

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2019 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)		POSITION NUMBER	WWG	CBID
AWWS TYPE 9/8/80	SCHEDULED DAY OFF WEDNESDAY B	WORK WEEK BEGINS WEDNESDAY MIDDAY*	OFFICE NAME	

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1 LR1 HOL 8	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 LR1 HOL 8	22	23	24	25	26
27	28	29	30			

Hours Scheduled: 169 LR -9 EX 0 HC 0

FEBRUARY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
				31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18 LR1 HOL 8	19	20	21	22	23
24	25	26	27	28		

Hours Scheduled: 169 LR -1 EX +1 HC 0

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Hours Scheduled: 169 LR 0 EX +1 HC 0

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR1 HOL 8	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Hours Scheduled: 178 LR -1 EX +2 HC 0

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27 LR1 HOL 8	28	29	30		

Hours Scheduled: 177 LR -1 EX +1 HC 0

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Hours Scheduled: 169 LR 0 EX +1 HC 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1	2	3	4 LR1 HOL 8	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Hours Scheduled: 178 LR -1 EX +2 HC 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Hours Scheduled: 169 LR -7 EX 0 HC 0

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30	31
1	2 LR1 HOL 8	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Hours Scheduled: 178 LR -1 EX +2 HC 0

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Hours Scheduled: 177 LR 0 EX +1 HC 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31	1	2
3	4	5	6	7	8	9
10	11 LR1 HOL 8	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 LR1 HOL 8	29 LR1 HOL 8	30

Hours Scheduled: 178 LR -3 EX +2 HC 0

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	12/25 is split 4/4*			

Hours Scheduled: 178 LR 0 EX +2 HC 0

EMPLOYEE SIGNATURE	DATE
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LEGEND LR = LEAVE REQUIRED EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED
 FOR PAY PERIOD DEFICIT
 AND/OR ON A HOLIDAY