

California Public Service Recognition Week – Possible Activities

Monday

- Tweet/Re-Tweet potential Governor’s Commemorative Message
 - Share through department-wide email, as well
- Photo Booth:
 - Years of Service photos – encourage employees to take pictures with signs that say “1 Year of Service,” “5-Years of service,” “10-Years of Service,” in increments of 5 up to “Over 40 Years of Service”!
 - Print departmental Core Values and photograph employees holding them
 - Share photos throughout the week
 - Use department logo and PSRW Logos on signage
 - Promote it in the office lobby/break room – available for a monitored period of time each day

Tuesday

- Department Director & Executive meet and greet
 - Host a meet and greet in the lobby for a publicized half an hour
 - Photograph the executive team engaging employees
 - If possible, provide light refreshments
 - Encourage your Agency Secretary to visit their departments’ headquarters

Wednesday

- Spirit Day
 - Encourage employees to wear department t-shirts/polos/pins/hats or create their own
 - OR have staff celebrate California by wearing California related clothes
 - Cubicle decoration contest. Showcase, photograph and share the best decorated cubes on the intranet
- Field Office Celebrations – have field offices submit a photo of staff to share, like a “Hello from Riverside!” or a field office celebration photo

Thursday

- Thankful Thursday – photograph thank you cards being given by supervisors to employees
- Food drive day
 - Reach out to the local food bank for needs and encourage employees to bring in food for the food bank
 - Many food banks struggle with donations outside of the fall/winter holidays
 - Can be made competitive between divisions

Friday

- Friday Pot Luck
 - Encourage teams or divisions to host a potluck the Friday of Public Service Recognition Week
- Display “Pics of the Week” on social media
 - Push #PSRWCA