



George Deukmejian, Governor

TO: LABOR RELATIONS AND PERSONNEL OFFICERS

REFERENCE CODE : CA 82/83-020
EFFECTIVE DATE : July 1, 1982
EXPIRATION DATE: Term of Contract
DATE OF ISSUE : April 8, 1983

SUBJECT: Correction to Contract Interpretation Policy Memo CA 82/83-017 ...
Crediting holiday time for
intermittent employees


CONTRACT: All CSEA, 2, 5, 7, 9, 13, 16 and 19

ISSUE: What is the correct procedure for computing the amount of credit to give an employee who uses Saturday holiday (SH) credits and requests the personal holiday (PH) in a month in which there is a SH and a holiday?

EXAMPLE: If in addition to taking 8 hours SH credit, this employee is requesting to use the PH -- what amount is credited for PH, 2/12/83 SH, and 2/21/83 holiday?

CORRECTED INTERPRETATION: Include the 8 hours SH credit the employee is requesting to use when computing the amount of SH credit for 2/12/83, the personal holiday and the holiday pay for 2/21/83.

If you have any questions, please contact Judy O'Day, Personnel Services Branch, at (916) 324-0439 or (ATSS) 454-0439.


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