

Per California Code of Regulations, title 2, section 548.5, the following information will be posted to CalHR's Career Executive Assignment Action Proposals website for 30 calendar days when departments propose new CEA concepts or major revisions to existing CEA concepts. Presence of the department-submitted CEA Action Proposal information on CalHR's website does not indicate CalHR support for the proposal.

A. GENERAL INFORMATION

1. Date

September 22,
2017

2. Department

California Air Resources Board

3. Organizational Placement (Division/Branch/Office Name)

Executive Office

4. CEA Position Title

Director, Office of Community Air Protection

5. Summary of proposed position description and how it relates to the program's mission or purpose. (2-3 sentences)

The California Air Resources Board (CARB) mission is to promote and protect public health, welfare and ecological resources through the effective and efficient reduction of air pollutants while recognizing and considering the effects on the economy and the State.

CARB proposes to allocate the Director of the Office of Community Protection (OCAP) to the CEA category. OCAP is a newly established program within the CARB Executive Office which will be responsible for leading the implementation of Assembly Bill 617 (AB617) enacted in July 2017. The Director will develop and implement community monitoring and emission plans within the aggressive schedule outlined by legislation; and develop and maintain relationships with local air districts, community groups, environmental organizations, and regulated industries to reduce harmful air emissions, and create a new framework for community protection.

6. Reports to: (Class Title/Level)

Deputy Executive Officer, CEA B

7. Relationship with Department Director (Select one)

- Member of department's Executive Management Team, and has frequent contact with director on a wide range of department-wide issues.
- Not a member of department's Executive Management Team but has frequent contact with the Executive Management Team on policy issues.

(Explain):

8. Organizational Level (Select one)

- 1st 2nd 3rd 4th 5th (mega departments only - 17,001+ allocated positions)

B. SUMMARY OF REQUEST

9. What are the duties and responsibilities of the CEA position? Be specific and provide examples.

With the enactment of AB617, the legislation outlines an aggressive schedule for developing and implementing community monitoring and emissions reduction plans. AB617 is the most significant criteria and toxics air quality legislation passed in California in the last three decades. CARB's work will require intensive collaboration with impacted community groups and with numerous other stakeholders from a variety of settings, including industry, environmental groups, and cities and counties. In addition to the responsibilities that AB617 places on CARB, the statute also places new significant responsibilities on the 35 local air districts. The Director will partner closely with the air districts as CARB starts to implement the new law. This new statute (Stats. 2017, ch. 136) includes five specific elements:

- 1.) community-scale air quality monitoring;
- 2.) statewide strategy to reduce emissions impacting communities;
- 3.) community action plans for cleaning up identified communities;
- 4.) accelerate retrofit of existing sources to meet best available retrofit control technologies, including a technology clearinghouse; and
- 5.) direct reporting of facility emissions data to CARB

Under the direction of the Deputy Executive Officer, the Director for OCAP will serve as the primary contact for CARB on the implementation of AB617. The Director will be responsible for providing policy consultation, recommendations and advice to meet AB617 requirements; develop and maintain relationships with OCAP stakeholders, and enhance communication between external OCAP stakeholders and CARB program staff. Additionally, the Director will assist in developing and implementing community monitoring and emission reduction plans.

Specific tasks include: develop a work plan to ensure CARB's responsibilities are met in compliance with the short statutory deadlines; supervise approximately 30 OCAP staff responsible for identifying communities for monitoring and action plans, community and statewide planning work, technology clearinghouse, and outreach; coordinate the efforts of other CARB divisions for monitoring, inventory, technology analysis, and other projects to ensure the overall work plan is achieved; prepare and present reports at the Board's public meetings on the effectiveness of OCAP staff's work within community including specific actions CARB has taken, and plans to take; and represent CARB in public meetings, venues, and workshops; and before the legislature, State, and other local agencies.

The Director will supervise staff in OCAP to accomplish various tasks, but will also be responsible for the coordination of other CARB division efforts. For example, the Monitoring and Laboratory Division and the Air Quality Planning and Science Division will lead the efforts on community monitoring and the emissions inventory, respectively, but under the overall direction of the OCAP Director.

B. SUMMARY OF REQUEST (continued)

10. How critical is the program's mission or purpose to the department's mission as a whole? Include a description of the degree to which the program is critical to the department's mission.

