

Use this informational checklist to assist in determining actions taken in the event of the death of a California State Employee. You may check off benefits associated with the employee and make specific notes. These are typical benefits, which may vary by bargaining unit and individual employee choices. You may wish to review collective bargaining aspects covering the employee and consult with appropriate surviving family member(s). Topics are hyperlinked to additional information. Contact resources are also provided.

**Health Related**

- [Health Benefits](#)
- [Dental Benefits](#)
- [Vision Benefits](#)

**Flexible Benefits**

- [Flex-Elect](#)
- [CoBen](#)

**Benefits Continuation**

- [COBRA](#)

**Personal and Professional Assistance**

- [Employee Assistance Program \(EAP\)](#)

**CalHR Contacts**

- [Get Information from CalHR Representatives](#)

**Individual Personnel Offices**

- Review Beneficiary Designation
- Review Employee Action Request(s) (EAR)

**Retirement and Savings**

- [CalPERS](#)
- [Savings Plus](#)
- [Part-Time, Seasonal, or Temporary Program \(PST\)](#)
- [Alternate Retirement Program \(ARP\)](#)
- [Scholarshare College Savings Plan](#)
- [Savings Bonds](#)

**Insurance**

- [Long-Term Disability \(LTD\)](#) (excluded employees)
- [Long Term Care Program](#)
- [Group Legal Services \(ARAG\)](#)
- [Travel and Accident Insurance](#) (excluded employees)
- [Basic Group Term Life Insurance](#) (excluded employees)
- [Workers' Compensation](#)
- [Non-Industrial Disability Leave \(NDI\)](#)
- [State Disability \(SDI\)](#) (certain bargaining units)

Quick Notes