

State of California

M E M O R A N D U M

TO: PERSONNEL MANAGEMENT LIAISONS **DATE:** August 24, 2004
REFERENCE CODE: 2004-042

THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Employee Relations Officers
Personnel Officers
Personnel Transactions Supervisors

FROM: Department of Personnel Administration
Labor Relations Division

SUBJECT: Use of Printing Trades Specialist Classes

CONTACT: Daniel Tokunaga, Staff Personnel Program Analyst
(916) 322-3766
FAX: (916) 327-1886
E-mail: DanielTokunaga@dpa.ca.gov

This is a reminder that State departments should not make new appointments to the following rank-and-file Printing Trades Specialist classes:

Printing Trades Specialist I (General)
Printing Trades Specialist I (Finishing)
Printing Trades Specialist I (Photocopy)
Printing Trades Specialist II (General)
Printing Trades Specialist III (General)
Printing Trades Specialist III (Process Camera)
Printing Trades Specialist IV

In 2000, the Department of Personnel Administration (DPA) developed and revised several series of printing trades classes that better addressed the States' printing and publication needs. The series included Digital Print Operator, Bookbinder, Sheetfed Offset Press Operator, and Webfed Offset Press Operator. These classes were more specialized and were intended to be used in lieu of the more general Printing Trades Specialist classes. For this reason, no new appointments should be made to the obsolete Printing Trades Specialist classes listed above.

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Pursuant to Side Letter 12.14 of the Unit 14 collective bargaining agreement, DPA is currently developing a State Personnel Board calendar item which will formally preclude new appointments to the above cited Printing Trades Specialist classes.

If you have any questions, please feel free to contact Daniel Tokunaga at the phone number or e-mail address shown above.

Julie Chapman
Assistant Chief of Labor Relations