

MEMORANDUM

TO: PERSONNEL MANAGEMENT LIAISONS      DATE: April 21, 1995  
REFERENCE CODE: 95-022

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Personnel Officers  
Employee Relations Officers

FROM: Department of Personnel Administration  
Office of the Director

SUBJECT: Official State Holidays for the 1995-96 Fiscal Year - Excluded  
Employees Only

CONTACT: Clarice Baker  
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This is to advise you of the State holidays to be observed by excluded employees during the 1995-96 Fiscal Year. Employees shall be entitled to the following holidays:

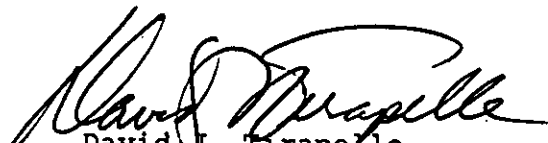
Tuesday, July 4, 1995	Independence Day
Monday, September 4, 1995	Labor Day
Monday, October 9, 1995	Columbus Day
Friday, November 10, 1995	Veterans Holiday
Thursday, November 23, 1995	Thanksgiving Day
Friday, November 24, 1995	Day after Thanksgiving
Monday, December 25, 1995	Christmas Day
Monday, January 1, 1996	New Year's Day
Monday, January 15, 1996	Martin Luther King Jr. Day
Monday, February 12, 1996	Lincoln's Birthday Holiday
Monday, February 19, 1996	Washington's Birthday
Monday, May 27, 1996	Memorial Day

In addition to these holidays, there is one personal holiday per fiscal year for excluded employees. To be eligible for a personal holiday, an employee must be appointed to a class which requires a probationary period. Once an eligible employee completes six months of their initial probationary period, they are credited with a personal holiday for the current fiscal year. The personal holiday for all other eligible employees will be credited on the first day of July for each fiscal year.

Holiday provisions for represented employees covered by collective bargaining agreements are authorized in the appropriate Memorandum of Understanding.

PML 95-022  
April 21, 1995  
Page 2

If your personnel office staff require additional information regarding State employee holidays, please contact Clarice Baker on (916) 324-0439, CALNET 454-0439. Individual employee questions should be directed to the department's personnel office.



David J. Tirapezle  
Director