

Provisional Transitional Waiver

California Department of Human Resources
State of California

This form may be used by active military service members requesting temporary early enrollment in the Veterans' Preference (VP) Program, while transitioning from military to civilian status, as a temporary waiver for the DD214. Complete this form and have it certified by an authorized military representative and submit it with the Veterans' Preference for Examinations form (CalHR 1093). Enrollment must be finalized within 30 days of your projected discharge date. Refer to the instructions on the reverse side of this form.

1. Veteran Information

Name of Veteran	Social Security #
<input type="text"/>	<input type="text"/>
Branch of Service	Date of Birth
<input type="text"/>	<input type="text"/>
Projected Character of Service	Projected Discharge Date
<input type="text"/>	<input type="text"/>
E-mail Address	Telephone Number
<input type="text"/>	<input type="text"/>

I hereby certify that the above information is true and correct to the best of my knowledge. I understand that providing false information will result in my disqualification to participate in the Provisional Transitional Waiver Program.

Veteran's Signature

Date

2. Military Certification and Signatures

I hereby certify that the above information is true and correct to the best of my knowledge. I understand that providing false information may result in the disqualification of the Veteran to participate in the Provisional Transitional Waiver Program.

Printed Military Representative Name and Title (e.g. Commanding Officer or 1st Field Grade Officer)

Military Representative Signature

Date

Email Address

Telephone Number

OVERVIEW

Effective January 1, 2014, Government Code (GC), section 18973.1 provides for Veterans' Preference (VP) to qualifying Veterans who are successful in an examination. In accordance with GC section 18973.1, all individuals who achieve a passing score on an entrance examination shall be certified in rank 1 of the eligibility list, regardless of score. Once an individual achieves permanent civil service status he or she is no longer eligible to receive VP.

If you are currently on open eligibility list, you may need to provide a copy of your approval letter to the testing office that administered your examination. If your current eligibility record does not reflect VP or your VP is not listed in your CalCareer account, contact the testing department.

Individuals who received VP are not eligible for Career Credits pursuant to Sections 18950.1, 18951, and 18951.5.

ELIGIBILITY REQUIREMENTS

Competitors in state civil service entrance examinations* are entitled to have VP applied to their eligibility upon achieving a passing score in the overall examination if the following criteria are met:

- (1) Have never achieved permanent civil service status; AND
- (2) Have served in the U.S. Armed Forces as defined in Government Code Section 18540; AND
- (3) Qualify as veterans**,

Any member of the armed forces who takes an open entrance examination while still on active duty and achieves a place on an eligible list may have VP applied, if qualification for such preference is active within twelve (12) months of eligibility being established.

*Open entrance examinations are state civil service examinations given in either open or open non promotional basis.

**Provisional Transitional VP may be available for select active service members within six months of separation from active service.

Submit this form, as a temporary replacement of the DD214, and the completed CalHR 1093 to:

California Department of Human Resources
Attn: Selection Division
1515 "S" St., North Building, Suite 500
Sacramento, CA 95811

INSTRUCTIONS

1. Complete this form, which includes your name, social security number, branch of service, date of birth, projected character of service (e.g. Honorable), projected discharge date, e-mail address and telephone number.
2. This form must have military certification and signature by an authorized military representative (e.g. Commanding Officer or 1st Field Grade Officer) verifying the projected character of service and projected discharge date.
3. Submit this form with the CalHR 1093, as a temporary replacement for the required DD214, which includes your name, date of birth, social security number, address, ECOS ID # (optional), telephone number, e-mail address, branch of service, and entry date.

IMPORTANT: In order to maintain your VP eligibility, within 30 days of your discharge date or projected discharge date, you must submit one of the following:

1. If discharged, you must submit a revised CalHR 1093 form AND a copy of your DD214, or other official discharge documents, showing your enlistment and discharge dates, net active service, branch of service, social security number, birth date, and your character of service (e.g., Honorable).
2. If you are not discharged, you must refer to the instructions above, complete the documents listed in items 1,2 and 3 and resubmit the documents to the address listed above, in order to retain your Provisional Transitional Waiver Status.

Questions? Please call (866) 844-8671