State of California

M E M O R A N D U M

To: PERSONNEL MANAGEMENT LIAISONS

REFERENCE CODE: MM 89-15
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THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

ACCOUNTING OFFICERS
EMPLOYEE RELATIONS OFFICERS
HOLDERS OF THE SUPERVISOR'S TRAVEL GUIDE

Subject: Per Diem Allowances For the European Continent and England
(Replaces Management Memo 88-23)

This management memorandum regarding out-of-country per diem should be distributed to Accounting Officers.

The Department of Personnel Administration has increased the per diem allowances (meals and incidentals) to $85.00 per day for all locations in England and the European Continent. The State will also reimburse actual lodging costs, supported by receipts, in these locations.

Breakfast	$13.50
Lunch	27.50
Dinner	39.00
Incidentals	5.00
Total	$85.00

If you need any additional information regarding out-of-country per diem costs, please call Diane Hachey at (916) 324-9377, ATSS 454-9377.

Anita Leach

Anita G. Leach, Chief
Benefits Division

AGL: rd

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