

State of California
MEMORANDUM

FRONT DESK 44

TO: PERSONNEL MANAGEMENT LIAISONS

DATE: April 27, 1994

Reference Code: 94-26

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Department Accounting, Personnel and Health and Safety Officers
Merit Award and EAP Program Coordinators

FROM: Department of Personnel Administration

SUBJECT: ADMINISTRATIVE FEES

This Memorandum replaces the PML on the same subject dated March 25, 1994 and erroneously numbered 94-12.

Changes have been made to the fee structures for the following programs administered by DPA.

Workers' Compensation and Safety Program (WCSP)

The WCSP program became fully reimbursable as of 7-1-93. Prior to April 1, 1994, fees were allocated to departments on a "pro-rata" basis. Effective 4-1-94, fees will be calculated on a percentage of workers' compensation costs. WCSP fees will be assessed once each fiscal year beginning with FY 1993-94.

Merit Award Program

The Merit Award Program is fully reimbursable and fees will be assessed once each year. Departments will be charged \$1.80 annually for each permanent employee. Fees for FY 1993-94 were assessed in April, 1994.

Part-Time, Seasonal/Temporary Retirement Program (PST)

Effective April 1, 1994, the fee has been reduced from \$4.75 to \$4.25 per deduction.

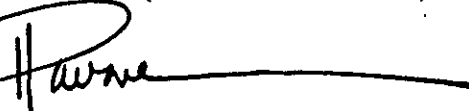
FlexElect (Premium-Only-Plan) (POP)

Fees will be reduced from \$4.20 to \$2.40 per year.

State Employee Assistance Program (EAP)

Fees will be increased by \$.60 (from \$1.20 to \$1.80 per covered employee). Agencies with Peace Officer/Firefighter employees (BU 5,6,7,8) will have a premium decrease in FY 94-95. Agencies with miscellaneous employees will have a slight increase in premiums for FY 94-95 which would return them to the premium costs of FY 92-93.

Department staff may direct questions to the Benefits and Training Division at (916) 322-0300 (CALNET 492-0300).



Patricia Pavone, Chief
Benefits and Training Division