

**PAY DIFFERENTIAL 438
CASE RECORDS AND CORRECTIONAL CASE RECORDS SERIES RECRUITMENT
AND RETENTION PAY DIFFERENTIAL – BARGAINING UNITS 01, 04 AND
EXCLUDED EMPLOYEES**

Established: 01/01/20

CLASS TITLE	CLASS CODE	CB/ID	EARNINGS ID	DEPARTMENT
Rank and File:				
Case Records Technician	1155	R04	9K	All Departments
Correctional Case Records Analyst	1152	R01		
Excluded:				
Supervising Case Records Technician	1154	S04		
Correctional Case Records Supervisor	1149	S01		
Correctional Case Records Manager	1146			
Correctional Case Records Administrator	1144			

RATE
\$2400 Per Year (Annual Payment)

CRITERIA
<p>Effective January 1, 2020, all employees in the above classifications performing duties outlined in the class specifications shall be eligible for this recruitment and retention pay differential, payable thirty (30) days following the completion of every twelve (12) consecutive qualifying pay periods. Employees who were employed and performed the duties outlined in the class specifications within the twelve (12) consecutive qualifying pay periods prior to January 1, 2020, are also eligible to receive this pay differential upon completion of twelve (12) consecutive qualifying pay periods.</p> <ul style="list-style-type: none"> • If an employee terminates, transfers out of an eligible class, or is discharged prior to completing the twelve (12) consecutive pay periods, there will be no pro rata payment for those months. • Part-time and intermittent employees shall receive a pro rata share of the annual recruitment and retention pay differential based on the total number of hours worked excluding overtime during the twelve (12) consecutive pay periods. • If an employee is on an unpaid leave of absence or has a disqualifying pay period, only the time that qualifies before and after will count toward the qualifying time needed to satisfy the twelve (12) consecutive pay period criteria. • This payment shall not be considered as compensation for the purpose of retirement. • If these classifications are consolidated with other classifications, this pay differential will sunset upon the effective date of the classification consolidation.

IF APPLICABLE, SHOULD PAY DIFFERENTIAL BE:	
PRO RATED	Yes*/No
SUBJECT TO QUALIFYING PAY PERIOD	Yes
ALL TIME BASES AND TENURE ELIGIBLE	Yes/No**
SUBJECT TO PERS DEDUCTION	No

INCLUSION IN RATE TO CALCULATE THE FOLLOWING BENEFIT PAY	
OVERTIME	Yes
IDL	No
EIDL	No
NDI	No
LUMP SUM VACATION	No
LUMP SUM SICK	No
LUMP SUM EXTRA	No

*Pro rata shall be applicable to part-time and intermittent employees only.

** Retired Annuitants are not eligible unless appointed under Government Code 21232.