

Verification and Testing FAQs

Here are some FAQs surrounding COVID-19 vaccination verification and mandatory testing ("verification and testing"). This site was established on August 18 and will be updated as needed and the list of questions will be revised, and responses will be periodically updated (noted with a date).

For employees who have specific questions about verification and testing in your department, please contact your supervisor or department designee.

Search FAQs: questions/answers have been grouped by topic (i.e. *Verification, Testing, General, Technical Testing, and Reporting and Tracking*) and are searchable using Ctrl+F.

Number	Topic	Question/Answer
A. 1	Verification	<p>Q: Do we need to implement procedures to collect and maintain evidence of vaccination status from employees by August 2?</p> <p>A: Yes. It is expected that Departments will have procedures in place and be implementing the vaccination verification process by that date.</p>
A. 2	Verification	<p>Q: Does the Department have to maintain a copy of the vaccination card or QR Code?</p> <p>A: No. CalHR is recommending validation of vaccination status – validation can be accomplished by visually verifying the information provided and documenting the verification.</p>
A. 3	Verification	<p>Q: What information is required to be reviewed for proof of vaccination status?</p> <p>A: Either the QR Code or vaccination card, or other valid medical record.</p>
A. 4	Verification	<p>Q: Does CalHR have a specific format for documenting verification?</p> <p>A: Each department should determine how best to capture this information from employees. On August 6, CalHR requested departments to complete a survey and provide data establishing baseline measurements of verification and testing needs. CalHR has established this baseline and will continue to release information regarding ongoing reporting of vaccinated and tested employees as well as testing needs.</p>
A. 5	Verification	<p>Q: What is the web address for the QR Code?</p> <p>A: https://myvaccinerecord.cdph.ca.gov</p>
A. 6	Verification	<p>Q: How do you confirm the information on the QR Code?</p> <p>A: You can confirm the information with a QR smart reader. For SMART Verifier App: https://thecommonsproject.org/smart-health-card-verifier</p>

Number	Topic	Question/Answer
A. 7	Verification	<p>Q: Do we have to view the vaccination record or QR in person or can it be emailed, shared via Teams/Zoom, etc.?</p> <p>A: Each department will determine the best process for reviewing the employee's vaccination information whether that be in person or some electronic medium.</p>
A. 8	Verification	<p>Q: What does "fully vaccinated" mean?</p> <p>A: "Fully vaccinated" means the employer has documented that the person received, at least 14 days prior, either the second dose in a two-dose COVID-19 vaccine series or a single-dose COVID-19 vaccine. Vaccines must be FDA approved; have an emergency use authorization from the FDA; or, for persons fully vaccinated outside the United States, be listed for emergency use by the World Health Organization (WHO).</p>
A. 9	Verification	<p>Q: Some employees are submitting vaccination verification for vaccines still in trial (i.e. NovaVax). Does this qualify?</p> <p>A. Vaccines must be FDA approved; have an emergency use authorization from the FDA; or, for persons fully vaccinated outside the United States, be listed or emergency use by the World Health Organization (WHO).</p>
A. 10	Verification	<p>Q: Do employees who are not physically working on site (e.g., telework) have to provide vaccination status?</p> <p>A: No. However, if an employee at any time physically works in the office or on site, the employee must either show fully vaccinated status or be subject to testing and observe other health and safety protocols, such as facial coverings.</p>
A. 11	Verification	<p>Q: Are employees who come into the office for only pick-up/drop off work required to provide vaccination status?</p> <p>A: Yes. The amount of time in the office does not matter. If the employee is coming to the office, the employee must provide vaccination status, or be subject to the testing process and other health and safety protocols in place.</p>
A. 12	Verification	<p>Q: If someone claims to have COVID-19 antibodies, can they show an antibody test instead of vaccination?</p> <p>A: No, the antibody test is not a replacement for being vaccinated. Similarly, an antibody test is different from a test to determine if someone has an active case of COVID-19 (i.e., a viral test)</p>

