

MEMORANDUM

PERSONNEL MANAGEMENT LIAISONS

DATE: November 28, 1996  
REFERENCE CODE: 96-058

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Personnel Officers  
Employee Relations Officers

FROM: Department of Personnel Administration  
Labor Relations Division

SUBJECT: Bargaining Unit 12

CONTACT: Michael T. Navarro, Labor Relations Officer  
(916) 324-0505, CALNET 454-9377  
Office Vision: DPA(MTNAVARR)  
Internet: MTNAVARR@SMTP.DPA.CA.GOV  
Fax: (916) 324-0765

In June of 1994, the Department of Personnel Administration (DPA) issued Personnel Management Liaison Memo(PML)94-36 (see enclosed) wherein I informed State agencies that correspondence with policy implications affecting the International Union of Operating Engineers (IUOE) should be forwarded to Walt Norris at the union's San Francisco office.

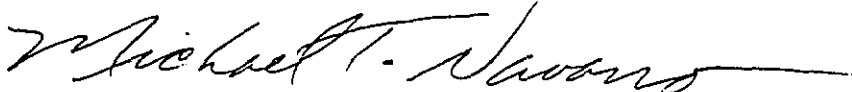
Due to a recent restructuring within IUOE, effective immediately, the State has been asked to forward all correspondence affecting bargaining unit 12 to the following address:

Mr. Ron Glick, Director  
State of California Unit 12, Division Central Office  
International Union of Operating Engineers  
Locals 3, 12, 39, and 501, AFL-CIO  
1010 11th Street, Suite 208  
Sacramento, CA 95814

Phone (916) 553-4949 Fax (916) 553-4959

Please note that this change affects bargaining unit 12 only.  
Correspondence with major policy implications affecting bargaining unit 13 should continue to be sent to Mr. Walt Norris at the San Francisco address. As in the past, routine communications such as grievance responses should continue to be forwarded to the assigned business agent handling the case.

Should you have questions concerning any of the above, please do not hesitate to contact me on 324-0505.



Michael T. Navarro  
Labor Relations Officer

Attachment



State of California

MEMORANDUM

To: PERSONNEL MANAGEMENT LIAISONS Date: June 9, 1994  
Reference Code: 94-36

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Labor Relations Officers  
Personnel Officers

From: Department of Personnel Administration  
Labor Relations Division  
1515 "S" Street, North Building, 4th Floor  
Sacramento, CA 95814

Subject: Bargaining Units 12 and 13

In an effort to be more responsive to communications from the Department of Personnel Administration (DPA), the Intern Engineers (IUOE) has requested that correspondence with sent to their offices in San Francisco. While the more routine grievance responses should continue to be forwarded to the handling the case, issues with a potential impact on representation referred to the San Francisco Office.

The types of notices that should be forwarded to the San Francisco Office but are not limited to:

- \* Notice of policy change and offers to meet and confer Agreement clause;
- \* Notice of layoff to the union as prescribed in the Memorandum of Understanding;
- \* Notice of meetings inviting union participation to discuss processing changes affecting issues such as health insurance, leave accounting or any other change potentially impacting a bargaining unit; and,
- \* Notice of classification changes as required by the Memorandum of Understanding.



PML 94-36  
June 9, 1994  
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Issues falling within the above parameters should be referred to:

Unit 12

International Union of Operating Engineers  
Craft Maintenance Division  
State of California Locals 3, 12, 39 and 501  
Attn: Walt Norris  
337 Valencia Street  
San Francisco, CA 94103

or

Unit 13

International Union of Operating Engineers  
Stationary Engineers Division  
State of California Locals 39 and 501  
Attn: Walt Norris  
337 Valencia Street  
San Francisco, CA 94103

Should you have questions concerning any of the above, please call me at  
(916) 324-0505, CALNET 454-0505.



Michael T. Navarro  
Labor Relations Officer



MEMORANDUM

PERSONNEL MANAGEMENT LIAISONS

DATE: November 25, 1996  
REFERENCE CODE: 96-059

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Personnel Officers  
Employee Relations Officers

FROM: Department of Personnel Administration  
Labor Relations Division

SUBJECT: Bargaining Unit 12

CONTACT: Michael T. Navarro, Labor Relations Officer  
(916) 324-0505, CALNET 454-9377  
Office Vision: DPA(MTNAVARR)  
Internet: MTNAVARR@SMTP.DPA.CA.GOV  
Fax: (916) 324-0765

In June of 1994, the Department of Personnel Administration (DPA) issued Personnel Management Liaison Memo (PML) 94-36 (see enclosed) wherein I informed State agencies that correspondence with policy implications affecting the International Union of Operating Engineers (IUOE) should be forwarded to Walt Norris at the union's San Francisco office.

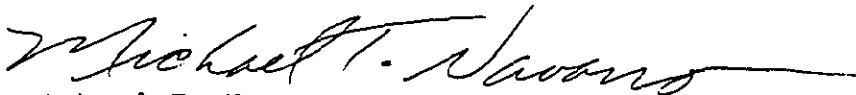
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1010 11th Street, Suite 208  
Sacramento, CA 95814

Phone (916) 553-4949 Fax (916) 553-4959

Please note that this change affects bargaining unit 12 only.  
Correspondence with major policy implications affecting bargaining unit 13 should continue to be sent to Mr. Walt Norris at the San Francisco address. As in the past, routine communications such as grievance responses should continue to be forwarded to the assigned business agent handling the case.

Should you have questions concerning any of the above, please do not hesitate to contact me on 324-0505.



Michael T. Navarro  
Labor Relations Officer

Attachment

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State of California

MEMORANDUM

To: PERSONNEL MANAGEMENT LIAISONS Date: June 9, 1994  
Reference Code: 94-36

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Labor Relations Officers  
Personnel Officers

From: Department of Personnel Administration  
Labor Relations Division  
1515 "S" Street, North Building, 4th Floor  
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