, 1998	Lincoln's Birthday
Monday, February 16, 1998	Washington's Birthday
Monday, May 25, 1998	Memorial Day

In addition to these holidays, there is one personal holiday per fiscal year for excluded employees. To be eligible for a personal holiday, an employee must be: (a) appointed to a class which requires a probationary period; (b) appointed to an exempt, nonseasonal position for more than six months; or (c) appointed to a Career Executive Assignment for more than six months. Once an eligible employee completes six months of their initial probationary period or six months of service, they are credited with a personal holiday for the current fiscal year. The personal holiday for all other eligible employees will be credited on the first day of July for each fiscal year.

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Holiday provisions for represented employees covered by collective bargaining agreements are authorized in the appropriate Memorandum of Understanding.

If your personnel office staff require additional information regarding State employee holidays, please have them contact the Personnel Management Technician assigned to your department by calling (916) 324-0439, Calnet 454-0439 and they will be directed accordingly.



David J. Tirapelle  
Director