Number	Topic	Question/Answer
A. 13	Verification	<p>Q: Is asking for vaccination status a violation of health privacy rights (HIPAA)?</p> <p>A: No. We are asking employees to share vaccination status; vaccination status is not a health condition. Similarly, requesting confirmation of vaccination is not a disability-related inquiry under the ADA, and the ADA's rules about such inquires do not apply. However, documentation or other confirmation of vaccination provided by the employee to the employer is medical information about the employee and must be kept confidential.</p>
A. 14	Verification	<p>Q: Can we share information about vaccination status among supervisors? We have many cross-supervision supervisors.</p> <p>A: This sensitive information should only be shared with those that strictly need to know, such as front-line supervisors and others who may be responsible for ensuring compliance with the department's COVID-19 protocols (i.e. subject to frequent testing, wearing of facial coverings, etc.).</p>
A. 15	Verification	<p>Q: What do we do if we suspect a fraudulent vaccine card or QR code?</p> <p>A: Departments should handle this situation similar to how the department handles other situations where falsification of official documents is suspected. Conduct an appropriate review to ensure sufficient proof of actual vaccination exists. If the employee cannot produce the appropriate supporting document, they will be subject to frequent testing and must observe other health and safety protocols. Similarly, if upon further questioning, the employee acknowledges that they did not tell the truth, treat the situation as you would treat other serious misrepresentations.</p>
A. 16	Verification	<p>Q: Should official out-of-state offices be included in the vaccination verification process?</p> <p>A: For employees in official out-of-state offices, the health directives of that jurisdiction should be followed.</p>
A. 17	Verification	<p>Q: Can unvaccinated employees get vaccinated on state time?</p> <p>A: Yes, since March 2021, employees may receive a reasonable amount of Administrative Time Off (ATO) to obtain the vaccination for themselves.</p>
A. 18	Verification	<p>Q: Where do we report the information of how many employees are vaccinated or not?</p> <p>A: On August 6th, CalHR issued instructions for reporting information about how many state employees have certified their vaccination status. We are not asking for records or individual information. The purpose of collecting aggregate information is to manage the testing needs for the state departments.</p>

Number	Topic	Question/Answer
A. 19	Verification	<p>Q: Can employees refuse to provide vaccination status?</p> <p>A: Yes. Employees may elect not to show documentation or other confirmation of vaccination; however, they will then be required to have mandatory testing and observe other health and safety protocols, such as facial coverings as applicable.</p>
A. 20	Verification	<p>Q: Is union representation afforded when verifying employee vaccination status?</p> <p>A: Rules about right to representation have not changed. If the employer is simply requiring proof of vaccination, there is no right to a representative. However, if management is investigating suspected misrepresentation of vaccination status, this could rise to a right of representation. Questions about such matters should be elevated to the department Labor Relations for guidance.</p>
A. 21	Verification	<p>Q: What if an unvaccinated employee refuses to wear a mask?</p> <p>A: The wearing of a facial covering is required by health and safety work policy or work rule. An employer may require employees to wear protective gear (for example, facial coverings and gloves) and observe infection control practices (for example, social distancing protocols). Refusal to follow this work rule is handled in the same manner as any other violation of a policy or work rule. Exceptions exist for an employee requiring reasonable accommodation under the ADA (e.g. modified facial covering for interpreters, etc.) or a religious accommodation under Title VII.</p>
B. 1	Testing	<p>Q: When can we expect information regarding the testing process?</p> <p>A: Information about the testing process is being regularly communicated to departments and employee representatives. Designated departments are beginning to implement testing protocols the week of August 16th. These testing protocols will be expanded to all departments as soon as possible.</p>
B. 2	Testing	<p>Q: Is there a pay differential established for staff providing support with COVID-19 testing?</p> <p>A: No.</p>
B. 3	Testing	<p>Q: Do we send our anticipated COVID-19 test kit numbers to CalHR?</p> <p>A: On August 6, CalHR requested departments to complete a survey and provide data establishing baseline measurements of verification and testing needs. CalHR has established this baseline and will continue to release information regarding ongoing reporting of vaccinated and tested employees as well as testing needs.</p>

