

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2018 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)		POSITION NUMBER	WWG	CBID
AWWS TYPE 9/8/80	SCHEDULED DAY OFF MONDAY B	WORK WEEK BEGINS MONDAY MIDDAY*	OFFICE NAME	

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 HOL 8	2 9	3 9	4 9	5 9	6 9
7	8 --	9 9	10 9	11 9	12 9	13 9
14	15 HOL 8	16 9	17 9	18 9	19 9	20 9
21	22 --	23 9	24 9	25 9	26 9	27 9
28	29 4/4*	30 9	01/01 is split 4/4* 01/15 is split 4/4*			

Hours Scheduled: 177 LR 0 EX +1 HC 0

FEBRUARY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
			31 9	1 9	2 9	3 9
4	5 --	6 9	7 9	8 9	9 9	10 9
11	12 4/4*	13 9	14 9	15 9	16 9	17 9
18	19 HC 8	20 9	21 9	22 9	23 9	24 9
25	26 4/4*	27 9	28 9			

Hours Scheduled: 169 LR 0 EX +1 HC +8

MARCH 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1 9	2 9	3 9
4	5 --	6 9	7 9	8 9	9 9	10 9
11	12 4/4*	13 9	14 9	15 9	16 9	17 9
18	19 --	20 9	21 9	22 9	23 9	24 9
25	26 4/4*	27 9	28 9	29 9	30 9	31 HC 8

Hours Scheduled: 178 LR 0 EX +2 HC +8

APRIL 21 Days/168 Hours

S	M	Tu	W	Th	F	S
1	2 --	3 9	4 9	5 9	6 9	7 9
8	9 4/4*	10 9	11 9	12 9	13 9	14 9
15	16 --	17 9	18 9	19 9	20 9	21 9
22	23 4/4*	24 9	25 9	26 9	27 9	28 9
29	30 --					

Hours Scheduled: 160 LR 0 EX -8 HC 0

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1 9	2 9	3 9	4 9	5 9
6	7 4/4*	8 9	9 9	10 9	11 9	12 9
13	14 --	15 9	16 9	17 9	18 9	19 9
20	21 4/4*	22 9	23 9	24 9	25 9	26 9
27	28 HC 8	29 9	30 9			

Hours Scheduled: 178 LR 0 EX +2 HC +8

JUNE 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31 9	1 9	2 9
3	4 4/4*	5 9	6 9	7 9	8 9	9 9
10	11 --	12 9	13 9	14 9	15 9	16 9
17	18 4/4*	19 9	20 9	21 9	22 9	23 9
24	25 --	26 9	27 9	28 9	29 9	30 9

Hours Scheduled: 178 LR 0 EX +2 HC 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2 4/4*	3 9	4 LR1 HOL 8	5 9	6 9	7 9
8	9 --	10 9	11 9	12 9	13 9	14 9
15	16 4/4*	17 9	18 9	19 9	20 9	21 9
22	23 --	24 9	25 9	26 9	27 9	28 9
29	30 4/4*	31 9				

Hours Scheduled: 177 LR -1 EX +1 HC 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1 9	2 9	3 9	4 9
5	6 --	7 9	8 9	9 9	10 9	11 9
12	13 4/4*	14 9	15 9	16 9	17 9	18 9
19	20 --	21 9	22 9	23 9	24 9	25 9
26	27 4/4*	28 9	29 9	30 9		

Hours Scheduled: 178 LR 0 EX +2 HC 0

SEPTEMBER 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31 9	1 9
2	3 HC 8	4 9	5 9	6 9	7 9	8 9
9	10 4/4*	11 9	12 9	13 9	14 9	15 9
16	17 --	18 9	19 9	20 9	21 9	22 9
23	24 4/4*	25 9	26 9	27 9	28 9	29 9
30						

Hours Scheduled: 169 LR 0 EX +1 HC +8

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 --	2 9	3 9	4 9	5 9	6 9
7	8 4/4*	9 9	10 9	11 9	12 9	13 9
14	15 --	16 9	17 9	18 9	19 9	20 9
21	22 4/4*	23 9	24 9	25 9	26 9	27 9
28	29 --	30 9				

Hours Scheduled: 169 LR -7 EX 0 HC 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31 9	1 9	2 9	3 9
4	5 4/4*	6 9	7 9	8 9	9 9	10 9
11	12 HC 8	13 9	14 9	15 9	16 9	17 9
18	19 4/4*	20 9	21 9	22 LR1 HOL 8	23 LR1 HOL 8	24 9
25	26 --	27 9	28 9	29 9		

Hours Scheduled: 178 LR -2 EX +2 HC +8

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30 9	1 9
2	3 4/4*	4 9	5 9	6 9	7 9	8 9
9	10 --	11 9	12 9	13 9	14 9	15 9
16	17 4/4*	18 9	19 9	20 9	21 9	22 9
23	24 --	25 LR1 HOL 8	26 9	27 9	28 9	29 9
30	31 4/4*					

Hours Scheduled: 177 LR -1 EX +1 HC 0

EMPLOYEE SIGNATURE	DATE
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LEGEND LR = LEAVE REQUIRED EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED
 FOR PAY PERIOD DEFICIT AND/OR ON A HOLIDAY