

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2025 MONTHLY CALENDAR

| | | | | | |
|--------------------------------|---------------------------------|--------------------------------------|-----------------|-----|------|
| EMPLOYEE NAME (LAST, FIRST MI) | | | POSITION NUMBER | WWG | CBID |
| AWWS TYPE 9/8/80 | SCHEDULED DAY OFF THURSDAY B | WORK WEEK BEGINS THURSDAY MIDDAY* | OFFICE NAME | | |

JANUARY 22 Days 176 Hours

| S | M | Tu | W | Th | F | S |
|----|-----------------|---------|----------------|------------|---------|----|
| | | | 1 LR1 HOL 8 | 2 4/4* | 3 9 | 4 |
| 5 | 6 9 | 7 9 | 8 9 | 9 - | 10 9 | 11 |
| 12 | 13 9 | 14 9 | 15 9 | 16 4/4* | 17 9 | 18 |
| 19 | 20 LR1 HOL 8 | 21 9 | 22 9 | 23 - | 24 9 | 25 |
| 26 | 27 9 | 28 9 | 29 9 | 30 4/4* | | |

Hours Scheduled: LR EX HC
 177 -2 1 0

FEBRUARY 21 Days 168 Hours

| S | M | Tu | W | Th | F | S |
|----|-----------------|---------|---------|------------|---------|----|
| | | | | | 31 9 | 1 |
| 2 | 3 9 | 4 9 | 5 9 | 6 - | 7 9 | 8 |
| 9 | 10 9 | 11 9 | 12 9 | 13 4/4* | 14 9 | 15 |
| 16 | 17 LR1 HOL 8 | 18 9 | 19 9 | 20 - | 21 9 | 22 |
| 23 | 24 9 | 25 9 | 26 9 | 27 4/4* | 28 9 | |

Hours Scheduled: LR EX HC
 169 -1 1 0

MARCH 21 Days 168 Hours

| S | M | Tu | W | Th | F | S |
|----|-----------------|---------|---------|------------|---------|----|
| | | | | | | 1 |
| 2 | 3 9 | 4 9 | 5 9 | 6 - | 7 9 | 8 |
| 9 | 10 9 | 11 9 | 12 9 | 13 4/4* | 14 9 | 15 |
| 16 | 17 9 | 18 9 | 19 9 | 20 - | 21 9 | 22 |
| 23 | 24 9 | 25 9 | 26 9 | 27 4/4* | 28 9 | 29 |
| 30 | 31 LR1 HOL 8 | | | | | |

Hours Scheduled: LR EX HC
 169 -1 1 0

APRIL 22 Days 176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|---------|---------|------------|---------|----|
| | | 1 9 | 2 9 | 3 - | 4 9 | 5 |
| 6 | 7 9 | 8 9 | 9 9 | 10 4/4* | 11 9 | 12 |
| 13 | 14 9 | 15 9 | 16 9 | 17 - | 18 9 | 19 |
| 20 | 21 9 | 22 9 | 23 9 | 24 4/4* | 25 9 | 26 |
| 27 | 28 9 | 29 9 | 30 9 | | | |

Hours Scheduled: LR EX HC
 178 0 2 0

MAY 22 Days 176 Hours

| S | M | Tu | W | Th | F | S |
|----|-----------------|---------|---------|------------|---------|----|
| | | | | 1 - | 2 9 | 3 |
| 4 | 5 9 | 6 9 | 7 9 | 8 4/4* | 9 9 | 10 |
| 11 | 12 9 | 13 9 | 14 9 | 15 - | 16 9 | 17 |
| 18 | 19 9 | 20 9 | 21 9 | 22 4/4* | 23 9 | 24 |
| 25 | 26 LR1 HOL 8 | 27 9 | 28 9 | 29 - | 30 9 | 31 |

Hours Scheduled: LR EX HC
 169 -8 0 0

JUNE 21 Days 168 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|---------|---------|------------|---------|----|
| 1 | 2 9 | 3 9 | 4 9 | 5 4/4* | 6 9 | 7 |
| 8 | 9 9 | 10 9 | 11 9 | 12 - | 13 9 | 14 |
| 15 | 16 9 | 17 9 | 18 9 | 19 4/4* | 20 9 | 21 |
| 22 | 23 9 | 24 9 | 25 9 | 26 - | 27 9 | 28 |
| 29 | 30 9 | | | | | |