Number	Topic	Question/Answer
B. 4	Testing	<p>Q: Do employees pay for the test?</p> <p>A: <i>No. The state pays for testing.</i></p>
B. 5	Testing	<p>Q: Who enforces the health and safety protocols, such as verification and testing and wearing facial coverings?</p> <p>A: <i>The state employer is responsible to enforce any workplace policy or rule. The employer remains committed to workplace safety and the implemented strategies to navigate the impact of COVID-19 in the workplace.</i></p>
B. 6	Testing	<p>Q: When do we require unvaccinated employees to wear a mask in the office?</p> <p>A: <i>Facial coverings are required for all unvaccinated employees. In certain counties, all employees regardless of vaccination must wear facial coverings indoors (for example Los Angeles, Yolo, Sacramento, and Colusa). Be sure to check local health and safety requirements.</i></p>
B. 7	Testing	<p>Q: For employees who are unvaccinated, are they excused from having to work on site?</p> <p>A: <i>No. Unvaccinated employees who are required to work on site must be tested and observe all other health and safety protocols.</i></p>
B. 8	Testing	<p>Q: What if employees claim they are unable to wear a mask due to a protected condition/needs?</p> <p>A: <i>Just like any other situation, departments should follow existing processes to address the employee's ability to perform the essential functions of the job through the reasonable accommodation or other human resources processes.</i></p>
B. 9	Testing	<p>Q: What are the health and safety protocols for employees who may be assigned to perform work, attend training etc. in another department/state building?</p> <p>A: <i>Employees moving between departments are subject to that department's procedures.</i></p>
B. 10	Testing	<p>Q: May a department require an unvaccinated employee to present a COVID-19 negative test before reporting back to the work site?</p> <p>A: <i>All departments should follow the testing protocols and applicable state rules.</i></p>

Number	Topic	Question/Answer
B. 11	Testing	<p>Q: Since vaccinated employees can still spread COVID-19, should we require them to be tested under this policy?</p> <p>A: <i>The verification and testing rules apply to unvaccinated employees because the case rate continues to be significantly higher for unvaccinated employees.</i></p>
B. 12	Testing	<p>Q: Considering the verification and testing safety measures, do state agencies have to abide by 75% of staff teleworking?</p> <p>A: <i>Teleworking is separate from the issue of verification and testing. Departments are not required to have a specific percentage of employees teleworking. Each department will need to continue to assess the appropriate level of telework that it will maintain, based on operational needs and employee safety. These decisions will continue to be driven at the department level.</i></p>
B. 13	Testing	<p>Q: Can an employee provide their own negative COVID-19 test results from their provider to return to the office? (8/25/21)</p> <p>A: <i>No. Employees who have not provided vaccination verification are subject to testing each week using the state testing process and procedures. This will ensure the state may quickly respond to testing results, adhere to regulations, as well as capture and properly store the necessary information.</i></p>
B. 14	Testing	<p>Q: How quick are the antigen test results processed? (8/25/21)</p> <p>A: <i>Typically it takes approximately 15 minutes to process. Pending test results, employees must follow department direction.</i></p>
B. 15	Testing	<p>Q: What additional testing is required as a result of a presumptive positive antigen test? (9/10/21)</p> <p>A: <i>If results of the antigen are positive, a PCR test will be given and processed and the employee will follow department health and safety protocols. An employee may be placed on telework if operationally feasible. If telework is not available pending PCR test results, the employee will be placed on ATO pending results of the PCR test. If PCR test results are negative, employee may resume activities in the workplace. If PCR test results are positive, the employee will continue on telework status where operationally feasible. If telework is not feasible, ATO stops and the employee may qualify for other leave options.</i></p>

Number	Topic	Question/Answer
B. 16	Testing	<p>Q: An employee has had COVID-19 and can test positive for as long as three months after their infection. Should we continue to test an unvaccinated individual who is not symptomatic? (8/25/21)</p> <p>A: According to CDPH, individuals who tested positive in the past 90 days should not be retested as part of a screening testing program. Employees seeking exemption from testing due to positive COVID-19 test in the prior 90 days should submit a medical exemption request. Testing should be restarted if it is more than 90 days after the date of onset of the prior infection or if new symptoms occur. For individuals who develop new symptoms consistent with COVID-19 during the three months after the date of initial symptom onset, then retesting for SARS COV-2 can be considered in consultation CDPH and CalHR.</p>
B. 17	Testing	<p>Q: Do testing administrators have to be supervisors? (8/30/21)</p> <p>A: It is highly recommended Testing Administrators be at the supervisory level or above. Similarly, all Testing Administrators must be verified as having completed antigen testing training.</p>
B. 18	Testing	<p>Q: Is there a maximum number of testing administrators a department can have trained (e.g. large units will require a high number of staff members for adequate screening coverage)? (8/30/2021)</p> <p>A: No Maximum number, but departments are responsible for ensuring each participant attends and has all materials needed for the training.</p>
B. 19	Testing	<p>Q: Do testing administrators need to be vaccinated? (8/30/2021)</p> <p>A: It is not required but highly recommended that testing administrators should be vaccinated. All testing administrators are required to utilize all necessary PPE regardless of vaccination status.</p>
B. 20	Testing	<p>Q: If an employee tests positive, will vaccinated employees who may have been "exposed" to this employee need to be tested and/or quarantined? (9/8/2021)</p> <p>A: As per State guidance: "Fully vaccinated persons are recommended to be tested 3-5 days after exposure and wear a mask in public indoor settings for 14 days." Full details on this guidance can be found at the following link: https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID-19-Public-Health-Recommendations-for-Fully-Vaccinated-People.aspx</p>
C. 1	General	<p>Q: How long must we store our verification logs?</p> <p>A: Existing rules about record retention apply. Departments should continue to follow provisions of their Record Retention Schedule.</p>

Number	Topic	Question/Answer
C. 2	General	<p>Q: Do we need to keep track of who verified the vaccination documentation?</p> <p>A: Yes. Each department's written, effective Injury and Illness Prevention Program (IIPP) describes the employers' responsibilities for establishing, implementing and maintaining an IIPP. The IIPP covers documentation of your activities and the keeping of such records to fulfill your responsibilities.</p>
C. 3	General	<p>Q: Does the CalHR direction regarding verification and testing also apply to elected official (Board Members) and their Exempt staff?</p> <p>A: Yes. The rules around verification and testing applies to all executive branch state operations</p>
C. 4	General	<p>Q: Are contractors considered state employees for purposes of verification and testing?</p> <p>A: The goal is to keep the workplace safe from COVID-19. DGS recommends that each department and agency review its contracts and or leases which govern the services that necessitate contractors to work on site to determine if there are applicable provisions that may be invoked without amendment to require testing of all unvaccinated contractors or provide proof of vaccination. For any contract questions, please contact DGS.</p>
C. 5	General	<p>Q: May an employee who has been fully vaccinated elect to opt in to weekly testing? (8/25/21)</p> <p>A: If the department has capacity to test, the department is encouraged to allow fully vaccinated to test. As shared in our July 26th communication, fully vaccinated individuals are allowed to elect to participate in COVID-19 testing.</p>
D. Reserved		
E. 1	Technical Testing	<p>Q: Our department has a large number of facilities state-wide and therefore requires a large number of trained administrators. Can CDPH provide a "train the trainer" format, or will CDPH be able to train all of our designated testing administrators? (8/25/21)</p> <p>A: In the initial phase of testing, training will be for individuals running testing at State Department headquarters. As this program continues rolling out, TTF will offer additional training for other sites, as well as a train the trainer model.</p>

