

DEPARTMENT OF HUMAN RESOURCES  
**ALTERNATE WORK SCHEDULE CALENDAR**

**2024 MONTHLY CALENDAR**

EMPLOYEE NAME (LAST, FIRST MI)			POSITION NUMBER	WWG	CBID
AWWS TYPE 9/8/80	SCHEDULED DAY OFF MONDAY A	WORK WEEK BEGINS MONDAY MIDDAY*	OFFICE NAME		

**JANUARY** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 HOL 8	2 9	3 9	4 9	5 9	6
7	8	9	10	11	12	13
14	15 HOL 8	16 9	17 9	18 9	19 9	20
21	22	23	24	25	26	27
28	29 4/4*	30 9	01/01 is split 4/4*		01/15 is split 4/4*	

Hours Scheduled: LR EX HC  
 177 0 +1 0

**FEBRUARY** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			9	9	9	9
4	5	6	7	8	9	10
11	12	13	14	15	16	17
	4/4*	9	9	9	9	9
18	19 HC 8	20	21	22	23	24
25	26 4/4*	27 9	28 9	29 9		

Hours Scheduled: LR EX HC  
 178 0 +2 8

**MARCH** 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1	2
					9	9
3	4	5	6	7	8	9
	--	9	9	9	9	9
10	11	12	13	14	15	16
	4/4*	9	9	9	9	9
17	18	19	20	21	22	23
	--	9	9	9	9	9
24	25	26	27	28	29	30
	4/4*	9	9	9	9	9
31						

Hours Scheduled: LR EX HC  
 169 0 +1 0

**APRIL** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 HC 8	2	3	4	5	6
	9	9	9	9	9	9
7	8	9	10	11	12	13
	4/4*	9	9	9	9	9
14	15	16	17	18	19	20
	--	9	9	9	9	9
21	22	23	24	25	26	27
	4/4*	9	9	9	9	9
28	29	30				
	--	9				

Hours Scheduled: LR EX HC  
 169 -7 0 8

**MAY** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
			9	9	9	9
5	6	7	8	9	10	11
	4/4*	9	9	9	9	9
12	13	14	15	16	17	18
	--	9	9	9	9	9
19	20	21	22	23	24	25
	4/4*	9	9	9	9	9
26	27 HC 8	28	29	30		
	9	9	9			

Hours Scheduled: LR EX HC  
 178 0 +2 8

**JUNE** 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31	1
					9	9
2	3	4	5	6	7	8
	4/4*	9	9	9	9	9
9	10	11	12	13	14	15
	--	9	9	9	9	9
16	17	18	19	20	21	22
	4/4*	9	9	9	9	9
23	24	25	26	27	28	29
	--	9	9	9	9	9
30						

Hours Scheduled: LR EX HC  
 169 0 +1 0

**JULY** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4 LR1 HOL 8	5	6
	4/4*	9	9	9	9	9
7	8	9	10	11	12	13
	--	9	9	9	9	9
14	15	16	17	18	19	20
	4/4*	9	9	9	9	9
21	22	23	24	25	26	27
	--	9	9	9	9	9
28	29	30				
	4/4*	9				

Hours Scheduled: LR EX HC  
 177 -1 +1 0

**AUGUST** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
			9	9	9	9
4	5	6	7	8	9	10
	--	9	9	9	9	9
11	12	13	14	15	16	17
	4/4*	9	9	9	9	9
18	19	20	21	22	23	24
	--	9	9	9	9	9
25	26	27	28	29		
	4/4*	9	9	9		

Hours Scheduled: LR EX HC  
 178 0 +2 0

**SEPTEMBER** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30	31
					9	9
1	2	3	4	5	6	7
	HC 8	9	9	9	9	9
8	9	10	11	12	13	14
	4/4*	9	9	9	9	9
15	16	17	18	19	20	21
	--	9	9	9	9	9
22	23	24	25	26	27	28
	4/4*	9	9	9	9	9
29	30					
	--					

Hours Scheduled: LR EX HC  
 169 -7 0 8

**OCTOBER** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
		9	9	9	9	9
6	7	8	9	10	11	12
	4/4*	9	9	9	9	9
13	14	15	16	17	18	19
	--	9	9	9	9	9
20	21	22	23	24	25	26
	4/4*	9	9	9	9	9
27	28	29	30			
	--	9	9			

Hours Scheduled: LR EX HC  
 178 0 +2 0

**NOVEMBER** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31	1	2
				9	9	9
3	4	5	6	7	8	9
	4/4*	9	9	9	9	9
10	11	12	13	14	15	16
	HC 8	9	9	9	9	9
17	18	19	20	21	22	23
	4/4*	9	9	9	9	9
24	25	26	27	28 LR1 HOL 8	29 LR1 HOL 8	30
	--	9	9			

Hours Scheduled: LR EX HC  
 178 -2 +2 8

**DECEMBER** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
	4/4*	9	9	9	9	9
8	9	10	11	12	13	14
	--	9	9	9	9	9
15	16	17	18	19	20	21
	4/4*	9	9	9	9	9
22	23	24	25 LR1 HOL 8	26	27	28
	--	9	9	9	9	9
29	30	31				
	4/4*	9				

Hours Scheduled: LR EX HC  
 177 -1 +1 0

EMPLOYEE SIGNATURE	DATE
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LEGEND LR = LEAVE REQUIRED EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED  
 FOR PAY PERIOD DEFICIT AND/OR ON A HOLIDAY