

Per California Code of Regulations, title 2, section 548.5, the following information will be posted to CalHR's Career Executive Assignment Action Proposals website for 30 calendar days when departments propose new CEA concepts or major revisions to existing CEA concepts. Presence of the department-submitted CEA Action Proposal information on CalHR's website does not indicate CalHR support for the proposal.

A. GENERAL INFORMATION

1. Date

February 1, 2018

2. Department

Department of Developmental Services

3. Organizational Placement (Division/Branch/Office Name)

Executive/Director's Office

4. CEA Position Title

Safety Net Program Specialist

5. Summary of proposed position description and how it relates to the program's mission or purpose. (2-3 sentences)

The CEA position, in accordance with the Plan for Crisis and Other Safety Net services in the California Developmental Services System, will be responsible for policy development, oversight, coordination and implementation of statewide Safety Net Program services. The CEA will work closely with Directorate and Executive Staff, and communicate directly with stakeholders, manage high-level programmatic components and resolve cross-cutting impacts within the Department and with other social services programs during expansion of safety net services as developmental centers close. This position will monitor State wide safety net and crisis services and propose innovative solutions to address gaps in service.

6. Reports to: (Class Title/Level)

Chief Deputy Director (Exempt)

7. Relationship with Department Director (Select one)

- Member of department's Executive Management Team, and has frequent contact with director on a wide range of department-wide issues.
- Not a member of department's Executive Management Team but has frequent contact with the Executive Management Team on policy issues.

(Explain): Will advise the Directorate and Executive Staff on all matters related to Safety Net Services.

8. Organizational Level (Select one)

- 1st
- 2nd
- 3rd
- 4th
- 5th (mega departments only - 17,001+ allocated positions)

B. SUMMARY OF REQUEST

9. What are the duties and responsibilities of the CEA position? Be specific and provide examples.

The CEA position will:

Recommend, develop, implement and monitor policies, procedures and activities related to the Safety Net Plan proposals, and coordinate proposals with the Department's internal divisions, regional centers, and stakeholders. Understand crisis services currently provided through the regional centers system, identify gaps in services and develop strategic plan to address the gaps. Develop systems and procedures for ongoing monitoring, and evaluation of safety net services.

Coordinate with other departments, such as Social Services and Health Care Services, on development, licensing, access and funding of the new Safety Net models of care, as well as increased access and availability of the essential medical, mental health and dental services as needed by individuals with developmental disabilities.

Develop a comprehensive communication plan for stakeholder engagement regarding the implementation of the Safety Net Plan; meet regularly with interested parties, such as parent groups, advocacy groups, non-profit and non-governmental organizations, governmental agencies, and other State and local agencies affected by the Safety Net Plan.

Consult with the Department's Executive Staff on all aspects of the Department's Safety Net Plan, and provide the Directorate with recommendations, assessments of implementation and measurement of outcomes. Prepare reports and make presentations to Executive Staff and relevant control agencies concerning the Department's progress in meeting its objectives. Testify to the Legislature as required.

Provide ongoing direction, evaluation and creative process improvements consistent with the Safety Net Plan, and the Department's mission and goals, through regularly scheduled internal department meetings and external stakeholder meetings. Share best practices, and identify and resolve issues. Recommend statutes and regulations needed for delivery of safety net program services.

Monitor and increase communication and coordination between multiple systems of care impacting consumers with the highest needs. Increase awareness of the unique needs of persons with developmental disabilities with first responder agencies, the criminal justice system, county mental health agencies, and health care providers.

B. SUMMARY OF REQUEST (continued)

10. How critical is the program's mission or purpose to the department's mission as a whole? Include a description of the degree to which the program is critical to the department's mission.

- Program is directly related to department's primary mission and is critical to achieving the department's goals.
- Program is indirectly related to department's primary mission.
- Program plays a supporting role in achieving department's mission (i.e., budget, personnel, other admin functions).

