

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2021 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)		POSITION NUMBER	WWG	CBID
AWWS TYPE 9/8/80	SCHEDULED DAY OFF THURSDAY A	WORK WEEK BEGINS THURSDAY MIDDAY*	OFFICE NAME	

JANUARY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1 LR1 HOL 8	2
3	4	5	6	7	8	9
	9	9	9	--	9	
10	11	12	13	14	15	16
	9	9	9	4/4*	9	
17	18 LR1 HOL 8	19	20	21	22	23
	9	9	9	--	9	
24	25	26	27	28	29	30
	9	9	9	4/4*	9	
31						

Hours Scheduled: 169 LR -2 EX +1 HC 0

FEBRUARY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4	5	6
	9	9	9	--	9	
7	8	9	10	11	12	13
	9	9	9	4/4*	9	
14	15 LR1 HOL 8	16	17	18	19	20
	9	9	9	--	9	
21	22	23	24	25	26	27
	9	9	9	4/4*	9	
28	1					
	9					

Hours Scheduled: 169 LR -1 EX +1 HC 0

MARCH 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		2	3	4	5	6
		9	9	--	9	
7	8	9	10	11	12	13
	9	9	9	4/4*	9	
14	15	16	17	18	19	20
	9	9	9	--	9	
21	22	23	24	25	26	27
	9	9	9	4/4*	9	
28	29	30	31 LR1 HOL 8			
	9	9	9			

Hours Scheduled: 178 LR -1 EX +2 HC 0

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1	2	3
				--	9	
4	5	6	7	8	9	10
	9	9	9	4/4*	9	
11	12	13	14	15	16	17
	9	9	9	--	9	
18	19	20	21	22	23	24
	9	9	9	4/4*	9	
25	26	27	28	29	30	
	9	9	9	--	9	

Hours Scheduled: 169 LR -7 EX 0 HC 0

MAY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
	9	9	9	4/4*	9	
9	10	11	12	13	14	15
	9	9	9	--	9	
16	17	18	19	20	21	22
	9	9	9	4/4*	9	
23	24	25	26	27	28	29
	9	9	9	--	9	
30	31 LR1 HOL 8					
	9					

Hours Scheduled: 169 LR -1 EX +1 HC 0

JUNE 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
		9	9	4/4*	9	
6	7	8	9	10	11	12
	9	9	9	--	9	
13	14	15	16	17	18	19
	9	9	9	4/4*	9	
20	21	22	23	24	25	26
	9	9	9	--	9	
27	28	29	30			
	9	9	9			

Hours Scheduled: 178 LR 0 EX +2 HC 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1	2	3
				4/4*	9	
4	5 LR1 HOL 8	6	7	8	9	10
	9	9	9	--	9	
11	12	13	14	15	16	17
	9	9	9	4/4*	9	
18	19	20	21	22	23	24
	9	9	9	--	9	
25	26	27	28	29	30	31
	9	9	9	4/4*	9	

Hours Scheduled: 177 LR -1 EX +1 HC 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
	9	9	9	--	9	
8	9	10	11	12	13	14
	9	9	9	4/4*	9	
15	16	17	18	19	20	21
	9	9	9	--	9	
22	23	24	25	26	27	28
	9	9	9	4/4*	9	
29	30	31				
	9	9				

Hours Scheduled: 178 LR 0 EX +2 HC 0

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
			9	--	9	
5	6 LR1 HOL 8	7	8	9	10	11
	9	9	9	4/4*	9	
12	13	14	15	16	17	18
	9	9	9	--	9	
19	20	21	22	23	24	25
	9	9	9	4/4*	9	
26	27	28	29	30		
	9	9	9	--		

Hours Scheduled: 169 LR -8 EX 0 HC 0

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					1	2
					9	
3	4	5	6	7	8	9
	9	9	9	4/4*	9	
10	11	12	13	14	15	16
	9	9	9	--	9	
17	18	19	20	21	22	23
	9	9	9	4/4*	9	
24	25	26	27	28	29	30
	9	9	9	--	9	
31	1					
	9					

Hours Scheduled: 178 LR 0 EX +2 HC 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		2	3	4	5	6
		9	9	4/4*	9	
7	8	9	10	11	12	13
	9	9	9	HC 8	9	
14	15	16	17	18	19	20
	9	9	9	4/4*	9	
21	22	23	24	25	26 LR1 HOL 8	27
	9	9	9	HC 8		
28	29	30	1			
	9	9	9			

Hours Scheduled: 178 LR -1 EX +2 HC +16

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				2	3	4
				4/4*	9	
5	6	7	8	9	10	11
	9	9	9	--	9	
12	13	14	15	16	17	18
	9	9	9	4/4*	9	
19	20	21	22	23	24	25
	9	9	9	--	9	HC 8
26	27	28	29	30	31	
	9	9	9	4/4*	9	

Hours Scheduled: 177 LR 0 EX +1 HC +8

EMPLOYEE SIGNATURE	DATE
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LEGEND LR = LEAVE REQUIRED FOR PAY PERIOD DEFICIT AND/OR ON A HOLIDAY EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED