

State of California

MEMORANDUM

DATE: September 15, 2004

TO: PERSONNEL MANAGEMENT LIAISONS REFERENCE CODE: 2004-049

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Budget Officers
Employee Benefit Officers
Personnel Officers
Personnel Transactions Supervisors

FROM: Department of Personnel Administration
Savings Plus Program

SUBJECT: Regional Training Sessions: Alternate Retirement Program, Part-Time, Seasonal, and Temporary Employees Retirement Program, and the Savings Plus Program

CONTACT: Savings Plus Program - Kim Salley
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Email: KimSalley@dpa.ca.gov

Staff from the Department of Personnel Administration will be conducting training sessions to provide additional guidance and answer questions regarding programs administered by the Savings Plus Program. The training will provide additional guidance and clarification on the new Alternate Retirement Program (ARP) which took effect August 11, 2004 (refer to PML 2004-040). In addition, we will provide information on planned changes to the Part-Time, Seasonal, and Temporary (PST) Employees Retirement Program and the Savings Plus Program that will be effective in 2005.

- **ARP**—The ARP provides a retirement savings plan in lieu of a retirement benefit under CalPERS during the first 24 months of employment. This session will provide you with information about the ARP and assist you in processing transactions for new hires. This will include information about the account closure options.
- **PST Program**—The PST Program was created by federal law for employees who are not eligible for CalPERS. In this session we will provide you with information about PST and will review changes in distribution options when the employee becomes CalPERS eligible.
- **Savings Plus Program**—Savings Plus allows State employees to enhance their retirement benefits through tax-deferred payroll deductions. The personnel office plays an important role in providing employees valuable information when conducting new employee orientations. Additionally, we will discuss the advantages to your employees when they transfer lump sum separation pay to their Savings Plus accounts.

Please contact Kim Salley by September 24th to reserve space at one of the sessions. Kim may be reached at (916) 324-3444 or via e-mail (kimsalley@dpa.ca.gov). Inform Kim how many staff will attend, and provide telephone numbers and e-mail addresses for all attendees.

The sessions will be held at the following locations listed below. Morning sessions will be from 10:00 a.m. to 12:00 p.m., with the exception of the Los Angeles area session which will be held from 9:00 a.m. to 11:00 a.m. Afternoon sessions will be 2:00 p.m. to 4:00 p.m. You need only attend one session.

Fresno

October 1
Morning and Afternoon

CalPERS Fresno Regional Office
10 River Park Place East, Suite 230
Fresno, CA 93720

Directions: From CA-99 South, take the 12th Avenue exit. Turn left on 12th Avenue (going east), and drive to Highway 41. Turn right on Highway 41 South. Take the Friant Road/Blackstone exit. Turn left on Friant Road, and proceed to Fresno Street. Turn left on Fresno Street, which is the entrance to the River Park Corporate Center. The CalPERS office is located within the SCIF building (gray marble exterior) on the second floor.

San Francisco Bay Area

October 5
Morning only

CalPERS San Francisco Regional Office
301 Howard Street, Suite 2020
San Francisco, CA 94105

Directions: From I-80 West, take the Fremont Street exit. Turn left onto Fremont Street, turn right onto Howard Street. To access parking, turn right onto Beale Street.

South San Francisco Bay Area

October 5
Afternoon only

CalPERS Mountain View Regional Office
650 Castro Street, Suite 240
Mountain View, CA 94041

Directions: From I-880 South, take the CA-237 East exit towards Calaveras Blvd./Milpitas. Turn right onto CA-237 West. Turn right onto West El Camino Real. Turn right onto Castro Street.

San Diego Area

October 7
Morning and Afternoon

CalPERS San Diego Regional Office
7676 Hazard Center Drive, Suite 350
San Diego, CA 92108

Directions: from I-805 South, take the CA-163 South exit towards Downtown, merge onto CA-163 South. Take the Friars Road exit, exit number 4, and merge onto Friars Road. Turn right onto Frazee Road. Turn right onto Hazard Center Drive.

Sacramento

October 12
Morning and Afternoon

Dept. of Personnel Administration
State Training Center - Colorado/Kern Room
1515 "S" Street, North Building, Suite 108
Sacramento, CA 95814

Directions: From I-5 South, take the interchange to Business 80 East. Use the 15th Street exit; continue one block and turn left on 16th Street. Go six blocks and turn left on "R" Street; there is a parking garage on the right between 15th and 16th Street.

Los Angeles Area

October 13
Morning only

CalPERS Los Angeles Regional Office
Glendale Plaza
655 North Central Avenue, Suite 1400
Glendale, CA 91203

Directions: From I-5 South, take the CA-134 East exit towards Glendale/Pasadena. Merge onto CA-134 East. Take the Central Avenue/Brand Blvd. exit. Move to the right lane and turn right on Central Avenue. Immediately turn right on Pioneer to enter the parking garage.

Orange County

October 13
Afternoon only

CalPERS Orange County Regional Office
500 North State College Blvd., Suite 750
Orange, CA 92868

Directions: From I-5 South, take the "The City Drive" exit, exit number 107A, towards State College Blvd. Turn left onto The City Drive. The City Drive becomes State College Blvd.

We look forward to seeing you.

Lura Franzella, Administrator
Savings Plus Program