Description: This CEA position will be responsible for the development and coordination of the Safety Net Program to ensure the continuation of health and safety protections for persons with developmental disabilities living in the community, and monitor the array of services to meet the needs of individuals with the most challenging service needs. The Department currently provides community-based services to more than 317,000 consumers and their families through a statewide system of 21 regional centers. The Department's community services budget for Fiscal Year (FY) 2017-18 is more than \$6.9 billion and California is the only State where the program for individuals with developmental disabilities is an entitlement program. W&I Code section 4474.15(a) requires the Department to report to the Legislature how it will provide these safety net services.

With the planned closures of the State's developmental centers and further reliance on community services, stakeholders requested and the Department committed to developing a safety net of services that will provide alternatives when a community service provider is unable or unwilling to care for an individual because of potential safety and liability issues. This type of service alternative is sometimes described as a "placement of last resort" or as a "can't say no" option. Failure to establish the Safety Net Program and crisis services will result in significant health and safety impacts to our consumers and their families, negative media attention, and critical legislative scrutiny.

B. SUMMARY OF REQUEST (continued)

11. Describe what has changed that makes this request necessary. Explain how the change justifies the current request. Be specific and provide examples.

The Sonoma Developmental Center in Sonoma is closing in December 2018, the Fairview Developmental Center in Costa Mesa and the General Treatment Area in Porterville are being closed by 2021. These developmental centers have been the “placement of last resort” for individuals with developmental disabilities when there are no adequate resources available in the community for the individual. Without these facilities, it is necessary to develop safety net services in the communities to ensure that appropriate services are available in case of crisis or failure of community placements for individuals. To ensure access to an array of services to meet the needs of individuals with the highest needs, it is critical to develop additional community resources with a focus on serving individuals with co-occurring mental health, forensic, and behavior needs throughout California. Pending the establishment of the necessary resource, safety net and crisis services must be provided.

C. ROLE IN POLICY INFLUENCE

12. Provide 3-5 specific examples of policy areas over which the CEA position will be the principle policy maker. Each example should cite a policy that would have an identifiable impact. Include a description of the statewide impact of the assigned program.

Policy Areas are:

Guidance to regional centers, community vendors, consumers, families and other stakeholders on the umbrella of safety net service delivery options that include positive behavior supports, delivery of culturally competent services and person centered planning.

Assessment, monitoring and reporting requirements for the implementation of the Safety Net Program services for persons with developmental disabilities living in our communities.

Provide expertise in the principles of service provision for individuals with the most challenging service needs.

Design and implement processes at the Department and regional centers to identify the health and safety needs of consumers receiving community based services.

Implement and revise, as needed, policies, procedures and activities related to the review of requests for safety net and crisis services for consumers living in community settings.

Internal coordination and oversight of Safety Net Program policies and services in the Community Services and Developmental Centers Divisions. Collaboration with other Department staff to develop and present recommendations to the Director. Develop procedures to monitor and revise policies and procedures for Safety Net Program services as needed.

Identification of changes in State laws and regulations that may affect Safety Net Program services and to ensure compliance with federal requirements for home and community based services.

C. ROLE IN POLICY INFLUENCE (continued)

13. What is the CEA position's scope and nature of decision-making authority?

This position has a broad scope and nature of decision-making authority for the Safety Net Program providing services for over 317,000 consumers living in California. As the subject matter expert for Safety Net Program services, and in consultation with the Director and Deputy Directors for the department, this position will develop and implement the policies and initiatives for all areas related to Safety Net Program services. This position will provide a unified organizational response that crosses all division and programs.

The scope of the decision-making authority for this position includes:

- Development of Strategic Plan for Safety Net Services
- Oversight and Accountability of Safety Net Program.
- Development of Transition Plan for PDC's Secured Treatment Program residents
- Development of "from ground up" policies and procedures.
- Training Methodologies
- Selection of Providers
- Contract Terms and Conditions
- Regulations
- Monitoring and Reporting
- Legislative Testimony as required.

14. Will the CEA position be developing and implementing new policy, or interpreting and implementing existing policy? How?

The CEA position will both develop and implement new policies and also interpret and implement existing cross cutting policies. There are current policies that must be interpreted and implemented regularly. There is also a significant need to develop and implement new policies related to the provision of Safety Net services as the developmental centers close and community services are strengthened to ensure the health and safety of persons with developmental disabilities living in California.