1 Complete a Course

1.1 See Your Active and Completed Courses

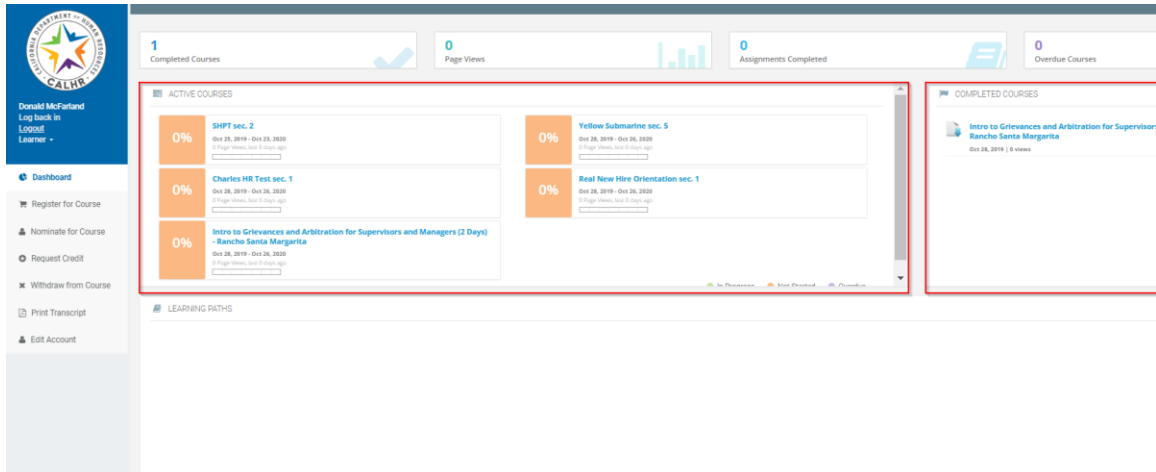On the **Learner Dashboard**, you can your active and completed courses.

Figure 1: Learner Dashboard (Active and Completed Courses)

1.2 Get Credit for Equivalent Coursework

To get credit for completing a course because you have completed equivalent coursework, select "Request Credit" from the left-hand menu.
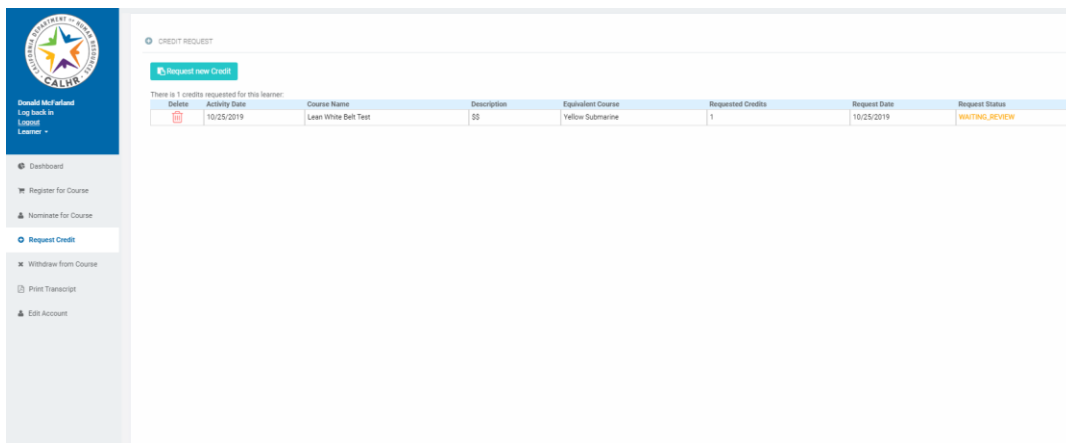

Figure 2: Credit Request

From here, you can submit a request for credit by providing the necessary information and addding any needed files.
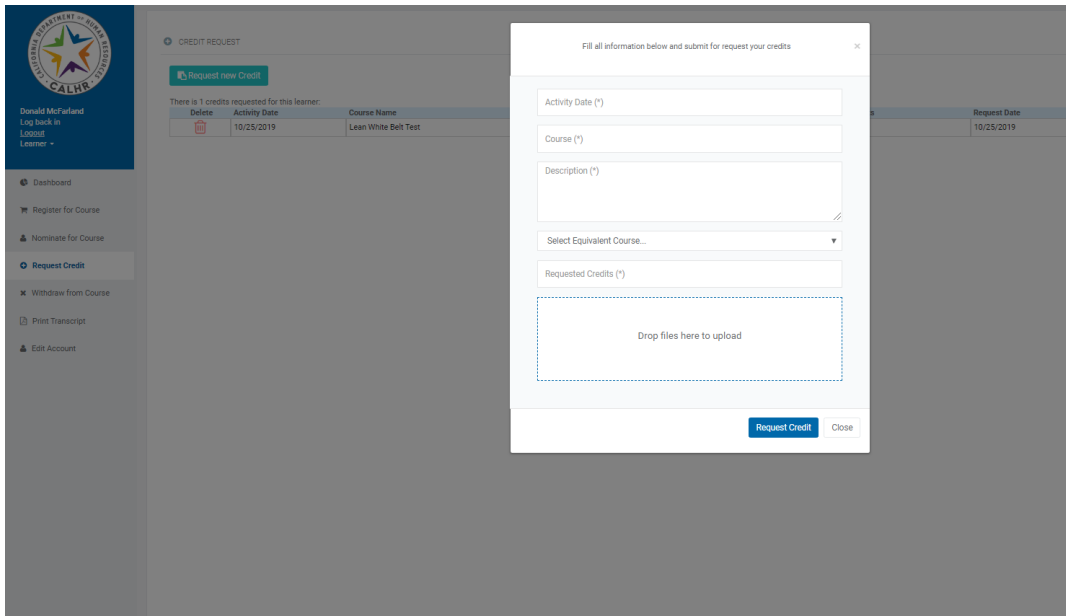
Figure 3: Request Credit

Once you have entered the necessary information, use the "Request Credit" button.

You can also view your status of any earlier requests you've made for credit.