

EMPLOYEE SECONDARY PLACEMENT WORKSHEET

CURRENT INFORMATION										NEW CLASS	CRITERIA MAPPING					
#	program	class	employee	salary range	anniversary date	at max salary (yes/no)	salary	MSA (Jan or Feb)	salary (after MSA)	consolidation classification	applicable IT experience (years)	initial salary range	final salary range	new anniversary date	salary increase (5% cap)	new salary
1										IT Specialist I						
2										IT Specialist I						
3										IT Specialist I						
4										IT Specialist I						
1										IT Associate						
2										IT Associate						
3										IT Associate						
4										IT Associate						
5										IT Associate						
6										IT Associate						
7										IT Associate						
1										IT Technician						
2										IT Technician						
3										IT Technician						
4										IT Technician						
5										IT Technician						
6										IT Technician						
7										IT Technician						
8										IT Technician						

Salary Range Criteria

IT Specialist	A	4 years of IT experience or 120 semester units with a minimum of 15 units of IT or closely related course work
IT Specialist	B	Range A + 2 years of additional IT experience equal to or higher than an IT Specialist
IT Specialist	C	Range A + 4 years of additional IT experience equal to or higher than an IT Specialist
IT Associate	A	2 years IT experience or 60 semester units with a minimum of 15 units of IT or closely related course work
IT Associate	B	Range A + either 1 year of additional IT experience equal to or higher than an IT Associate or additional 30 semester units
IT Associate	C	Range A + either 3 years of additional IT experience equal to or higher than an IT Associate or Bachelor's degree
IT Associate	D	Range A + 5 years of IT experience equal to or higher than an IT Associate
IT Technician	A	6 months IT experience or 15 semester units with a minimum of 6 semester units of IT or closely related course work
IT Technician	B	Range A + 1 year of additional IT experience equal to or higher than an IT Technician or an additional 30 semester units
IT Technician	C	Range A + 2 years of additional IT experience equal to or higher than an IT Technician or an additional 60 semester units