### 2019 Monthly Calendar

#### January
- **Hours Scheduled:** 22 Days/176 Hours
- **Work Week Begins:** Monday

#### February
- **Hours Scheduled:** 21 Days/168 Hours
- **Work Week Begins:** Monday

#### March
- **Hours Scheduled:** 21 Days/168 Hours
- **Work Week Begins:** Monday

#### April
- **Hours Scheduled:** 22 Days/176 Hours
- **Work Week Begins:** Monday

#### May
- **Hours Scheduled:** 22 Days/176 Hours
- **Work Week Begins:** Monday

#### June
- **Hours Scheduled:** 21 Days/168 Hours
- **Work Week Begins:** Monday

#### July
- **Hours Scheduled:** 22 Days/176 Hours
- **Work Week Begins:** Monday

#### August
- **Hours Scheduled:** 22 Days/176 Hours
- **Work Week Begins:** Monday

#### September
- **Hours Scheduled:** 22 Days/176 Hours
- **Work Week Begins:** Monday

#### October
- **Hours Scheduled:** 22 Days/176 Hours
- **Work Week Begins:** Monday

#### November
- **Hours Scheduled:** 22 Days/176 Hours
- **Work Week Begins:** Monday

#### December
- **Hours Scheduled:** 22 Days/176 Hours
- **Work Week Begins:** Monday

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**Legend:**
- **LR** = Leave Required
- **EX** = Excess Hours Earned
- **HC** = Holiday Credit Earned
- **HOL** = Holiday

**For Pay Period Deficit:** And/or on a Holiday

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**Employee Signature:**

**Date:**

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**Department of Human Resources**

**Alternate Work Schedule Calendar**