- Program is directly related to department's primary mission and is critical to achieving the department's goals.
- Program is indirectly related to department's primary mission.
- Program plays a supporting role in achieving department's mission (i.e., budget, personnel, other admin functions).

Description: CARB's mission is to promote and protect public health, welfare and ecological resources through effective and efficient reductions of air pollutants, while recognizing and considering the effects on the economy of the State. CARB's goals include providing safe clean air to all Californians, protecting the public from exposure to toxic air contaminants, and providing quality services to all ARB clients.

With the enactment of AB617, the OCAP Director will be critical to CARB's mission to meet the aggressive schedule the legislation has outlined for developing and implementing community monitoring and emission reduction plans. The Director of OCAP will be responsible for outlining an integrated series of actions to reduce community level health impacts of criteria pollutant and toxic air contaminant emissions from large stationary sources. This will include new requirements for transparency, development of mitigation plans, and enhanced enforcement provisions imposed by AB617.

B. SUMMARY OF REQUEST (continued)

11. Describe what has changed that makes this request necessary. Explain how the change justifies the current request. Be specific and provide examples.

This is a new effort mandated by the enactment of AB617 in July 2017. The legislation outlines an aggressive schedule for developing and implementing community monitoring and emissions reduction plans to be implemented by 2018. CARB's work will require intensive collaboration with impacted community groups and with numerous other stakeholders from a variety of settings, including industry, environmental groups, and cities and counties. In addition to the responsibilities that AB617 places on CARB, the statute also places new significant responsibilities on the 35 local air districts. The Director will partner closely with the air districts as CARB starts to implement the new law. CARB will also be responsible for assessing best available control technology and retrofit control technology for criteria air pollutants and other related technologies for the control of toxic air contaminants.

C. ROLE IN POLICY INFLUENCE

12. Provide 3-5 specific examples of policy areas over which the CEA position will be the principle policy maker. Each example should cite a policy that would have an identifiable impact. Include a description of the statewide impact of the assigned program.

The OCAP Director will be critical to CARB's mission to meet the aggressive schedule the legislation has outlined for developing and implementing community monitoring and emission reduction plans. The Director of OCAP will be responsible for outlining an integrated series of actions to reduce community level health impacts of criteria pollutant and toxic air contaminant emissions from large stationary sources. This will include new requirements for transparency, development of mitigation plans, and enhanced enforcement provisions imposed by AB617.

Community Monitoring:

The OCAP Director will oversee the development of a community monitoring plan regarding the availability and effectiveness of toxic air contaminant, criteria air pollutant advanced sensing monitoring technologies and existing community air monitoring systems, and the deployment of the community monitoring systems.

Statewide and Community Emission Reduction Plans:

The OCAP Director will oversee the drafting of a new statewide strategy to reduce emissions of toxic air contaminants and criteria air pollutants in communities affected by a high cumulative exposure burden, the selection, concurrent with the strategy, of locations around the state for preparation of community emissions reduction programs by air districts, and the review of those plans and recommendations to the Board to approve or disapprove the community emissions reduction plans.

Technology Clearinghouse:

The OCAP Director will oversee the evaluation of the best available retrofit control technologies and establish a statewide clearinghouse that identifies the best available control technology and the best available retrofit control technology for criteria air pollutants, and related technologies for the control of toxic air contaminants.

The communities selected for monitoring and reductions plans will represent regions from across the state, and technologies identified will be eventually be used on all pollution sources statewide.

C. ROLE IN POLICY INFLUENCE (continued)

13. What is the CEA position's scope and nature of decision-making authority?

The OCAP Director will develop and implement policy and programmatic decisions related to community monitoring and emission plans to meet the requirements of AB617 within the aggressive schedule outlined by legislation. The Director will develop and maintain relationships with local air districts, community groups, environmental organizations, and regulated industries to reduce harmful air emissions, and create a new framework for community protection. The Director will serve as the primary internal and external point of contact for CARB on the community air protection program, and will represent CARB in public meetings, workshops, and before the Board, legislature, state, federal, and other local government agencies.

14. Will the CEA position be developing and implementing new policy, or interpreting and implementing existing policy? How?

The OCAP Director will be developing and implementing new policies to address AB617 requirements. The new policies will draw from CARB's existing programs and policies to reduce air pollution regionally and statewide, and will be expanded and revised in order to address community scale air pollution.