

M E M O R A N D U M

STATE OF CALIFORNIA

Department of Personnel Administration


DATE: August 1, 1992

Reference No.: 92-87

TO: PERSONNEL MANAGEMENT LIAISONS

Please Deliver to the Following:

LABOR RELATIONS OFFICERS
PERSONNEL OFFICERS
PERSONNEL TRANSACTION STAFF
ACCOUNTING OFFICERS
ACCOUNTING STAFF

FROM: Rick McWilliam 
Chief of Labor Relations
Department of Personnel Administration

SUBJECT: NONINDUSTRIAL DISABILITY INSURANCE

This memo sets forth guidelines for Nonindustrial Disability Insurance benefits authorized during the period from January 31, 1992, through April 24, 1992, for affected bargaining units. In this time frame, some NDI benefits were authorized based on contract provisions, then Government Code, and, subsequently, back to contract provisions.

1. The NDI Claims Office will send corrected authorization forms on all claims affected by a change in waiting period from ten (10) days to seven (7) days. Depending on individual bargaining units, this may create an overpayment of benefits. Some of these overpayments can be offset in full or part by an adjustment in weekly rate from \$125 to \$135. If no further benefits are due the employee, an accounts receivable will be established by the Controller's Office and the overpayment will be collected from the employee's future payroll warrant.
2. Once NDI benefits reverted to the Government Code, employees were required to use all available sick leave credits prior to receipt of NDI. If an employee used sick leave credits during this period, there is now an option to reestablish the credits. For those electing to do so, the Controller's Office will establish an overpayment accounts receivable for the sick leave paid, and NDI will be authorized for those days.

Contact of affected employees for this option should be done by the responsible Payroll Services Specialists in each Department. A deadline of September 18, 1992, is set for receipt by the NDI Claims Office or any corrected DE 674s.

If you should have any questions regarding this memo, please contact Tanya Morales, NDI Supervisor, at (916) 445-0546