

DEPARTMENT OF HUMAN RESOURCES  
**ALTERNATE WORK SCHEDULE CALENDAR**

**2020 MONTHLY CALENDAR**

EMPLOYEE NAME (LAST, FIRST MI)		POSITION NUMBER	WWG	CBID
AWWS TYPE 9/8/80	SCHEDULED DAY OFF MONDAY B	WORK WEEK BEGINS MONDAY MIDDAY*	OFFICE NAME	

**JANUARY** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1 LR1 HOL 8	2 9	3 9	4 9
5	6	7	8	9	10	11
12	13	14	15	16	17	18
	4/4*	9	9	9	9	
19	20	21	22	23	24	25
	HC 8	9	9	9	9	
26	27	28	29	30		
	4/4*	9	9			

Hours Scheduled: LR EX HC  
 178 -1 +2 +8

**FEBRUARY** 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31 9	1 9
2	3	4	5	6	7	8
9	10	11	12	13	14	15
	4/4*	9	9	9	9	
16	17	18	19	20	21	22
	HC 8	9	9	9	9	
23	24	25	26	27	28	29
	4/4*	9	9	9	9	

Hours Scheduled: LR EX HC  
 169 0 +1 +8

**MARCH** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
	--	9	9	9	9	
8	9	10	11	12	13	14
	4/4*	9	9	9	9	
15	16	17	18	19	20	21
	--	9	9	9	9	
22	23	24	25	26	27	28
	4/4*	9	9	9	9	
29	30	31 LR1 HOL 8				
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Hours Scheduled: LR EX HC  
 169 -8 0 0

**APRIL** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1 9	2 9	3 9	4 9
5	6	7	8	9	10	11
	4/4*	9	9	9	9	
12	13	14	15	16	17	18
	--	9	9	9	9	
19	20	21	22	23	24	25
	4/4*	9	9	9	9	
26	27	28	29	30		
	--	9	9			

Hours Scheduled: LR EX HC  
 178 0 +2 0

**MAY** 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1 9	2 9
3	4	5	6	7	8	9
	4/4*	9	9	9	9	
10	11	12	13	14	15	16
	--	9	9	9	9	
17	18	19	20	21	22	23
	4/4*	9	9	9	9	
24	25	26	27	28	29	30
	HC 8	9	9	9	9	
31						

Hours Scheduled: LR EX HC  
 169 0 +1 +8

**JUNE** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 4/4*	2 9	3 9	4 9	5 9	6 9
7	8	9	10	11	12	13
	--	9	9	9	9	
14	15	16	17	18	19	20
	4/4*	9	9	9	9	
21	22	23	24	25	26	27
	--	9	9	9	9	
28	29	30				
	4/4*	9				

Hours Scheduled: LR EX HC  
 177 0 +1 0

**JULY** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1 9	2 9	3 9	4 HC 8
5	6	7	8	9	10	11
	--	9	9	9	9	
12	13	14	15	16	17	18
	4/4*	9	9	9	9	
19	20	21	22	23	24	25
	--	9	9	9	9	
26	27	28	29	30		
	4/4*	9	9			

Hours Scheduled: LR EX HC  
 178 0 +2 +8

**AUGUST** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					31 9	1 9
2	3	4	5	6	7	8
	--	9	9	9	9	
9	10	11	12	13	14	15
	4/4*	9	9	9	9	
16	17	18	19	20	21	22
	--	9	9	9	9	
23	24	25	26	27	28	29
	4/4*	9	9	9	9	
30	31					
	--					

Hours Scheduled: LR EX HC  
 169 -7 0 0

**SEPTEMBER** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1 9	2 9	3 9	4 9	5 9
6	7	8	9	10	11	12
	HOL 8	9	9	9	9	
13	14	15	16	17	18	19
	--	9	9	9	9	
20	21	22	23	24	25	26
	4/4*	9	9	9	9	
27	28	29	30	09/07 is split 4/4*		
	--	9	9			

Hours Scheduled: LR EX HC  
 178 0 +2 0

**OCTOBER** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1 9	2 9	3 9	
4	5	6	7	8	9	10
	4/4*	9	9	9	9	
11	12	13	14	15	16	17
	--	9	9	9	9	
18	19	20	21	22	23	24
	4/4*	9	9	9	9	
25	26	27	28	29	30	31
	--	9	9	9	9	

Hours Scheduled: LR EX HC  
 178 0 +2 0

**NOVEMBER** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
	4/4*	9	9	9	9	
8	9	10	11 LR1 HOL 8	12 9	13 9	14 9
	--	9		9	9	
15	16	17	18	19	20	21
	4/4*	9	9	9	9	
22	23	24	25	26 LR1 HOL 8	27 LR1 HOL 8	28
	--	9	9			
29	30	1				
	4/4*	9				

Hours Scheduled: LR EX HC  
 177 -3 +1 0

**DECEMBER** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			2 9	3 9	4 9	5 9
6	7	8	9	10	11	12
	--	9	9	9	9	
13	14	15	16	17	18	19
	4/4*	9	9	9	9	
20	21	22	23	24	25 LR1 HOL 8	26
	--	9	9	9		
27	28	29	30	31		
	4/4*	9	9	9		

Hours Scheduled: LR EX HC  
 178 -1 +2 0

EMPLOYEE SIGNATURE	DATE
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LEGEND LR = LEAVE REQUIRED FOR PAY PERIOD DEFICIT AND/OR ON A HOLIDAY EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED