

**Department of Personnel Administration
Memorandum**

TO: Personnel Management Liaisons (PML)

SUBJECT: Contracting Out Update	REFERENCE NUMBER: 2012-014
DATE ISSUED: 06/11/12	SUPERSEDES: 2004-059 and 2006-010

This memorandum should be forwarded to:

**Personnel Officers
Employee Relations Officers**

FROM: Department of Personnel Administration
Labor Relations Division

CONTACT: Personnel Services Branch
(916) 323-3343
Fax: (916) 322-0765
Email: psb@dpa.ca.gov

Effective immediately, departments should continue to provide the designated exclusive representatives copies of current personal services contracts, Request for Proposals (RFPs), Invitations for Bids (IFBs), Standard Form 215 – Agreement Summary (or the department's equivalent) that call for personal services found in the bargaining unit. The designated exclusive representatives are listed below:

Bargaining Units 1, 3, 4, 11, 14, 15, 17, 20 and 21:

Yvonne Walker, President
SEIU Local 1000
1808 14th Street
Sacramento, CA 95811
866-471-7348
Email: ywalker@seiu1000.org

Bargaining Unit 10:

Kristen Haynie
Consultant
California Association of Professional Scientists (CAPS)
455 Capitol Mall, Suite 500
Sacramento, CA 95814
(916) 441-2629
email: kristenh@capsscientists.org

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Bargaining Unit 16:

Al Groh
Executive Director
Union of American Physicians and Dentists (UAPD)
130 Grand Avenue, Suite 1380
Oakland, CA 94612-2506
email: al@uapd.com

Bargaining Unit 19:

Cliff Tillman, Senior Business Representative
AFSCME Local 2620
2150 River Plaza Drive, Suite 275
Sacramento, CA 95833
Email: cliff.tillman@ca.afscme57.org
916-923-1860, Fax 916923-1877

If you have any questions, please contact the DPA Labor Relations Officer for the assigned bargaining unit.

/s/Julie Chapman

Julie Chapman
Chief Deputy Director of Policy