

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2018 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)		POSITION NUMBER	WWG	CBID
AWWS TYPE 4/10/40	SCHEDULED DAY OFF FRIDAY	WORK WEEK BEGINS	OFFICE NAME	

JANUARY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 LR2 HOL 8	2 10	3 10	4 10	5 --	6
7	8 10	9 10	10 10	11 10	12 --	13
14	15 LR2 HOL 8	16 10	17 10	18 10	19 --	20
21	22 10	23 10	24 10	25 10	26 --	27
28	29 10	30 10				

Hours Scheduled: LR EX HC
 180 -4 +4 0

FEBRUARY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
			31 10	1 10	2 --	3
4	5 10	6 10	7 10	8 10	9 --	10
11	12 10	13 10	14 10	15 10	16 --	17
18	19 LR2 HOL 8	20 10	21 10	22 10	23 --	24
25	26 10	27 10	28 10			

Hours Scheduled: LR EX HC
 170 -2 +2 0

MARCH 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1 10	2 --	3
4	5 10	6 10	7 10	8 10	9 --	10
11	12 10	13 10	14 10	15 10	16 --	17
18	19 10	20 10	21 10	22 10	23 --	24
25	26 10	27 10	28 10	29 10	30 --	31 HC 8

Hours Scheduled: LR EX HC
 170 -6 0 +8

APRIL 21 Days/168 Hours

S	M	Tu	W	Th	F	S
1	2 10	3 10	4 10	5 10	6 --	7
8	9 10	10 10	11 10	12 10	13 --	14
15	16 10	17 10	18 10	19 10	20 --	21
22	23 10	24 10	25 10	26 10	27 --	28
29	30 10					

Hours Scheduled: LR EX HC
 170 0 +2 0

MAY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1 10	2 10	3 10	4 --	5
6	7 10	8 10	9 10	10 10	11 --	12
13	14 10	15 10	16 10	17 10	18 --	19
20	21 10	22 10	23 10	24 10	25 --	26
27	28 LR2 HOL 8	29 10	30 10			

Hours Scheduled: LR EX HC
 180 -2 +4 0

JUNE 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				31 10	1 --	2
3	4 10	5 10	6 10	7 10	8 --	9
10	11 10	12 10	13 10	14 10	15 --	16
17	18 10	19 10	20 10	21 10	22 --	23
24	25 10	26 10	27 10	28 10	29 --	30

Hours Scheduled: LR EX HC
 170 -6 0 0

JULY 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2 10	3 10	4 LR2 HOL 8	5 10	6 --	7
8	9 10	10 10	11 10	12 10	13 --	14
15	16 10	17 10	18 10	19 10	20 --	21
22	23 10	24 10	25 10	26 10	27 --	28
29	30 10	31 10				

Hours Scheduled: LR EX HC
 180 -2 +4 0

AUGUST 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1 10	2 10	3 --	4
5	6 10	7 10	8 10	9 10	10 --	11
12	13 10	14 10	15 10	16 10	17 --	18
19	20 10	21 10	22 10	23 10	24 --	25
26	27 10	28 10	29 10	30 10		

Hours Scheduled: LR EX HC
 180 0 +4 0

SEPTEMBER 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					31 --	1
2	3 LR2 HOL 8	4 10	5 10	6 10	7 --	8
9	10 10	11 10	12 10	13 10	14 --	15
16	17 10	18 10	19 10	20 10	21 --	22
23	24 10	25 10	26 10	27 10	28 --	29
30						

Hours Scheduled: LR EX HC
 160 -10 0 0

OCTOBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
	1 10	2 10	3 10	4 10	5 --	6
7	8 10	9 10	10 10	11 10	12 --	13
14	15 10	16 10	17 10	18 10	19 --	20
21	22 10	23 10	24 10	25 10	26 --	27
28	29 10	30 10				

Hours Scheduled: LR EX HC
 180 0 +4 0

NOVEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			31 10	1 10	2 --	3
4	5 10	6 10	7 10	8 10	9 --	10
11	12 LR2 HOL 8	13 10	14 10	15 10	16 --	17
18	19 10	20 10	21 10	22 LR2 HOL 8	23 HC 8	24
25	26 10	27 10	28 10	29 10		

Hours Scheduled: LR EX HC
 180 -4 +4 +8

DECEMBER 22 Days/176 Hours

S	M	Tu	W	Th	F	S
					30 --	1
2	3 10	4 10	5 10	6 10	7 --	8
9	10 10	11 10	12 10	13 10	14 --	15
16	17 10	18 10	19 10	20 10	21 --	22
23	24 10	25 LR2 HOL 8	26 10	27 10	28 --	29
30	31 10					

Hours Scheduled: LR EX HC
 170 -8 0 0

EMPLOYEE SIGNATURE	DATE
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LEGEND LR = LEAVE REQUIRED EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED
 FOR PAY PERIOD DEFICIT
 AND/OR ON A HOLIDAY