

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2021 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)		POSITION NUMBER		WWG	CBID
AWWS TYPE 9/8/80	SCHEDULED DAY OFF FRIDAY B	WORK WEEK BEGINS FRIDAY MIDDAY*	OFFICE NAME		

JANUARY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
				1	2	
					HC 8	
3	4	5	6	7	8	9
	9	9	9	9	4/4*	
10	11	12	13	14	15	16
	9	9	9	9	--	
17	18 LR1	19	20	21	22	23
	HOL 8	9	9	9	4/4*	
24	25	26	27	28	29	30
	9	9	9	9	--	
31						

Hours Scheduled: LR EX HC
 160 -9 0 +8

FEBRUARY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4	5	6
	9	9	9	9	4/4*	
7	8	9	10	11	12	13
	9	9	9	9	--	
14	15 LR1	16	17	18	19	20
	HOL 8	9	9	9	4/4*	
21	22	23	24	25	26	27
	9	9	9	9	--	
28	1					
	9					

Hours Scheduled: LR EX HC
 169 -1 +1 0

MARCH 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		2	3	4	5	6
		9	9	9	4/4*	
7	8	9	10	11	12	13
	9	9	9	9	--	
14	15	16	17	18	19	20
	9	9	9	9	4/4*	
21	22	23	24	25	26	27
	9	9	9	9	--	
28	29	30	31 LR1			
	9	9	HOL 8			

Hours Scheduled: LR EX HC
 178 -1 +2 0

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1	2	3
				9	4/4*	
4	5	6	7	8	9	10
	9	9	9	9	--	
11	12	13	14	15	16	17
	9	9	9	9	4/4*	
18	19	20	21	22	23	24
	9	9	9	9	--	
25	26	27	28	29	30	
	9	9	9	9	4/4*	

Hours Scheduled: LR EX HC
 177 0 +1 0

MAY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
	9	9	9	9	--	
9	10	11	12	13	14	15
	9	9	9	9	4/4*	
16	17	18	19	20	21	22
	9	9	9	9	--	
23	24	25	26	27	28	29
	9	9	9	9	4/4*	
30	31 LR1					
	HOL 8					

Hours Scheduled: LR EX HC
 169 -1 +1 0

JUNE 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
		9	9	9	--	
6	7	8	9	10	11	12
	9	9	9	9	4/4*	
13	14	15	16	17	18	19
	9	9	9	9	--	
20	21	22	23	24	25	26
	9	9	9	9	4/4*	
27	28	29	30			
	9	9	9			

Hours Scheduled: LR EX HC
 178 0 +2 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1	2	3
				9	--	
4	5 LR1	6	7	8	9	10
	HOL 8	9	9	9	4/4*	
11	12	13	14	15	16	17
	9	9	9	9	--	
18	19	20	21	22	23	24
	9	9	9	9	4/4*	
25	26	27	28	29	30	31
	9	9	9	9	--	

Hours Scheduled: LR EX HC
 169 -8 0 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
	9	9	9	9	4/4*	
8	9	10	11	12	13	14
	9	9	9	9	--	
15	16	17	18	19	20	21
	9	9	9	9	4/4*	
22	23	24	25	26	27	28
	9	9	9	9	--	
29	30	31				
	9	9				

Hours Scheduled: LR EX HC
 178 0 +2 0

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1	2	3
				9	9	4/4*
5	6 LR1	7	8	9	10	11
	HOL 8	9	9	9	--	
12	13	14	15	16	17	18
	9	9	9	9	4/4*	
19	20	21	22	23	24	25
	9	9	9	9	--	
26	27	28	29	30		
	9	9	9	9		

Hours Scheduled: LR EX HC
 178 -1 +2 0

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					1	2
					4/4*	
3	4	5	6	7	8	9
	9	9	9	9	--	
10	11	12	13	14	15	16
	9	9	9	9	4/4*	
17	18	19	20	21	22	23
	9	9	9	9	--	
24	25	26	27	28	29	30
	9	9	9	9	4/4*	
31	1					
	9					

Hours Scheduled: LR EX HC
 177 0 +1 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		2	3	4	5	6
		9	9	9	--	
7	8	9	10	11 LR1	12	13
	9	9	9	HOL 8	4/4*	
14	15	16	17	18	19	20
	9	9	9	9	--	
21	22	23	24	25 LR1	26	27
	9	9	9	HOL 8	HOL 8	
28	29	30	1			
	9	9	9	11/26 is split 4/4*		

Hours Scheduled: LR EX HC
 178 -2 +2 0

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					2	3
					9	4
5	6	7	8	9	10	11
	9	9	9	9	4/4*	
12	13	14	15	16	17	18
	9	9	9	9	--	
19	20	21	22	23	24	25
	9	9	9	9	4/4*	HC 8
26	27	28	29	30	31	
	9	9	9	9	--	

Hours Scheduled: LR EX HC
 169 -7 0 +8

EMPLOYEE SIGNATURE	DATE
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LEGEND LR = LEAVE REQUIRED FOR PAY PERIOD DEFICIT AND/OR ON A HOLIDAY EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED