

State of California

MEMORANDUM

To: Agency Secretaries  
Department Directors

Date: January 30, 1989  
Reference Code: 88-121

Subject: State Employee Sick  
Leave Usage

From: Department of Personnel Administration  
Office of the Director

Attached you will find the "Sick Leave with Pay in California State Agencies" report prepared by the Department of Personnel Administration. The report compares the number of sick leave days used by State employees by department.

The amount of sick leave used by State employees during Fiscal Year 1987-88 was 8.5 days per employee, which is the same number of days used in Fiscal Year 1986-87.

I appreciate your continued efforts and support in the reduction of sick leave usage.



David J. Tirapelle  
Director

cc: Personnel Management Liaisons

Attachment



# STATE OF CALIFORNIA PERSONNEL STATISTICS

COMPILED AND RELEASED BY — DEPARTMENT OF PERSONNEL ADMINISTRATION

## TABLE 63

### SEMIANNUAL REPORT

# SICK LEAVE WITH PAY IN CALIFORNIA STATE AGENCIES

JULY 1987 - JUNE 1988  
COMPARED WITH PRECEDING YEAR

### SUMMARY

	F.Y. 1986-87	F.Y. 1987-88
Average number of employees included in the report*	131,633	135,285
Average number of days of sick leave per employee**	8.5	8.5

The sick leave data are compiled from DPA 041 form received from State departments.

\*Based upon departments with 50 or more full-time civil service employees.

Departments not reporting sick leave usage are deleted from the employee count.

\*\*Employees entitled to sick leave privileges are those employed by the State for one month or longer.

AGENCY TITLE	AVERAGE NO. EMPL FY 87-88	PRIOR YR'S USE FY 86-87	DAYS USED PER EMPL FY 87-88	CHANGE + or -
AGING	127	7.6	10.3	2.7
AGRICULTURAL LABOR REL BD	94	10.6	8.7	-1.9
AIR RESOURCES BOARD	554	7.9	7.7	-0.2
ALCOHOL AND DRUG PROGRAMS	151	8.9	9.6	0.7
ALCOHOL BEVERAGE CONTROL	356	9.9	9.0	-0.9
BD OF GOVERNORS-CA COMM COLLEGE	131	8.7	10.0	1.3
BD OF PRISON TERMS	107	8.2	7.3	-0.9
BOARD OF CONTROL	115	8.6	11.1	2.5
BOATING AND WATERWAYS	48	7.0	6.5	-0.5
CA COASTAL COMMISSION	98	8.8	8.9	0.1
CA CONSERVATION CORPS	384	7.1	6.6	-0.5
CA HIGHWAY PATROL	7695	7.7	8.1	0.4
CA HOUSING FINANCE AGENCY	108	9.3	10.9	1.6
COMM ON TEACHER CREDENTIALING	78	9.8	8.7	-1.1
COMMERCE	75	6.2	5.9	-0.3
CONSERVATION	347	9.2	8.0	-1.2
CONSUMER AFFAIRS	1393	8.2	9.0	0.8
CONTROLLER	1227	9.0	9.4	0.4
CORPORATIONS	334	9.1	9.1	0.0
CORRECTIONS	20900	8.0	7.9	-0.1
DEVELOPMENTAL SERVICES	10227	8.1	9.0	0.9
EDUCATION	1879	8.3	9.2	0.9
EMPLOYMENT DEVELOPMENT *	9685	8.6	9.7	1.1
EQUALIZATION	2772	8.9	9.5	0.6
FAIR EMPLOYMENT AND HOUSING	228	11.5	10.5	-1.0
FAIR POLITICAL PRACTICES COMMISSION	51	10.1	9.2	-0.9
FINANCE	353	7.7	6.6	-1.1
FIRE MARSHAL	145	7.8	6.6	-1.2
FISH AND GAME	1265	5.2	4.9	-0.3
FOOD AND AGRICULTURE	1856	6.3	6.1	-0.2
FORESTRY	2431	6.3	7.1	0.8
FRANCHISE TAX BOARD	2553	8.5	8.9	0.4
GENERAL SERVICES	3982	9.4	9.4	0.0
HEALTH SERVICES	4095	8.7	8.9	0.2
HEALTH & WELFARE AGENCY DATA CTR	185	8.1	8.7	0.6
HOUSING & COMMUNITY DEVELOPMENT	470	9.9	10.3	0.4
INDUSTRIAL RELATIONS	1755	8.8	8.0	-0.8
INSURANCE	448	8.8	8.5	-0.3
JUSTICE	3080	6.4	10.2	3.8
LEGISLATIVE COUNSEL BUREAU	329	7.8	8.7	0.9
LOTTERY COMMISSION	895	6.7	7.8	1.1
MARITIME ACADEMY	76	9.1	7.7	-1.4
MENTAL HEALTH	6359	11.9	10.0	-1.9
MILITARY DEPARTMENT	388	8.9	8.0	-0.9
MOTOR VEHICLES	6736	9.2	7.5	-1.7
MUSEUM OF SCIENCE AND INDUSTRY	107	8.7	8.6	-0.1
OFFICE OF CRIMINAL JUSTICE PLANNING	75	9.0	9.4	0.4
OFFICE OF ECONOMIC OPPORTUNITY	107	12.1	9.8	-2.3

