

AGREEMENT BETWEEN  
THE SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU)  
AND  
THE STATE OF CALIFORNIA, CALIFORNIA CORRECTIONAL HEALTH CARE  
SERVICES  
REGARDING THE CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES,  
STATEWIDE, ADULT CORRECTIONAL DENTAL CARE, DENTAL ASSISTANT,  
VOLUNTARY TRANSFER PROCESS  
CCHCS LOG# ON-20-2022  
CALHR #3656

This agreement represents the full and complete understanding reached by and between the parties at the conclusion of the Meet and Confer negotiations that took place on March 9, 2022, March 14, 2022 and March 17, 2022, regarding the Dental Assistant overages at identified institutions and the Voluntary Transfer Process. This Agreement is a Side Letter to the current Memorandum of Understanding (MOU) dated January 2, 2020 through June 30, 2023 between Service Employees International Union, Local 1000 (Union) and the State of California (State).

A.) ELIGIBILITY

- A.) Any permanent DA-CF at an impacted institution shall be eligible to participate in the VTP.
- B.) Employees shall be provided access to their seniority scores.
- C.) Employees will be provided access to locations with viable positions within CCHCS.
- D.) Work location options will include the following information:
  - i. CDCR/CCHCS Institution
- E.) Employees appointed Permanent Full Time (PFT) shall be offered PFT positions within their current classification in the VTP.
- F.) Employees appointed to a limited term position, who hold permanent status as a DA-CF at an impacted institution, will be eligible to participate in the VTP.

B.) RELOCATION NOTICE TIMELINE

- A.) Employees may receive notification of their awarded work location within fifteen (15) days of the VTP worksheet due date.
- i. Employees shall be informed when receiving their awarded notification of their physical report date.
  - ii. When the physical report date must change due to unforeseen operational needs, the department shall notify the impacted employee within five (5) business days.
  - iii. Where the impacted employee has already realized costs related to relocation based upon the physical report date, the department shall not change the physical report date.
  - iv. Employees shall receive no less than thirty (30) calendar days' notice if the work location is less than fifty (50) miles from their current work location.
    1. The 30 days' notice may be waived if mutually agreeable between the employee and department.
  - v. Employees shall receive no less than forty-five (45) calendar days' notice if the work location is more than fifty (50) miles from their current work location.
    1. The 45 days' notice may be waived if mutually agreeable between the employee and department.

### C.) BID POSITION

- A.) Employees shall have the opportunity to participate in the annual post and bid process at their new work location even if the annual post and bid process is carried out prior to their physical report date.
- B.) In the event the annual post and bid process is carried out prior to the conclusion of the VTP an interim bid process will be conducted, as per the MOU.
- C.) The departments shall honor previously awarded vacation bids, once the employee physically reports.

## D.) VTP WORKSHEETS

A.) All employees participating in VTP shall be given reasonable time during their normal work hours to complete the VTP worksheets.

i. CCHCS shall ensure that the VTP worksheets include contact information and guidance for any employee that has questions or needs assistance.

1. Upon request, additional time and/or assistance to complete the VTP worksheets shall not be unreasonably denied.

ii. Any employee that request steward or other Union representation regarding completing the VTP worksheets shall not be unreasonably denied.

B.) Employees shall have access to state worksites and equipment, including but not limited to: computers, internet, and intranet, which are related to VTP.

C.) The VTP worksheets will be **due April 1, 2022**.

STATE

DocuSigned by:  
*Dennis Diamondon*  
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UNION



Melissa Vartanian  
Chair BU 20