

State of California

MEMORANDUM

Date: May 3, 1991
Reference Code: 91-23

To: PERSONNEL MANAGEMENT LIAISONS

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Personnel Officers
Employee Relations Officers

From: Department of Personnel Administration
Office of the Director

Subject: Official State Holidays for the 1991-92 Fiscal Year

This is to advise you of the State holidays to be observed by nonrepresented employees during the 1991-92 Fiscal Year. Employees shall be entitled to the following holidays:

Thursday, July 4, 1991	Independence Day
Monday, September 2, 1991	Labor Day
Monday, October 14, 1991	Columbus Day
Monday, November 11, 1991	Veterans Day
Thursday, November 28, 1991	Thanksgiving Day
Friday, November 29, 1991	Day after Thanksgiving
Wednesday, December 25, 1991	Christmas Day
Wednesday, January 1, 1992	New Year's Day
Monday, January 20, 1992	Martin Luther King Jr. Day
Wednesday, February 12, 1992	Lincoln's Birthday
Monday, February 17, 1992	Washington's Birthday
Monday, May 25, 1992	Memorial Day

In addition to these holidays, there is one personal holiday per fiscal year for nonrepresented employees. To be eligible for a personal holiday an employee must be appointed to a class which requires a probationary period. Once an eligible employee completes six months of their initial probationary period, they are credited with a personal holiday for the current fiscal year. The personal holiday for all other eligible employees will be credited on the first day of July for each fiscal year.

Holiday provisions for employees covered by bargaining agreements may be found in the appropriate Memoranda of Understanding for each bargaining unit.

If you require additional information regarding State employee holidays, please feel free to call upon Jerri L. Martin of my staff at (916) 324-0439, ATSS 454-0439.



David J. Tirapelle
Director