Number	Topic	Question/Answer
E. 2	Technical Testing	<p>Q: Outside of a train-the-trainer model, would departments be able to provide remote observation via teleconference for CLIA test? (8/25/21)</p> <p>A: Yes, department staff overseeing testing will be able to complete training through online modules and uploading a photo of the completed test. We will not be doing any live demonstrations of the test, although office hours & a staffed phone number will be available to get questions answered.</p>
E. 3	Technical Testing	<p>Q: Are training materials available online? (8/25/21)</p> <p>A: Yes, testing training and materials are available online.</p>
E. 4	Technical Testing	<p>Q: Will each employer testing site be required to maintain a Binax binder? (8/25/21)</p> <p>A: Each site is required to have a Binax binder in order to maintain logs, however that binder may be stored digitally or in print.</p>
E. 5	Technical Testing	<p>Q: Are testing materials such as PPE and biohazard disposal bags provided, or are individual departments expected to procure what is needed? (8/25/21)</p> <p>A: A consumables kit will be sent to each site. This kit includes PPE and a bin for Biohazard Waste Disposal.</p>
E. 6	Technical Testing	<p>Q: Can employees pre-register to save time at the testing site? (8/25/21)</p> <p>A: Yes, employees may pre-register using the unique registration URL provided to each testing site, or the QR code. In fact, site leads are encouraged to email the employees ahead of time to encourage them to pre-register to save time onsite.</p>
E. 7	Technical Testing	<p>Q: How do State Departments coordinate and report results to the state's public health reporting system (CalREDIE)? Do we need to report all results, or only positive ones? (8/25/21)</p> <p>A: Sample results are entered into Color's provided software portal at the time of testing. Color will automatically report results to CalREDIE. All results must be reported, Not just positive results.</p>
E. 8	Technical Testing	<p>Q: Are State Departments obligated to use the State IT platform for PCR testing if we already have a testing contract in progress? (8/25/21)</p> <p>A: Yes, if partnering with the State, the expectation is that State Departments will utilize both the State's antigen and confirmatory PCR processes and partnerships</p>

Number	Topic	Question/Answer
E. 9	Technical Testing	<p>Q: After testing administrators key in antigen results to the Color system, for a positive or ambiguous result, there is an electronic communication option. Can that email be customized in any way by the department, or is it a set template? (8/25/21)</p> <p>A: <i>Participants receive a notification that results are ready by email and text. The result communication contains a secure link to access the results. The test report contents cannot be modified.</i></p>
E. 10	Technical Testing	<p>Q: Can we set our system up so that a specific email box (e.g., out secure Safety Program mailbox) is notified of positive or ambiguous results in addition to the person who was tested? (8/25/21)</p> <p>A: <i>The best way to track test results is via Color's Results Dashboard. The dashboards are HIPAA compliant and ensure safe transfer of results to organizations.</i></p>
E. 11	Technical Testing	<p>Q: If this second email is not an option, would we have to manually log in to the Color website and review the individual test results? In Office Hours it was mentioned that there is no identifying info collected other than employee name, and for very large organizations like some of us in the pilot, we need a way to efficiently filter for positive cases. (8/25/21)</p> <p>A: <i>Positive results can be filtered quickly via Color's Results Dashboards. If requested, Color can also provide an option for positive result notification emails to be sent to up to three individuals designated by the Department. However, please note that these cannot be sent to a shared inbox.</i></p>
E. 12	Technical Testing	<p>Q: For the state employee process, do departments need to register and obtain consent forms from the employee? If so, is a new consent form needed each time an employee tests, or can a single instance be kept on file? (8/25/21)</p> <p>A: <i>Yes, employees must be registered in the Color system and provide consent to be tested and receive notification of test results. This process only needs to be conducted once.</i></p>
E. 13	Technical Testing	<p>Q: How does biohazard disposal and pickup work for State Departments partnering with the TTF on testing? (8/25/21)</p> <p>A: <i>Color will provide special biohazard disposal kits to all the sites. Positive tests only must be placed in the biohazard bins. When the biohazard bin is completely full, it can be securely shipped back to the waste disposal partner using the included packing and shipping materials.</i></p>

Number	Topic	Question/Answer
E. 14	Technical Testing	<p>Q: Is CDPH/Color able to provide other options for reasonable accommodations for employees if an oropharyngeal test is not going to be made available for the mandated testing program? (8/25/21)</p> <p>A: <i>If after engaging in the interactive process a department determines there is another testing mode that will address the employee's reasonable accommodation request, the department will be responsible for securing, or assisting the employee with securing that testing.</i></p>
E. 15	Technical Testing	<p>Q: We have some employees refusing the consent (consent page script). Does this mean they are refusing testing? Can we remove the consents script in the system? (8/25/21)</p> <p>A: <i>Yes, refusing to consent or otherwise complete the registration is the same as refusing to comply with the testing policy. If the employee refuses to complete the registration, you would then address that employee's refusal to comply with the work rule consistent with your disciplinary procedures.</i></p>
E. 16	Technical Testing	<p>Q: Do State Department staff members who are going to serve as testing administrators need to be on-site for training? [Training + Preparation] (8/25/21)</p> <p>A: <i>No, training can be conducted entirely remotely as long as those being trained have access to the required materials. However, co-locating on site for training provides the additional benefits of ability to share learnings and best practices in-person.</i></p>
E. 17	Technical Testing	<p>Q: What should testing administrators do if they encounter kits with issues such as missing test cards? [Site Set-Up + Materials] (8/25/21)</p> <p>A: <i>If significant issues are found, send electronic copies of the site training documents, inventory quality control documentation, and any test deviation reports, adverse events, or product issues to the CDPH Laboratory Director. The Laboratory Director can be contacted at antigenlabdirector-reporting@cdph.ca.gov</i></p>
E. 18	Technical Testing	<p>Q: The State of California has energy saving policies that often result in warehouse A/C being shut off on weekends, resulting in hot rooms where tests may be stored. Are there any best practices for State Departments to safely store tests in circumstances such as the above? [Site Set-Up + Materials] (8/25/21)</p> <p>A: <i>Rooms designated for temperature-sensitive storage often already exist in warehouses (e.g. for perishables, chemicals). You can check with administrators at your location whether these are an option for your test kits.</i></p>

Number	Topic	Question/Answer
E. 19	Technical Testing	<p>Q: Is it better to centralize testing where State Departments have multiple branches in the same location? [Site Set-Up + Materials] (8/25/21)</p> <p>A: <i>Centralizing versus distributing testing workflows is at discretion of the department, and each has its pros and cons. For example, centralized testing can reduce the number of testing administrators, but also has the potential for more crowding and a slower testing rate overall.</i></p>
E. 20	Technical Testing	<p>Q: Are there any restrictions with testing multiple people in the same room (e.g. concerns with temporarily unmasked employees?) [Site Set-Up + Materials] (8/25/21)</p> <p>A: <i>Departments are expected to limit the number of people being tested to the constraints of the space to ensure that proper physical distancing (6+ feet between individuals) can be met.</i></p>
E. 21	Technical Testing	<p>Q: How big should the testing room be? [Site Set-Up + Materials] (8/25/21)</p> <p>A: <i>Testing areas should be large enough to accommodate for social distancing. When possible, outdoor testing is recommended.</i></p>
E. 22	Technical Testing	<p>Q: How many testing administrators can have access to the IT platform and the Binax binders? (8/25/21)</p> <p>A: <i>CDPH recommends that 1-2 individuals have access to results dashboard and PHI (must sign HIPAA agreement), and that these individuals serve as site leads. For Binax binders, the recommendation is 4-6 staff, however each department can have as many as needed. If for any reason an individual needs access to multiple sites, please coordinate directly with Color.</i></p>
E. 23	Technical Testing	<p>Q: Is antigen testing done in partnership with a lab, or is this data only keyed into the state system by site testing admin? (8/25/21)</p> <p>A: <i>Antigen testing results are read and reported on-site by testing administrators, independent of a lab. However, confirmatory PCR tests conducted in partnership with the State employee testing program would be processed by VBL (Valencia Branch Laboratory), who reports results directly to the State through the State's IT platform, Color.</i></p>
E. 24	Technical Testing	<p>Q: For employees that get vaccinated part-way through the program, how do I offboard them from the IT platform? (8/25/21)</p> <p>A: <i>No action needed.</i></p>

