

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2023 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)		POSITION NUMBER	WWG	CBID
AWWS TYPE 4/10/40	SCHEDULED DAY OFF FRIDAY	WORK WEEK BEGINS	OFFICE NAME	

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2 LR2 HOL 8	3 10	4 10	5 10	6 --	7
8	9 10	10 10	11 10	12 10	13 --	14
15	16 LR2 HOL 8	17 10	18 10	19 10	20 --	21
22	23 10	24 10	25 10	26 10	27 --	28
29	30 10	31 10				

Hours Scheduled: 180 LR -4 EX +4 HC 0

FEBRUARY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
			1 10	2 10	3 --	4
5	6 10	7 10	8 10	9 10	10 --	11
12	13 10	14 10	15 10	16 10	17 --	18
19	20 LR2 HOL 8	21 10	22 10	23 10	24 --	25
26	27 10	28 10	1 10			

Hours Scheduled: 170 LR -2 EX +2 HC 0

MARCH 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				2 10	3 --	4
5	6 10	7 10	8 10	9 10	10 --	11
12	13 100	14 10	15 10	16 10	17 --	18
19	20 10	21 10	22 10	23 10	24 --	25
26	27 10	28 10	29 10	30 10	31 HC 8	

Hours Scheduled: 170 LR -6 EX 0 HC +8

APRIL 21 Days/168 Hours

S	M	Tu	W	Th	F	S
						1
2	3 10	4 10	5 10	6 10	7 --	8
9	10 10	11 10	12 10	13 10	14 --	15
16	17 10	18 10	19 10	20 10	21 --	22
23	24 10	25 10	26 10	27 10	28 --	29
30	1 10					

Hours Scheduled: 170 LR 0 EX +2 HC 0

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	2 10	3 10	4 10	5 10	6 --	
7	8 10	9 10	10 10	11 10	12 --	13
14	15 10	16 10	17 10	18 10	19 --	20
21	22 10	23 10	24 10	25 10	26 --	27
28	29 LR2 HOL 8	30 10	31 10			

Hours Scheduled: 180 LR -2 EX +4 HC 0

JUNE 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1 10	2 --	3
4	5 10	6 10	7 10	8 10	9 --	10
11	12 10	13 10	14 10	15 10	16 --	17
18	19 10	20 10	21 10	22 10	23 --	24
25	26 10	27 10	28 10	29 10	30 --	

Hours Scheduled: 170 LR -6 EX 0 HC 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
						1
2	3 10	4 LR2 HOL 8	5 10	6 10	7 --	8
9	10 10	11 10	12 10	13 10	14 --	15
16	17 10	18 10	19 10	20 10	21 --	22
23	24 10	25 10	26 10	27 10	28 --	29
30	31 10	1 10				

Hours Scheduled: 180 LR -2 EX +4 HC 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		2 10	3 10	4 --	5	
6	7 10	8 10	9 10	10 10	11 --	12
13	14 10	15 10	16 10	17 10	18 --	19
20	21 10	22 10	23 10	24 10	25 --	26
27	28 10	29 10	30 10	31 10		

Hours Scheduled: 180 LR 0 EX +4 HC 0

SEPTEMBER 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1 --	2
3	4 LR2 HOL 8	5 10	6 10	7 10	8 --	9
10	11 10	12 10	13 10	14 10	15 --	16
17	18 10	19 10	20 10	21 10	22 --	23
24	25 10	26 10	27 10	28 10	29 --	30

Hours Scheduled: 160 LR -10 EX 0 HC 0

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2 10	3 10	4 10	5 10	6 --	7
8	9 10	10 10	11 10	12 10	13 --	14
15	16 10	17 10	18 10	19 10	20 --	21
22	23 10	24 10	25 10	26 10	27 --	28
29	30 10	31 10				

Hours Scheduled: 180 LR 0 EX +4 HC 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1 10	2 10	3 --	4
5	6 10	7 10	8 10	9 10	10 HC 8	11
12	13 10	14 10	15 10	16 10	17 --	18
19	20 10	21 10	22 10	23 LR2 HOL 8	24 HC 8	25
26	27 10	28 10	29 10	30 10		

Hours Scheduled: 180 LR -2 EX +4 HC +16

DECEMBER 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1 --	2
3	4 10	5 10	6 10	7 10	8 --	9
10	11 10	12 10	13 10	14 10	15 --	16
17	18 10	19 10	20 10	21 10	22 --	23
24	25 LR2 HOL 8	26 10	27 10	28 10	29 --	30
31						

Hours Scheduled: 160 LR -10 EX 0 HC 0

EMPLOYEE SIGNATURE	DATE
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LEGEND LR = LEAVE REQUIRED FOR PAY PERIOD DEFICIT AND/OR ON A HOLIDAY EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED