

DEPARTMENT OF PERSONNEL ADMINISTRATION



REFERENCE CODE : CA 82/83-014
EFFECTIVE DATE : July 1, 1982
EXPIRATION DATE: Term of Contract
DATE OF ISSUE : December 28, 1982

TO: LABOR RELATIONS AND PERSONNEL OFFICERS

SUBJECT: Correction to Contract Interpretation Policy Memo CA 82/83-008 ...
Vacation Scheduling

ISSUE: What criteria is to be used when scheduling vacations?

CONTRACT: All CSEA, 6, 13, 16 and 19

INTERPRETATION: Seniority within the department is to be used to resolve conflicts in vacation scheduling.

CONTRACT: 7

INTERPRETATION: Classification seniority within the department is to be used to resolve conflicts in vacation scheduling.

CONTRACT: 9

INTERPRETATION: Approval shall be granted in chronological order of legitimate request.

CONTRACT: 18

INTERPRETATION: Seniority within state service is to be used to resolve conflicts in vacation scheduling.

If you have any questions, please call Jerri Martin, Personnel Services Branch, at (916) 324-0439, ATSS 454-0439.

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