

Per California Code of Regulations, title 2, section 548.5, the following information will be posted to CalHR's Career Executive Assignment Action Proposals website for 30 calendar days when departments propose new CEA concepts or major revisions to existing CEA concepts. Presence of the department-submitted CEA Action Proposal information on CalHR's website does not indicate CalHR support for the proposal.

**A. GENERAL INFORMATION**

1. Date

September 26,  
2017

2. Department

California Public Utilities Commission

3. Organizational Placement (Division/Branch/Office Name)

Executive

4. CEA Position Title

Chief Deputy Executive Officer

5. Summary of proposed position description and how it relates to the program's mission or purpose. (2-3 sentences)

Under the general direction of the Executive Director, the Chief Deputy Executive Director shall serve as the Chief Operating Officer of the Commission and is responsible for broadly administering all policies, procedures, and operations of the Commission in a manner that is consistent with state laws, policies, and administrative guidelines. S/he shall coordinate and integrate all the Commission's administrative functions with the Commission's various programs and offices in a manner that is efficient and effective. In addition, s/he shall coordinate and integrate all cross-divisional initiatives and work with Commission Offices reporting directly to the Governor's Office and Commission on a day-to-day basis as required. This is a reallocation and reclassification of an existing CEA position.

6. Reports to: (Class Title/Level)

Executive Director / Exempt

7. Relationship with Department Director (Select one)

- Member of department's Executive Management Team, and has frequent contact with director on a wide range of department-wide issues.
- Not a member of department's Executive Management Team but has frequent contact with the Executive Management Team on policy issues.

(Explain):

8. Organizational Level (Select one)

- 1st
- 2nd
- 3rd
- 4th
- 5th (mega departments only - 17,001+ allocated positions)

**B. SUMMARY OF REQUEST**

9. What are the duties and responsibilities of the CEA position? Be specific and provide examples.

The Chief Deputy Executive Director shall be a primary contributor in all policy areas of the CPUC. This includes areas regarding energy, public safety, transportation, and communications regulations for the ratepayers within the state.

**B. SUMMARY OF REQUEST (continued)**

10. How critical is the program's mission or purpose to the department's mission as a whole? Include a description of the degree to which the program is critical to the department's mission.

- Program is directly related to department's primary mission and is critical to achieving the department's goals.
- Program is indirectly related to department's primary mission.
- Program plays a supporting role in achieving department's mission (i.e., budget, personnel, other admin functions).

Description: The executive office, led by the Executive Director and Chief Deputy Executive Director, is the principle decision and administrative policy making body in the Commission. Working in alignment with directives and policies established by the regulatory ambitions and policies of the Commissioners and state legislation, the executive office directs the alignment and integration of programs across the Commission. As a principle leader and administrative policy maker of the PUC, the Chief Deputy Executive Officer position possesses the highest level of critical leadership in the organization. The Chief Deputy Executive Director, under the general direction of the Executive Director, coordinates and integrates all the Commission's administrative functions with the Commission's various programs and offices.

**B. SUMMARY OF REQUEST (continued)**

11. Describe what has changed that makes this request necessary. Explain how the change justifies the current request. Be specific and provide examples.

CPUC manages project and regulatory portfolios in various utility markets. As demand on the utility grid increases, utility infrastructure deteriorates, energy efficiency expectations are set, and public safety concerns grow, new CPUC programs have been created. Moreover, CPUC has had to manage their programs with greater diligence and increased integrations between internal divisions and external stakeholder.

The complexity of PUC portfolios has increased in response to some of the most aggressive greenhouse gas reduction goals in the world. AB 32 and Executive Order B-30-15 list the CPUC as a responsible agency in achieving these targets. Similarly, these goals are met through virtually all sectors of the economy and will be accomplished through a combination of policies, planning, direct regulations, market approaches, incentives and voluntary efforts, all of which are within the CPUC's oversight.

New technologies and programs that surround the infrastructure of utilities, and an increased reliance on renewable energy, have also increased the complexity of the CPUC project portfolios and regulatory oversight. The Utility Cyber Security division has been established to identify and mitigate threats to the utility grid. New technologies must be researched, regulated, and managed to reduce greenhouse gas emissions, while also maintaining fair and reasonable utility rates for consumers.

As utility infrastructure continues to deteriorate, there have been an increasing number of catastrophic events including the gas pipeline explosion at San Bruno and the natural gas leak at Alesso Canyon. Events like these require increased preventative safety measures, new and updated policies, and improvements to existing infrastructure.

As the general complexity of project portfolios and regulatory oversight increases throughout the Commission, the responsibility of the office of the Executive Director has increased and the demand to be present in external affairs has ballooned; the Chief Deputy Executive Officer will work closely with the Executive Director to develop policies and manage the internal Commission programs.

### **C. ROLE IN POLICY INFLUENCE**

12. Provide 3-5 specific examples of policy areas over which the CEA position will be the principle policy maker. Each example should cite a policy that would have an identifiable impact. Include a description of the statewide impact of the assigned program.

The Chief Deputy Executive Director shall be a primary contributor in all policy areas of the CPUC. This includes areas regarding energy, public safety, transportation, and communications regulations for the ratepayers within the state.

**C. ROLE IN POLICY INFLUENCE (continued)**

13. What is the CEA position's scope and nature of decision-making authority?

The Chief Deputy Executive Director is the principle decision making authority at the CPUC second only to the Executive Director and is responsible for using the information, recommendations, and guidance from the Divisions, Commissioners, and other stakeholders, to administer policy. The scope of the decision making authority is broad, sensitive, and impacts numerous stakeholders. The breadth of decision making authority spans all divisions and programs across the CPUC, including but not limited to greenhouse gas reduction, public safety, consumer protection, energy efficiency, and regulatory oversight.

14. Will the CEA position be developing and implementing new policy, or interpreting and implementing existing policy? How?

The Chief Deputy Executive Director will develop new policies to implement new laws and adopted Commission decisions, and interpret, implement, and revise existing policies. In consultation with the Executive Director, the Chief Deputy Executive Director shall work with CPUC staff, Commissioners and external stakeholders to formulate new policies when required and interpret and implement existing policies. Existing and changing policy areas include greenhouse gas reduction, public safety, consumer protection, and market design. New and sensitive policy areas include utility infrastructure safety, utility cyber security, energy efficiency, and renewable energy policies.