

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2018 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)		POSITION NUMBER	WWG	CBID
AWWS TYPE 4/10/40	SCHEDULED DAY OFF MONDAY	WORK WEEK BEGINS	OFFICE NAME	

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 HC 8	2 10	3 10	4 10	5 10	6
7	8 --	9 10	10 10	11 10	12 10	13
14	15 HC 8	16 10	17 10	18 10	19 10	20
21	22 --	23 10	24 10	25 10	26 10	27
28	29 --	30 10				

Hours Scheduled: 170 LR EX HC
 -6 0 +16

FEBRUARY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
			31 10	1 10	2 10	3
4	5 --	6 10	7 10	8 10	9 10	10
11	12 --	13 10	14 10	15 10	16 10	17
18	19 HC 8	20 10	21 10	22 10	23 10	24
25	26 --	27 10	28 10			

Hours Scheduled: 170 LR EX HC
 0 +2 +8

MARCH 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1 10	2 10	3
4	5 --	6 10	7 10	8 10	9 10	10
11	12 --	13 10	14 10	15 10	16 10	17
18	19 --	20 10	21 10	22 10	23 10	24
25	26 --	27 10	28 10	29 10	30 10	31 HC 8

Hours Scheduled: 180 LR EX HC
 0 +4 +8

APRIL 21 Days/168 Hours

S	M	Tu	W	Th	F	S
1	2 --	3 10	4 10	5 10	6 10	7
8	9 --	10 10	11 10	12 10	13 10	14
15	16 --	17 10	18 10	19 10	20 10	21
22	23 --	24 10	25 10	26 10	27 10	28
29	30 --					

Hours Scheduled: 160 LR EX HC
 -8 0 0

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1 10	2 10	3 10	4 10	5
6	7 --	8 10	9 10	10 10	11 10	12
13	14 --	15 10	16 10	17 10	18 10	19
20	21 --	22 10	23 10	24 10	25 10	26
27	28 HC 8	29 10	30 10			

Hours Scheduled: 180 LR EX HC
 0 +4 +8

JUNE 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31 10	1 10	2
3	4 --	5 10	6 10	7 10	8 10	9
10	11 --	12 10	13 10	14 10	15 10	16
17	18 --	19 10	20 10	21 10	22 10	23
24	25 --	26 10	27 10	28 10	29 10	30

Hours Scheduled: 180 LR EX HC
 0 +4 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2 --	3 10	4 LR2 HOL 8	5 10	6 10	7
8	9 --	10 10	11 10	12 10	13 10	14
15	16 --	17 10	18 10	19 10	20 10	21
22	23 --	24 10	25 10	26 10	27 10	28
29	30 --	31 10				

Hours Scheduled: 170 LR EX HC
 -8 0 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1 10	2 10	3 10	4
5	6 --	7 10	8 10	9 10	10 10	11
12	13 --	14 10	15 10	16 10	17 10	18
19	20 --	21 10	22 10	23 10	24 10	25
26	27 --	28 10	29 10	30 10		

Hours Scheduled: 180 LR EX HC
 0 +4 0

SEPTEMBER 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31 10	1
2	3 HC 8	4 10	5 10	6 10	7 10	8
9	10 --	11 10	12 10	13 10	14 10	15
16	17 --	18 10	19 10	20 10	21 10	22
23	24 --	25 10	26 10	27 10	28 10	29
30						

Hours Scheduled: 170 LR EX HC
 0 +2 +8

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 --	2 10	3 10	4 10	5 10	6
7	8 --	9 10	10 10	11 10	12 10	13
14	15 --	16 10	17 10	18 10	19 10	20
21	22 --	23 10	24 10	25 10	26 10	27
28	29 --	30 10				

Hours Scheduled: 170 LR EX HC
 -6 0 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31 10	1 10	2 10	3
4	5 --	6 10	7 10	8 10	9 10	10
11	12 HC 8	13 10	14 10	15 10	16 10	17
18	19 --	20 10	21 10	22 LR2 HOL 8	23 LR2 HOL 8	24
25	26 --	27 10	28 10	29 10		

Hours Scheduled: 180 LR EX HC
 -4 +4 +8

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30 10	1
2	3 --	4 10	5 10	6 10	7 10	8
9	10 --	11 10	12 10	13 10	14 10	15
16	17 --	18 10	19 10	20 10	21 10	22
23	24 --	25 LR2 HOL 8	26 10	27 10	28 10	29
30	31 --					

Hours Scheduled: 170 LR EX HC
 -8 0 0

EMPLOYEE SIGNATURE	DATE
--------------------	------

LEGEND LR = LEAVE REQUIRED FOR PAY PERIOD DEFICIT AND/OR ON A HOLIDAY EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED