

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2025 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)			POSITION NUMBER	WWG	CBID
AWWS TYPE 4/10/40	SCHEDULED DAY OFF THURSDAY	WORK WEEK BEGINS	OFFICE NAME		

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1 LR2 HOL 8	2	3	4
5	6 10	7 10	8 10	9 10	10 10	11
12	13 10	14 10	15 10	16 10	17 10	18
19	20 LR2 HOL 8	21 10	22 10	23 10	24 10	25
26	27 10	28 10	29 10	30		

Hours Scheduled: LR EX HC
 170 -10 0 0

FEBRUARY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31 10	1
2	3 10	4 10	5 10	6 10	7 10	8
9	10 10	11 10	12 10	13 10	14 10	15
16	17 LR2 HOL 8	18 10	19 10	20 10	21 10	22
23	24 10	25 10	26 10	27 10	28 10	

Hours Scheduled: LR EX HC
 170 -2 2 0

MARCH 21 Days/168 Hours

S	M	Tu	W	Th	F	S
						1
2	3 10	4 10	5 10	6 10	7 10	8
9	10 10	11 10	12 10	13 10	14 10	15
16	17 10	18 10	19 10	20 10	21 10	22
23	24 10	25 10	26 10	27 10	28 10	29
30	31 LR2 HOL 8					

Hours Scheduled: LR EX HC
 170 -2 2 0

APRIL 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1 10	2 10	3 10	4 10	5
6	7 10	8 10	9 10	10 10	11 10	12
13	14 10	15 10	16 10	17 10	18 10	19
20	21 10	22 10	23 10	24 10	25 10	26
27	28 10	29 10	30 10			

Hours Scheduled: LR EX HC
 180 0 4 0

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1 10	2 10	3
4	5 10	6 10	7 10	8 10	9 10	10
11	12 10	13 10	14 10	15 10	16 10	17
18	19 10	20 10	21 10	22 10	23 10	24
25	26 LR2 HOL 8	27 10	28 10	29 10	30 10	31

Hours Scheduled: LR EX HC
 170 -8 0 0

JUNE 21 Days/168 Hours

S	M	Tu	W	Th	F	S
1	2 10	3 10	4 10	5 10	6 10	7
8	9 10	10 10	11 10	12 10	13 10	14
15	16 10	17 10	18 10	19 10	20 10	21
22	23 10	24 10	25 10	26 10	27 10	28
29	30 10					

Hours Scheduled: LR EX HC
 170 0 2 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1 10	2 10	3 10	4 LR2 HOL 8	5
6	7 10	8 10	9 10	10 10	11 10	12
13	14 10	15 10	16 10	17 10	18 10	19
20	21 10	22 10	23 10	24 10	25 10	26
27	28 10	29 10	30 10			

Hours Scheduled: LR EX HC
 180 -2 4 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31 10	1 10	2
3	4 10	5 10	6 10	7 10	8 10	9
10	11 10	12 10	13 10	14 10	15 10	16
17	18 10	19 10	20 10	21 10	22 10	23
24	25 10	26 10	27 10	28 10	29 10	30
31						

Hours Scheduled: LR EX HC
 170 -6 0 0

SEPTEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR2 HOL 8	2 10	3 10	4 10	5 10	6
7	8 10	9 10	10 10	11 10	12 10	13
14	15 10	16 10	17 10	18 10	19 10	20
21	22 10	23 10	24 10	25 10	26 10	27
28	29 10	30 10				

Hours Scheduled: LR EX HC
 180 -2 4 0

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1 10	2 10	3 10	4 10	
5	6 10	7 10	8 10	9 10	10 10	11
12	13 10	14 10	15 10	16 10	17 10	18
19	20 10	21 10	22 10	23 10	24 10	25
26	27 10	28 10	29 10	30 10		

Hours Scheduled: LR EX HC
 170 -6 0 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					31 10	1
2	3 10	4 10	5 10	6 10	7 10	8
9	10 10	11 LR2 HOL 8	12 10	13 10	14 10	15
16	17 10	18 10	19 10	20 10	21 10	22
23	24 10	25 10	26 10	27 HC 8	28 LR2 HOL 8	29
30	1 10					

Hours Scheduled: LR EX HC
 180 -4 4 8

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		2 10	3 10	4 10	5 10	6
7	8 10	9 10	10 10	11 10	12 10	13
14	15 10	16 10	17 10	18 10	19 10	20
21	22 10	23 10	24 10	25 HC 8	26 10	27
28	29 10	30 10	31 10			

Hours Scheduled: LR EX HC
 180 0 4 8

EMPLOYEE SIGNATURE	DATE
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LEGEND LR = LEAVE REQUIRED FOR PAY PERIOD DEFICIT AND/OR ON A HOLIDAY EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED