

State of California

MEMORANDUM

TO: PERSONNEL MANAGEMENT LIAISONS

Date: June 8, 1994
Reference Code: 94-35

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Holders of the Department of Personnel
 Administration Law Booklet

From: Department of Personnel Administration

Subject: Law Booklet

The Department of Personnel Administration (DPA) Law Booklet containing statute changes through January 1, 1994 is now available for purchase. To order this booklet, departments need to prepare a Standard Form 116, Supply Requisition, using the following:

- Title: Department of Personnel Administration Law Booklet
- Code: 7540-980-1001-0
- Unit: Each
- Cost: \$14.60
- Send To: Procurement Division
Documents and Publications
4675 Watt Avenue
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Phone: (916) 574-2200 or CALNET 481-2200

The DPA Rules, and ongoing updates are also available for purchase from Barclay's Law Publishers. To order this booklet, departments need to prepare the appropriate purchase order, using the following:



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This information should be forwarded to persons responsible for ordering the law and rule booklets. Questions regarding the DPA Law Booklet can be addressed to Julie Lowe at (916) 324-9351 or ATSS 454-9351.

A handwritten signature in cursive script, appearing to read "Peter J. Strom".

Peter J. Strom, Assistant Chief
Policy Development Office