Number	Topic	Question/Answer
E. 25	Technical Testing	<p>Q: Do departments have to provide the test results in a private setting? (8/25/21)</p> <p>A: <i>There are multiple approaches to giving results. Some sites may designate a private space for individuals to report to 15 minutes after their test so they may receive their results confidentially. An individual can also receive their results via the Color platform from their location of preference as soon as the testing administrator inputs the result into the system.</i></p>
E. 26	Technical Testing	<p>Q: Can testing be done via virtual platforms (Facetime, Webex, Teams, Zoom) for employees that are required to report to remote facilities? (9/8/2021)</p> <p>A: <i>All in-person testing should be conducted onsite. OTC does not require supervision, and therefore there is no need for virtual testing. For further guidance please reach out to Color's Site Operations Support team by phone (844-531-0545) or email (covidsites@color.com).</i></p>
E. 27	Technical Testing	<p>Q: Are State Departments in violation of HIPAA by viewing testing results? Specifically, will an observer (who is not a medical authority) get the test results from someone's test? (9/8/2021)</p> <p>A: <i>No. Each site will designate 1-2 staff who will have access to test results. Other individuals who are simply registering and observing specimen collection won't have this access.</i></p>
E. 28	Technical Testing	<p>Q: The playbook mentioned HIPAA training (p. 57), and provides a link to those who do not have HIPAA certificate. State Departments usually aren't considered covered entities, and therefore don't have those certificates. Will departments need to get them for all staff who are conducting the testing? (9/8/2021)</p> <p>A: <i>Color will provide HIPAA training and attestation for all registered staff testers upon account registration.</i></p>
E. 29	Technical Testing	<p>Q: Why are cameras used during testing and training? Are there any restrictions on the cameras we can use? Is a state-issued work phone a viable option for a camera? (9/8/2021)</p> <p>A: <i>For training, cameras (webcams allowed) are required to enable TTF to supervise training and provide hands-on guidance as needed. For antigen testing, cameras are needed to capture images of each test so it may be loaded into the IT platform (no personal information captured). Cameras built into tablets and laptops being used to record test results are preferred; but most WIFI enabled devices with a camera should work. Information should be uploaded directly to and stored on Color's IT platform.</i></p>

Number	Topic	Question/Answer
E. 30	Technical Testing	<p>Q: Our anticipated testing volume is less than 20 tests per week and involves several sites in rural areas which qualifies for at-home testing. How do employees obtain the OTC kits? (9/22/2021)</p> <p>A: For qualifying employees, the department will distribute the kits to employees. CDPH cannot ship kits directly to participants' homes. Similarly, CDPH is unable to ship less than 20 tests (for 3 individuals) to a site address. Accordingly, department site leads should provide participants with a six week testing supply.</p>
E. 31	Technical Testing	<p>Q: How is test result data maintained and who can access this information? (9/22/2021)</p> <p>A: Each Department/Site may choose to designate 1-2 staff that will have access to a results dashboard. These staff are typically HR staff overseeing the testing program and monitoring compliance.</p>
F. 1	Reporting and Tracking	<p>Q: When referencing "active employees on your payroll" does that include retired annuitants?</p> <p>A: Yes, identify any and all employees (TAU, retired annuitant, board members, etc.)</p>
F. 2	Reporting and Tracking	<p>Q. Should we report numbers for volunteers or student assistants?</p> <p>A. No, only employees on payroll.</p>
F. 3	Reporting and Tracking	<p>Q. Are all departments required to complete the tracker form?</p> <p>A. Yes, all departments must complete the form.</p>
F. 4	Reporting and Tracking	<p>Q. Should the numbers we are reporting supposed to be cumulative or do we just reflect the weekly numbers?</p> <p>A. Only report the weekly numbers.</p>
F. 5	Reporting and Tracking	<p>Q. Regarding Question #13 should employees who test positive using a rapid antigen test be included in this total?</p> <p>A. No, presumptive positive test results from rapid antigen tests should not be included in this number. Only positive test results received from confirmatory PCR tests should be reported.</p>
F. 6	Reporting and Tracking	<p>Q. Do Questions 14 and 15 pertain solely to staff that come into the office or should it also include those who are on 100% telework?</p> <p>A. We are looking at the entire workforce and Questions 14 and 15 should capture all active employees on payroll, regardless of their telework status.</p>

