

# 1 Withdraw from Training

Before you register, you can remove courses from your shopping cart. You can also withdraw from training after you've registered.

## 1.1 Request a Withdrawal

To request a withdrawal, use the “Withdraw from Course” link on the left-hand side of your screen. **Withdraw from Course** will appear:

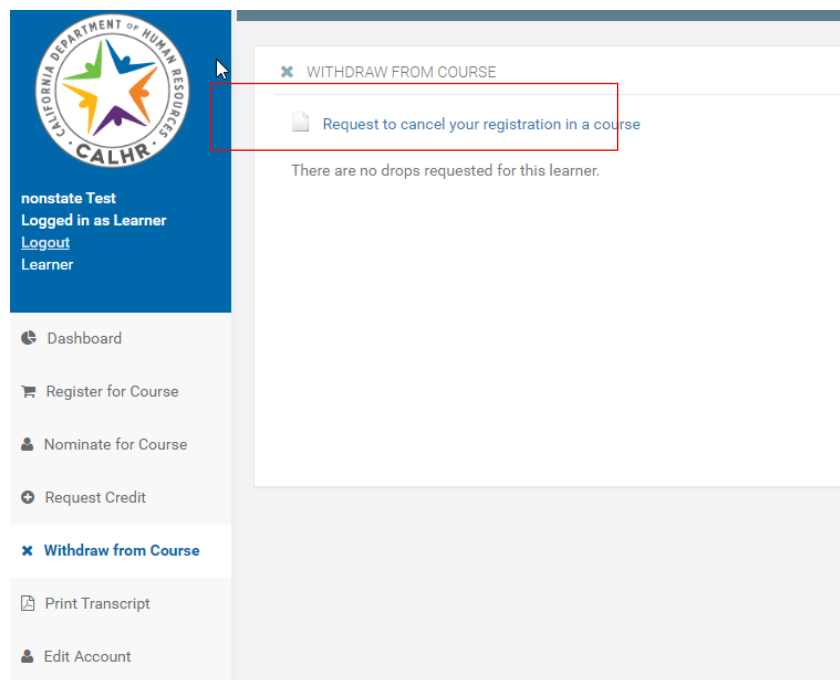


Figure 1: Withdraw from Course

Use the “Request to cancel your registration in a course” link on the upper left-hand side of your screen.

A floating **Drop Request** window will appear. Select the course you want to drop. Then select the reason you are dropping the course. Adding a reason help us better manage our courses:

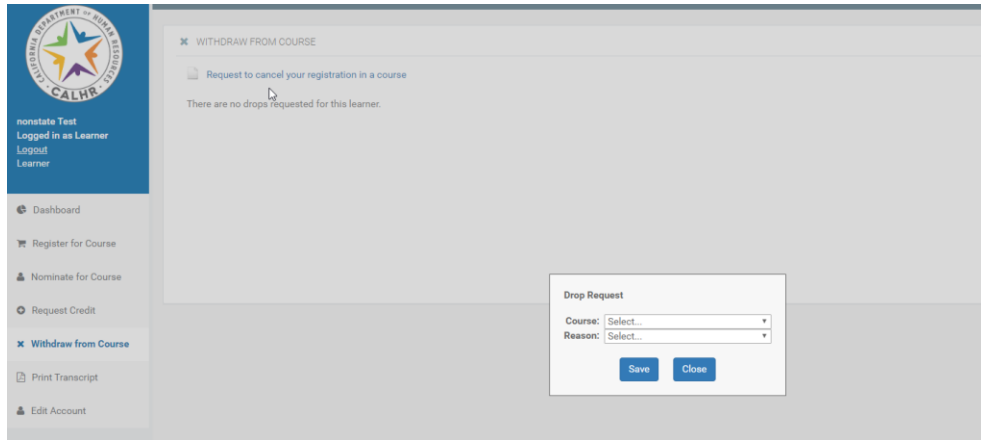


Figure 2: Drop Request

Once you click Save, your withdrawal will be processed automatically.