AGENCY TITLE	AVERAGE NO. EMPL FY 87-88	PRIOR YR'S USE FY 86-87	DAYS USED PER EMPL FY 87-88	CHANGE + or -
OFFICE OF EMERGENCY SERVICES	171	7.6	8.1	0.5
OFFICE OF STWD HEALTH PLAN & DEV	234	8.2	8.3	0.1
PARKS AND RECREATION	1888	7.8	8.0	0.2
PEACE OFFICER STDS AND TRAINING	82	11.7	9.8	-1.9
PERSONNEL ADMINISTRATION	134	7.6	7.4	-0.2
PERSONNEL BOARD	244	10.0	9.7	-0.3
PUBLIC EMPLOYEES RETIREMENT SYSTEM	658	9.2	9.6	0.4
PUBLIC EMPLOYMENT RELATIONS BOARD	68	9.4	8.4	-1.0
PUBLIC UTILITIES COMMISSION	938	8.1	7.8	-0.3
REAL ESTATE	335	10.2	9.1	-1.1
REHABILITATION	1472	9.4	9.2	-0.2
SAVINGS AND LOAN	134	6.8	8.0	1.2
SECRETARY OF STATE	346	9.9	6.2	-3.7
SOCIAL SERVICES	3112	9.6	9.3	-0.3
SOLID WASTE MANAGEMENT BOARD	57	6.9	8.7	1.8
STATE BANKING DEPARTMENT	173	8.7	6.0	-2.7
STATE COMPENSATION INSURANCE FUND	3223	7.3	7.2	-0.1
STATE ENERGY RES CONSERV & DEVELOP	322	9.4	8.5	-0.9
STATE LANDS COMMISSION	225	8.1	9.4	1.3
STATE PUBLIC DEFENDER	74	8.4	6.5	-1.9
STEPHEN P. TEALE CONSOL DATA CTR	332	8.6	9.6	1.0
STUDENT AID COMMISSION	177	10.0	9.1	-0.9
TEACHERS RETIREMENT SYSTEM	292	10.6	10.0	-0.6
TRANSPORTATION	14928	8.2	8.0	-0.2
TREASURER	172	9.0	9.3	0.3
VETERANS AFFAIRS	1131	9.2	9.5	0.3
WATER RESOURCES	2459	8.5	8.0	-0.5
WATER RESOURCES CONTROL BOARD	883	7.5	7.2	-0.3
YOUTH AUTHORITY	4195	9.8	10.3	0.5

\*For full-time, part-time and permanent employees.