

**California Department of Human Resources
Memorandum**

TO: Personnel Management Liaisons (PML)

SUBJECT: Alternate Retirement Program Termination	REFERENCE NUMBER: 2015-021
DATE ISSUED: July 27, 2015	SUPERSEDES:

This memorandum should be forwarded to:

**Personnel Officers
Personnel Transactions Supervisors
Personnel Transactions Staff**

FROM: Department of Human Resources
Savings Plus Program

CONTACT: Ronnie Garcia, Operations Unit
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Pursuant to California Government Code sections 20281.5 and 19999.3(g), the Alternate Retirement Program (ARP) was closed to new employees effective July 1, 2013, and is now closed to new payroll deductions for hours worked on or after July 1, 2015. Departments should continue to process retroactive corrections for time worked prior to July 1, 2015. Refer to PML 2013-018 for additional information.

Employees with an ARP balance will continue to follow the normal ARP process and will be notified of their ARP payout options prior to their three-month election period (months 47 – 49 following their initial ARP enrollment).

Separated employees are eligible to take a distribution of their ARP account balance 90 days after the posting date of their last ARP deduction. If a payout option is not selected during the election period, the ARP account is subject to a monthly administrative fee. All ARP accounts must be liquidated by November 1, 2017, or the funds will transfer to the State Controller's Office (SCO) Unclaimed Property Unit.

Questions related to this information should be directed to the contact person identified above. For California Public Employees' Retirement System (CalPERS) eligibility and benefit information contact CalPERS at (888) 225-7377. Questions related to Personnel Action Request (PAR) documentation, contact SCO's Customer Contact Center at (916) 372-7200.

/s/ Michelle Berklacich

Michelle Berklacich, Administrator
Savings Plus Program