Hours Scheduled: LR EX HC
 169 0 1 0

JULY 22 Days 176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|---------|---------|------------|----------------|----|
| | | 1 9 | 2 9 | 3 4/4* | 4 LR1 HOL 8 | 5 |
| 6 | 7 9 | 8 9 | 9 9 | 10 - | 11 9 | 12 |
| 13 | 14 9 | 15 9 | 16 9 | 17 4/4* | 18 9 | 19 |
| 20 | 21 9 | 22 9 | 23 9 | 24 - | 25 9 | 26 |
| 27 | 28 9 | 29 9 | 30 9 | | | |

Hours Scheduled: LR EX HC
 178 -1 2 0

AUGUST 22 Days 176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|---------|---------|------------|---------|----|
| | | | | 31 4/4* | 1 9 | 2 |
| 3 | 4 9 | 5 9 | 6 9 | 7 - | 8 9 | 9 |
| 10 | 11 9 | 12 9 | 13 9 | 14 4/4* | 15 9 | 16 |
| 17 | 18 9 | 19 9 | 20 9 | 21 - | 22 9 | 23 |
| 24 | 25 9 | 26 9 | 27 9 | 28 4/4* | 29 9 | 30 |
| 31 | | | | | | |

Hours Scheduled: LR EX HC
 177 0 1 0

SEPTEMBER 22 Days 176 Hours

| S | M | Tu | W | Th | F | S |
|----|----------------|---------|---------|------------|---------|----|
| | 1 LR1 HOL 8 | 2 9 | 3 9 | 4 - | 5 9 | 6 |
| 7 | 8 9 | 9 9 | 10 9 | 11 4/4* | 12 9 | 13 |
| 14 | 15 9 | 16 9 | 17 9 | 18 - | 19 9 | 20 |
| 21 | 22 9 | 23 9 | 24 9 | 25 4/4* | 26 9 | 27 |
| 28 | 29 9 | 30 9 | | | | |

Hours Scheduled: LR EX HC
 178 -1 2 0

OCTOBER 22 Days 176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|---------|---------|------------|---------|----|
| | | 1 9 | 2 - | 3 9 | 4 | |
| 5 | 6 9 | 7 9 | 8 9 | 9 4/4* | 10 9 | 11 |
| 12 | 13 9 | 14 9 | 15 9 | 16 - | 17 9 | 18 |
| 19 | 20 9 | 21 9 | 22 9 | 23 4/4* | 24 9 | 25 |
| 26 | 27 9 | 28 9 | 29 9 | 30 - | | |

Hours Scheduled: LR EX HC
 169 -7 0 0

NOVEMBER 22 Days 176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|-----------------|---------|------------|-----------------|----|
| | | | | | 31 9 | 1 |
| 2 | 3 9 | 4 9 | 5 9 | 6 4/4* | 7 9 | 8 |
| 9 | 10 9 | 11 LR1 HOL 8 | 12 9 | 13 - | 14 9 | 15 |
| 16 | 17 9 | 18 9 | 19 9 | 20 4/4* | 21 9 | 22 |
| 23 | 24 9 | 25 9 | 26 9 | 27 HC 8 | 28 LR1 HOL 8 | 29 |
| 30 | 1 9 | | | | | |

Hours Scheduled: LR EX HC
 178 -2 2 8

DECEMBER 22 Days 176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|---------|---------|------------|---------|----|
| | | 2 9 | 3 9 | 4 4/4* | 5 9 | 6 |
| 7 | 8 9 | 9 9 | 10 9 | 11 - | 12 9 | 13 |
| 14 | 15 9 | 16 9 | 17 9 | 18 4/4* | 19 9 | 20 |
| 21 | 22 9 | 23 9 | 24 9 | 25 HC 8 | 26 9 | 27 |
| 28 | 29 9 | 30 9 | 31 9 | | | |

Hours Scheduled: LR EX HC
 178 0 2 8

| | |
|--------------------|------|
| EMPLOYEE SIGNATURE | DATE |
|--------------------|------|

LEGEND LR = LEAVE REQUIRED FOR PAY PERIOD DEFICIT AND/OR ON A HOLIDAY EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED