



George Deukmejian, Governor

TO: ALL PERSONNEL OFFICERS AND
EMPLOYEE RELATIONS OFFICERS

REFERENCE CODE : 84-17-1
EFFECTIVE DATE : July 1, 1984
EXPIRATION DATE: Indefinite
DATE OF ISSUE : Sept. 5, 1984

SUBJECT: Pay Letters

The purpose of this memorandum is to describe a change in the pay letter process.

In the past, the State Personnel Board (SPB) has issued a pay letter informing departments of changes in the classification plan approved at the SPB meetings. The Department of Personnel Administration (DPA) also issued a separate pay letter which reflected changes based on collective bargaining agreements approved by the Director of DPA.

Effective July 1, 1984, the DPA will be responsible for the classification information previously contained in the SPB pay letter. This information has been incorporated into the pay letter issued by the DPA.

The classification changes will be contained in a section in the DPA pay letter and will essentially have the same format as the previous pay letters issued by the SPB. Information pertinent to the collective bargaining agreements will be contained in a separate section of the pay letter.

Attached is a copy of the first pay letter issued by the DPA containing these changes. In the future, pay letters will be issued to departments at least once a month.

If there are any questions regarding the new pay letter procedure outlined in this memorandum, please call Judy O'Day of my staff, at (916) 324-0439 (ATSS 454-0439).

R. L. RUTHERFORD, CHIEF
Personnel Services Branch



Department of Personnel Administration

Section I

The following changes in the Compensation Plan were made under the authority of the Director, Department of Personnel Administration.

I. ESTABLISHMENT OF RECRUITMENT PREMIUM PAY: (Effective 7/1/84)

Please establish the following Recruitment Premium Pay section in the Introduction of the Pay Scales:

RECRUITMENT PREMIUM PAY

At the request of the CALIFORNIA HIGHWAY PATROL, the DEPARTMENT OF PERSONNEL ADMINISTRATION has established RECRUITMENT PREMIUM PAY, effective July 1, 1984, for the following classes and locations:

NONREPRESENTED

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Location</u>
VA60	8394	State Traffic Sergeant	Blythe West Los Angeles Central Los Angeles
VA50	8391	State Traffic Lieutenant	Santa Ana West Los Angeles Central Los Angeles Bakersfield

Eligibility criteria for Recruitment Premium Pay is as follows:

1. Upon appointment to a position in one of the above classes and designated locations, employees shall be compensated with an additional salary step, up to the maximum for the class with the approval of the appointing power. (The one step increase will be shown as a "plus" adjustment.)

I. ESTABLISHMENT OF RECRUITMENT PREMIUM PAY: (Effective 7/1/84)
(cont'd)

2. If, within two years, an employee transfers out of a designated location, the additional salary step "plus" adjustment shall be rescinded.
3. After two years in a designated location the "plus" adjustment will be incorporated into the base salary.
4. On the implementation date of these provisions, the appointing power may extend these provisions to employees already in these classes and designated locations. In these circumstances the provisions above shall then be applied.
5. The Department is responsible for processing the 325 (Plus Salary and Expiration Date). In Item 215 enter "RECRUITMENT PAY".

II. ESTABLISHMENT OF HOURLY RATES FOR APPRENTICE CLASSES:
(Effective 7/1/84)

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	COMPENSATION		
			<u>Monthly Rate</u>	<u>Hourly Rate</u>	
PD65	6267	Civil Maintenance Apprentice, Water Resources	Rg A	\$1225	\$7.07 hr.
			Rg B	1272	7.34 hr.
			Rg C	1320	7.62 hr.
			Rg D	1414	8.16 hr.
			Rg E	1508	8.70 hr.
			Rg F	1697	9.79 hr.
PL65	6457	Hydroelectric Plant Electrician Apprentice	Rg A	\$1402	\$8.09 hr.
			Rg B	1466	8.46 hr.
			Rg C	1529	8.82 hr.
			Rg D	1657	9.56 hr.
			Rg E	1784	10.29 hr.
			Rg F	1912	11.03 hr.
			Rg G	2039	11.76 hr.
			Rg H	2294	13.23 hr.
PL75	6458	Hydroelectric Plant Mechanic Apprentice	Rg A	\$1402	\$8.09 hr.
			Rg B	1466	8.46 hr.
			Rg C	1529	8.82 hr.
			Rg D	1657	9.56 hr.
			Rg E	1784	10.29 hr.
			Rg F	1912	11.03 hr.
			Rg G	2039	11.76 hr.
			Rg H	2294	13.23 hr.

II. ESTABLISHMENT OF HOURLY RATES FOR APPRENTICE CLASSES:
(Effective 7/1/84) (cont'd)

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	COMPENSATION		
			<u>Monthly Rate</u>	<u>Hourly Rate</u>	
PM35	6469	Hydroelectric Plant Operator Apprentice	Rg A	\$1402	\$8.09 hr.
			Rg B	1466	8.46 hr.
			Rg C	1529	8.82 hr.
			Rg D	1657	9.56 hr.
			Rg E	1912	11.03 hr.
			Rg F	2167	12.50 hr.

III. ADDITION TO RECRUITMENT AND RETENTION DIFFERENTIAL IN THE
INTRODUCTION OF THE PAY SCALES: (Effective 8/31/84)

Please add the following Recruitment Pay provision to the Recruitment and Retention Differential Section in the Introduction of the Pay Scales.

RECRUITMENT AND RETENTION DIFFERENTIAL
(Unit 12)

A. Department

Employees eligible for Recruitment and Retention differential must work in the following department:

- . Department of Transportation

B. Class

Employees eligible for Recruitment and Retention differential must be in the following class:

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>
QJ70	6834	Heavy Equipment Mechanic

C. Recruitment and Retention Rate:

1. Effective August 31, 1984, permanent full-time Heavy Equipment Mechanics eligible for Recruitment and Retention differential shall receive a differential of \$200 per pay period.
 - a. Less than full-time permanent employees shall receive a differential of \$200 on a pro rata basis.
 - b. Permanent intermittents shall receive a differential not to exceed \$200 per month based on hours worked in the pay period.

III. ADDITION TO RECRUITMENT AND RETENTION DIFFERENTIAL IN THE INTRODUCTION OF THE PAY SCALES: (Effective 8/31/84) (cont'd)

- 2. The monthly Recruitment and Retention differential shall not be included when computing the overtime rate or in the calculation of lump sum payment.

IV. DISCONTINUED FOOTNOTE SYMBOLS: (Effective 8/31/84)

Please discontinue use of the following footnote symbols and explanation from the KEY TO NUMERICAL FOOTNOTES USED IN PAY SCALES:

DISCONTINUED FOOTNOTES

<u>Footnote Symbols</u>	<u>Explanation</u>
27	Flight-time Differential Pay Provisions (see Pages 269 and 269.1)
30	Split-shift Pay (see Page 270)
31	Training Officer Differential Pay (Unit 07) (see Pages 271 through 273)
32	Fire Fighter-Lead Differential (see Page 274)
N4	Base rate reflects non-fire mission status. Fire mission is 1.5 steps higher.

V. REVISION TO SPECIAL WORK WEEK ALLOCATIONS AND OVERTIME AUTHORIZATION: (Effective 7/1/84)

Please make the following change to the special work week allocation for the Department of General Services, class title--Lieutenant, California State Police Division:

One position in the ~~Special/Service/Section~~ Executive Protection Bureau,...

VI. CHANGE OF CB/ID: (Effective 7/1/84)

The Department of Personnel Administration has approve CB/ID changes for the following classes:

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>From</u>	<u>CB/ID To</u>
VY20	8974	Mobilehome Registration Manager	S04	S01
VY22	8967	Mobilehome Registration Supervisor III	S04	S01
VY23	8957	Mobilehome Registration Supervisor II	S04	S01
VY24	8945	Mobilehome Registration Supervisor I	S04	S01

VII. ADDITION OF SHIFT DIFFERENTIAL: (Effective 5/2/84)

In compliance with an AGREEMENT BETWEEN THE STATE OF CALIFORNIA and the CALIFORNIA EMPLOYEES' ASSOCIATION, the Department of Personnel Administration has approved shift differential for the following classes:

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Add Footnote</u>
QN90	6917	Service Assistance--Automotive	11

VIII. ADDITION OF FOOTNOTE 22: (Effective 7/1/84)

Please add Footnote 22 to the following class:

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Add Footnote</u>
PD65	6267	Civil Maintenance Apprentice, Water Resources	22

IX. SALARY RANGE CHANGE AND ADDITION OF FOOTNOTE: (Effective 7/1/84)

The Department of Personnel Administration has approved a salary range change, effective July 1, 1984, eliminating the first step of the range for the classes listed below. Employees whose salaries are below the third step of the existing salary range will be moved to first step of the new range with a new anniversary date established. Employees receiving an increase of less than one step will be given accelerated anniversary dates as defined in Section 599.683(b).

No documentation is required by the operating agencies to effect the increases effective July 1, 1984. The State Controller's Office will process SAL transactions for all employees with salaries requiring movement due to this action.

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Compensation</u>		<u>Add Footnote</u>
			<u>From (OSR)</u>	<u>To (NSR)</u>	
TA03	8000	Chief, Local Environmental Health Programs	\$ 3200-3869	\$ 3817-4198	03
KE67	4916	Consultant on Hospital Administration	2913-3518	3472-3817	03

Department of Personnel Administration

Section II

The following changes in the Classification and Compensation Plan were made at the Personnel Board meeting of July 11, 1984

I. CLASSES ESTABLISHED: (Effective 7/11/84)

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Compensation</u>	<u>Foot-note</u>	<u>Work Week Group</u>	<u>MCR List</u>	<u>CB/ID</u>
JT10	4582	Accounting Analyst	Rg A \$1520-1807 Rg B 1645-1973 Rg C 1973-2373	1,19,21 AR-206	4A	None	R01
JT20	4588	Associate Accounting Analyst	2373-2863	1,19	4A	None	R01
KI63	8430	Communicable Disease Manager I	2373-2863	1,19	4C	I	S01
KI64	8431	Communicable Disease Manager II	2608-3146	1,19	4C	I	S01
TN83	8149	Nurse Evaluator IV, Health Services	2431-2934	19	4A	II	S17
TP58	8293	Physical Therapy Assistant Applicant	1320-1552	NT	1	I	R20

- 1 -- One Year Probationary Period.
 19 -- Rule of 3 Ranks Certification.
 21 -- Exception to Section 599.666 of the Department of Personnel Administration Regulations.
 NT -- Nontesting.
 AR-206-- Alternate Range Criteria 206. See Page 13 of this Pay Letter.

I. CLASSES ESTABLISHED: (Effective 7/11/84) (cont'd)

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Compensation</u>	<u>Foot-note</u>	<u>Work Week Group</u>	<u>MCR List</u>	<u>CB/ID</u>
BR88	1035	Senior Park Aid (Seasonal)	\$6.47 hr 7.47 hr.	NT	1	I	E
VV80	8831	Structural Pest Control Board Specialist	1929-2322	19	4B	I	R07
EV30	2623	Supervising Certification Officer	2608-3146	1,19	4C	None	S01
XB40	9671	Transportation Coordinator, Special Schools	Rg A 1610-1929 Rg F --	AR-47	1	I	R20

- 1 -- One Year Probationary Period.
 19 -- Rule of 3 Ranks Certification.
 NT -- Nontesting.
 AR-47 -- 10-12 Pay Plan for Nonacademic classes.

II. SPECIFICATION REVISIONS: (Effective 7/11/84)

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>
KI65	8404	Communicable Disease Specialist I
KI66	8403	Communicable Disease Specialist II
BR90	0986	Park Aid (Seasonal)
TP50	8280	Physical Therapist I
TP40	8277	Physical Therapist II
TP57	8272	Physical Therapy Assistant
TP55	8275	Physical Therapist License Applicant
WU10	9560	Program Administrator, Correctional School (Supervisory)
TR55	8312	Rehabilitation Therapist State Hospitals (Recreation)
DJ25	2183	Supervising Cook I (Correctional Facility)
DJ15	2182	Supervising Cook II (Correctional Facility)

III. TITLE CHANGE AND SPECIFICATION REVISION: (Effective 7/11/84)

<u>Schem Code</u>	<u>Class Code</u>	<u>From</u>	<u>Class To</u>
KI67	8402	Communicable Disease Specialist III	Communicable Disease Manager III
TN95	8143	Health Care Services Nurse I	Nurse Evaluator I, Health Services
TN90	8144	Health Care Services Nurse II	Nurse Evaluator II, Health Services
TN85	8145	Health Care Services Nurse III	Nurse Evaluator III, Health Services

IV. STATUS RESOLUTION:

A. STATUS RESOLUTION REGARDING MOVEMENT OF EMPLOYEES IN THE CLASS OF PAROLE AGENT II, YOUTH AUTHORITY (SPECIALIST): (Effective 5/15/84)

That the action of the State Personnel Board as set forth in Item 13B of the May 15, 1984, minutes relating to the reallocation of incumbents from Parole Agent II, Youth Authority (Specialist), to Parole Agent II, Youth Authority (Supervisor), be amended as follows:

WHEREAS the State Personnel Board on July 11, 1984, established the class of Parole Agent II, Youth Authority (Supervisor), and the duties and responsibilities of this class were substantially included in the previously existing specification for the retitled class of Parole Agent II, Youth Authority (Specialist): Therefore be it

RESOLVED, that any position person with civil service status in the class of Parole Agent II, Youth Authority (Specialist), on May 15, 1984, holding the position or who within a period of 48 months from the date of Board action who is assigned to a position which is classified as performing the duties of the class of Parole Agent II, Youth Authority (Supervisor), shall be deemed to have the same civil service status in such class without further examination; effective 5/15/84 who each incumbent holding the position with civil service status in the class of Parole Agent II Youth Authority (Supervisor) on 5/15/84 who is performing the duties of the class of Parole Agent II Youth Authority (Supervisor) be deemed to have the same civil service status in the class of Parole Agent II Youth Authority (Supervisor) and be it further

IV. STATUS RESOLUTION: (cont'd)

RESOLVED, that any existing employment list other than reemployment lists established for the class of parole Agent II, Youth Authority (Specialist), shall be used to fill vacancies in the class of Parole Agent II, Youth Authority (Supervisor), until such lists are abolished, exhausted or superseded by a list for the class of Parole Agent II, Youth Authority (Supervisory), and person on any existing reemployment list for the class of Parole Agent II, Youth Authority (Specialist), shall also be placed on reemployment list for the class of Parole Agent II, Youth Authority (Supervisory), until expiration of their eligibility on the reemployment list for the class of Parole Agent II, Youth Authority (Specialist).

- B. STATUS RESOLUTION REGARDING MOVEMENT OF EMPLOYEES IN THE CLASSES OF PROGRAM ADMINISTRATOR, CORRECTIONAL SCHOOL (SUPERVISORY), PROGRAM MANAGER, TRANSPORTATION SERVICES (SUPERVISORY), STAFF SERVICES MANAGER II (SUPERVISORY), STAFF MANAGER II (SUPERVISORY), STATE TRAFFIC LIEUTENANT (SUPERVISORY), AND SUPERVISING LANG AGENT (SUPERVISORY): (Effective 4/17/84)

That the action of the State Personnel Board as set forth in Item C of the April 17, 1984, minutes relating to the reallocation of incumbents from Column I classes to Column II be amended as follows:

WHEREAS the State Personnel Board on April 17, 1984, established the classes indicated below in Column II; and the duties and responsibilities of these classes were substantially included in the previous existing specifications for the retitled classes indicated below in Column I: Therefore be it

RESOLVED, that any position person with civil service status in the classes indicated below in Column I who on April 17, 1984, holding the position or who within a period of 48 months from the date of Board action is assigned a position which is classified as performing the duties of the class corresponding classes indicated in Column II, be/reallocated to each incumbent holding his/her position within civil service status in the classes in Column I on 4/17/84 who is performing the duties of a class indicated in Column II be hereby granted civil service status in the corresponding classes in Column II shall be deemed to have the same civil service status in such class without further examination; and be it further

IV. STATUS RESOLUTION: (cont'd)

RESOLVED, that any existing employment list other than reemployment (or lists resulting from an examination now in progress) established for the class indicated in Column I shall be used to certify, to fill vacancies in the classes indicated in Column II until such lists are abolished, exhausted, or superseded by lists for the classes in Column II, and any existing reemployment lists for classes indicated in Column I be designated as reemployment lists for the classes indicated in Column II until expiration of the list.

<u>Schem Code</u>	<u>Class Code</u>	<u>Column I</u>	<u>Column II</u>
WU10	9560	Program Administrator, Correctional School (Supervisory)	Program Administrator, Correctional School (Managerial)
QN10	6891	Program Manager, Transportation Services (Supervisory)	Program Manager, Transportation Services (Managerial)
KC80	4801	Staff Services Manager II (Supervisory)	Staff Services Manager Manager II (Managerial)
VA50	8391	State Traffic Lieutenant (Supervisory)	State Traffic Lieutenant (Managerial)
KS30	4994	Supervising Land Agent (Supervisory)	Supervising Land Agent (Managerial)

C. STATUS RESOLUTION REGARDING MOVEMENT OF EMPLOYEES IN THE CLASSES OF COMMUNICABLE DISEASE SPECIALIST I AND II: (Effective 7/11/84)

WHEREAS the State Personnel Board on July 11, 1984, established the classes listed below in Column II; and the duties and responsibilities of these classes are substantially included in the existing classes indicated below in Column I: Therefore be it

RESOLVED, that any position in the classes indicated below in Column I that is assigned the duties of a class indicated in Column II, be reallocated to the corresponding class in Column II effective July 11, 1984, and that each incumbent holding a position with civil service status in a class in Column I on July 11, 1984, who is performing the duties on one of the corresponding classes in Column II shall be hereby granted civil service status in the corresponding class in Column II; and be it further

IV. STATUS RESOLUTION: (cont'd)

RESOLVED, that any existing employment lists established for the classes listed below in Column I shall be used to fill vacancies in the classes listed below in Column II until such lists are abolished, exhausted or superseded by lists for the classes listed in Column II.

<u>Column I</u>	<u>Column II</u>	<u>No. of Positions</u>
Communicable Disease Specialist I (2373-2863)	Communicable Disease Manager I (2373-2863)	2
Communicable Disease Specialist II (2608-3146)	Communicable Disease Manager II (2608-3146)	2

D. STATE RESOLUTION REGARDING MOVEMENT OF EMPLOYEES IN THE CLASS OF HEALTH CARE SERVICES NURSE III: (Effective 7/11/84)

WHEREAS the State Personnel Board on July 11, 1984, established the class of Nurse Evaluator IV, Health Services, and the duties and responsibilities of this class were substantially included in the duties of seven positions in the Los Angeles Field Office, in the previously existing class of Health Care Services Nurse III: Therefore be it

RESOLVED, that any position in the Health Care Services Nurse III, which is assigned the duties of Nurse Evaluator IV, Health Services, be reallocated to Nurse Evaluator IV, Health Services, effective July 11, 1984; that incumbents in the Los Angeles Field Office of the Department of Health Services holding their positions with civil service status in the class of Health Care Services Nurse III on July 11, 1984, who are performing the duties of the class of Nurse Evaluator IV, Health Services, be hereby granted the same civil service status in the class of Nurse Evaluator IV, Health Services; and be it further

RESOLVED, that any existing employment lists established for the class of Nurse Evaluator III, Health Services, shall be used to certify to fill vacancies in the class of Nurse Evaluator IV, Health Services, until such lists are abolished, exhausted or superseded by lists for the class of Nurse Evaluator IV, Health Services.

V. INCUMBENTS SALARY MOVEMENT AS APPROVED BY THE DEPARTMENT OF PERSONNEL ADMINISTRATION RESULTING FROM CLASSIFICATION ACTIONS TAKEN BY THE STATE PERSONNEL BOARD ON JULY 11, 1984. INCUMBENT MOVEMENT into the appropriate class SHALL BE EFFECTIVE ON THE DATE OF BOARD ACTION unless otherwise specified in the Status Resolution.

A. Classification action affected incumbents in the following classes:

<u>Schem Code</u>	<u>Class Code</u>	<u>"From" Class Title</u>
KI65	8404	Communicable Disease Specialist I
KI66	8403	Communicable Disease Specialist II
TN85	8145	Health Care Services Nurse III
WU10	9560	Program Administrator, Correctional School (Supervisory)
QN10	6891	Program Manager, Transportation Services (Supervisory)
KC80	4801	Staff Services Manager II (Supervisory)
VA50	8391	State Traffic Lieutenant (Supervisory)
KS30	4994	Supervising Land Agent (Supervisory)

1. Departments are to use the following method in determining the incumbents' appropriate salary increase and salary anniversary date upon movement into the new class.
 - a. When the salary differential determination between the FROM class and the TO class is based upon the conditions of Section 599.666, and

<u>the differential is:</u>	<u>the salary increase shall be:</u>	<u>the salary anniversary date shall be:</u>	<u>based upon the conditions of Section:</u>
none	none	Retained	599.674 (a) and 599.674 (c)
less than one step	equal to the differential or the minimum rate of the TO class, whichever is greater	Establish new accelerated anni date	599.674 (a), 599.674 (c) and 599.683 or 599.685
one step or more, but less than two steps	one step, or the minimum rate of the TO class, whichever is greater	Establish new anni date	599.674 (b) and 599.683 or 599.685
two or more steps	one step, or the minimum rate of the TO class, whichever is greater.	Establish new anni date	599.676 and 599.683 or 599.685

V. INCUMBENTS SALARY MOVEMENT AS APPROVED BY THE DEPARTMENT OF PERSONNEL ADMINISTRATION RESULTING FROM CLASSIFICATION ACTIONS TAKEN BY THE STATE PERSONNEL BOARD ON JULY 11, 1984. INCUMBENT MOVEMENT into the appropriate class SHALL BE EFFECTIVE ON THE DATE OF BOARD ACTION unless otherwise specified in the State Personnel Board's Status Resolution. (cont'd)

2. When incumbents have split off eligibility, departments are to use the following method in determining the incumbent's appropriate salary increase and salary anniversary date upon movement into the new class.

<u>Type of Movement</u> (on date of Board Action)	<u>Salary Action</u> DPA Regulation Section 599.688
class is substantially the same or higher level than former class	Corresponding step of new class as of date of Board action. Same anniversary date.
(after the date of Board Action)	
class is at least two steps higher at the maximum than the former class	As provided by Section 599.676, of the DPA Regulation, the employee is entitled to a one-step increase and a new anniversary date.

VI. ESTABLISHMENT OF ALTERNATE RANGE CRITERIA 206: (Effective 7/11/84)

Accounting Analyst

Range A--This range shall apply to incumbents who do not meet the criteria for payment in any other range.

Range B--This range shall apply to incumbents who have satisfactorily completed the equivalent of six months of Accounting Analyst, Accountant Trainee, Accountant I (Specialist), or Accountant I (Supervisor) experience, or who have the equivalent of six months of satisfactory experience outside of State service performing duties similar to those of an Accounting Analyst.

Range C--This range shall apply to incumbents who have satisfactorily completed the equivalent of 12 months of Accounting Analyst, Range B experience and to persons who have the equivalent of 18 months of satisfactory experience outside State service performing duties similar to those of an Accounting Analyst. When the requirements for the particular criteria are met, and upon recommendation of the appointing power, the employee shall receive a rate in the new alternate range which provides a one-step increase under the provisions of Section 599.681 when moving between Alternate Range A and B, and under the provisions of Section 599.676 when moving between Alternate Range A and C or between Alternate Range B and C. A new salary anniversary date shall be established under the provisions of Section 599.683.

VII. CAREER EXECUTIVE ASSIGNMENT CATEGORY: (Effective 7/11/84)

- A. Effective 7/11/84, one position in the Department of Justice performing the duties of Chief, Office of Community and Consumer Affairs, is allocated to the Career Executive Assignment category.
- B. Effective 7/11/84, on position at the Public Employees' Retirement System performing the duties of Chief Assistant Executive Officer is reallocated to the CEA Level IV.
- C. Effective 7/11/84, one position at the Public Employees' Retirement System performing the duties of Assistant Executive Officer, Benefit Services, is allocated to the CEA Level II.
- D. Effective 7/11/84, the previously designated CEA category positions performing the duties of Executive Officer, Public Employees' Retirement System, at CEA Level V and Assistant Executive Officer, Operations, at the CEA Level III be abolished.
- E. Effective 7/11/84, one position in the Department of Alcoholic Beverage Control performing the duties of Assistant Director, Legislative and Regulatory Affairs, is allocated to the CEA II Level.
- F. Effective 7/11/84, the previously designated CEA category position at the Department of Alcoholic Beverage Control performing the duties of Chief Counsel, CEA Level III be abolished.
- G. Effective 7/11/84, the previously designated CEA category position at the Department of Alcoholic Beverage Control performing the duties of Chief, Business Practices, CEA Level I be abolished.

VIII. ADDITION OF FOOTNOTES 24: (Effective 7/11/84)

Please add Footnote 24 to the following classes:

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Add Footnote</u>
VS30	8802	Investigator, Structural Pest Control Board	24
VS25	8821	Senior Investigator, Structural Pest Control Board	24

IX. ADDITION OF FOOTNOTE 01: (Effective 7/11/84)

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Add Footnote</u>
KI65	8404	Communicable Disease Specialist I	01
KI66	8403	Communicable Disease Specialist II	01

X. ABOLISHED CLASS: (Effective 8/1/84)

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>
BS10	0987	Maintenance Aid (Seasonal)

XI. CORRECTION TO PAY LETTER 42-22: (Effective 6/5/84)

The footnote and MCR was inadvertently omitted from PL 42-22. Please add the following information to your records.

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Add Footnote</u>	<u>MCR</u>
CZ59	1857	Program Technician III (Corrections Records)	19	II

XII. CORRECTION TO THE INTRODUCTION TO THE PAY SCALES: (Effective 7/1/79)

Please correct Alternate Range Criteria 05 to include Office Technician (Typing) in Range C. This class was to be added effective 7/1/79. (See PL 38-11, page 10).

XIII. CORRECTION TO PAY LETTER 42-14: (Effective 2/1/84)

The Footnote 01 was inadvertently omitted from the following classes. Please add the following information to your records.

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Add Footnote</u>
HR70	3931	Senior Geologist (Specialist)	1
HR75	3932	Senior Geologist (Supervisor)	1

XIV. CORRECTION TO PAY LETTER 42-23: (Effective 6/19/84)

An incorrect salary rate was shown for the following class. Please correct your records.

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Compensation</u>	
			<u>From</u>	<u>To</u>
EL65	2503	Postsecondary Education Specialist, Health Sciences	\$3140-3769	\$3140-3796

XV. CORRECTION TO PAY LETTER 42-23 (Page 5): (Effective 7/1/84)

An incorrect class code was printed for the class below. Please correct your records to reflect the following changes:

<u>Schem Code</u>	<u>Class Code</u>		<u>Class</u>
	<u>From</u>	<u>To</u>	
QU30	6969	6979	Maritime Vocational Instructor III

XVI. CB/ID CHANGE: (Effective 7/1/84)

With the establishment of new classes, it is necessary to redesignate the following classes rank and file. The CB/ID codes should be changed as follows:

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>CB/ID</u>	
			<u>From</u>	<u>To</u>
KI65	8404	Communicable Disease Specialist I	U01	R01
KI66	8403	Communicable Disease Specialist II	U01	R01

XVII. CORRECTION TO PL 42-18:

Schematic Code Correction: (Effective 4/4/84)

<u>Schem Code</u>	<u>Class Code</u>	<u>Class</u>	<u>Class</u>	
			<u>From</u>	<u>To</u>
KF82	KF84	1347	Legislative and Information Coordinator, Commission on Teacher Credentialing, CEA	