

DEPARTMENT OF HUMAN RESOURCES
ALTERNATE WORK SCHEDULE CALENDAR

2023 MONTHLY CALENDAR

| | | | | |
|--------------------------------|-------------------------------|------------------------------------|-------------|------|
| EMPLOYEE NAME (LAST, FIRST MI) | | POSITION NUMBER | WWG | CBID |
| AWWS TYPE 9/8/80 | SCHEDULED DAY OFF MONDAY B | WORK WEEK BEGINS MONDAY MIDDAY* | OFFICE NAME | |

JANUARY 22 Days/176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|------|------|------|------|----|
| 1 | 2 HC 8 | 3 9 | 4 9 | 5 9 | 6 9 | 7 |
| 8 | 9 4/4* | 10 9 | 11 9 | 12 9 | 13 9 | 14 |
| 15 | 16 HC 8 | 17 9 | 18 9 | 19 9 | 20 9 | 21 |
| 22 | 23 4/4* | 24 9 | 25 9 | 26 9 | 27 9 | 28 |
| 29 | 30 -- | 31 9 | | | | |

Hours Scheduled: LR EX HC
 169 -7 0 +16

FEBRUARY 21 Days/168 Hours

| S | M | Tu | W | Th | F | S |
|----|----------|------|------|---------------------|------|----|
| | | | 1 9 | 2 9 | 3 9 | 4 |
| 5 | 6 4/4* | 7 9 | 8 9 | 9 9 | 10 9 | 11 |
| 12 | 13 -- | 14 9 | 15 9 | 16 9 | 17 9 | 18 |
| 19 | 20 HOL 8 | 21 9 | 22 9 | 23 9 | 24 9 | 25 |
| 26 | 27 -- | 28 9 | 1 9 | 02/20 is split 4/4* | | |

Hours Scheduled: LR EX HC
 169 0 +1 0

MARCH 22 Days/176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|------|------|------|--------------|----|
| | | | | 2 9 | 3 9 | 4 |
| 5 | 6 4/4* | 7 9 | 8 9 | 9 9 | 10 9 | 11 |
| 12 | 13 -- | 14 9 | 15 9 | 16 9 | 17 9 | 18 |
| 19 | 20 4/4* | 21 9 | 22 9 | 23 9 | 24 9 | 25 |
| 26 | 27 -- | 28 9 | 29 9 | 30 9 | 31 LR1 HOL 8 | |

Hours Scheduled: LR EX HC
 178 -1 +2 0

APRIL 21 Days/168 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|------|------|------|------|----|
| | | | | | | 1 |
| 2 | 3 4/4* | 4 9 | 5 9 | 6 9 | 7 9 | 8 |
| 9 | 10 -- | 11 9 | 12 9 | 13 9 | 14 9 | 15 |
| 16 | 17 4/4* | 18 9 | 19 9 | 20 9 | 21 9 | 22 |
| 23 | 24 -- | 25 9 | 26 9 | 27 9 | 28 9 | 29 |
| 30 | 1 4/4* | | | | | |

Hours Scheduled: LR EX HC
 168 0 0 0

MAY 22 Days/176 Hours

| S | M | Tu | W | Th | F | S |
|----|----------|------|------|---------------------|------|----|
| | | 2 9 | 3 9 | 4 9 | 5 9 | 6 |
| 7 | 8 -- | 9 9 | 10 9 | 11 9 | 12 9 | 13 |
| 14 | 15 4/4* | 16 9 | 17 9 | 18 9 | 19 9 | 20 |
| 21 | 22 -- | 23 9 | 24 9 | 25 9 | 26 9 | 27 |
| 28 | 29 HOL 8 | 30 9 | 31 9 | 05/29 is split 4/4* | | |

Hours Scheduled: LR EX HC
 178 0 +2 0

JUNE 22 Days/176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|------|------|------|------|----|
| | | | | 1 9 | 2 9 | 3 |
| 4 | 5 -- | 6 9 | 7 9 | 8 9 | 9 9 | 10 |
| 11 | 12 4/4* | 13 9 | 14 9 | 15 9 | 16 9 | 17 |
| 18 | 19 -- | 20 9 | 21 9 | 22 9 | 23 9 | 24 |
| 25 | 26 4/4* | 27 9 | 28 9 | 29 9 | 30 9 | |

Hours Scheduled: LR EX HC
 178 0 +2 0

JULY 22 Days/176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|-------------|------|------|------|----|
| | | | | | | 1 |
| 2 | 3 -- | 4 LR1 HOL 8 | 5 9 | 6 9 | 7 9 | 8 |
| 9 | 10 4/4* | 11 9 | 12 9 | 13 9 | 14 9 | 15 |
| 16 | 17 -- | 18 9 | 19 9 | 20 9 | 21 9 | 22 |
| 23 | 24 4/4* | 25 9 | 26 9 | 27 9 | 28 9 | 29 |
| 30 | 31 -- | 1 9 | | | | |

Hours Scheduled: LR EX HC
 169 -8 0 0

AUGUST 22 Days/176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|------|------|------|------|----|
| | | | 2 9 | 3 9 | 4 9 | 5 |
| 6 | 7 4/4* | 8 9 | 9 9 | 10 9 | 11 9 | 12 |
| 13 | 14 -- | 15 9 | 16 9 | 17 9 | 18 9 | 19 |
| 20 | 21 4/4* | 22 9 | 23 9 | 24 9 | 25 9 | 26 |
| 27 | 28 -- | 29 9 | 30 9 | 31 9 | | |

Hours Scheduled: LR EX HC
 178 0 +2 0

SEPTEMBER 21 Days/168 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|------|------|------|------|----|
| | | | | | 1 9 | 2 |
| 3 | 4 HOL 8 | 5 9 | 6 9 | 7 9 | 8 9 | 9 |
| 10 | 11 -- | 12 9 | 13 9 | 14 9 | 15 9 | 16 |
| 17 | 18 4/4* | 19 9 | 20 9 | 21 9 | 22 9 | 23 |
| 24 | 25 -- | 26 9 | 27 9 | 28 9 | 29 9 | 30 |

09/04 is split 4/4*

Hours Scheduled: LR EX HC
 169 0 +1 0

OCTOBER 22 Days/176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|------|------|------|------|----|
| 1 | 2 4/4* | 3 9 | 4 9 | 5 9 | 6 9 | 7 |
| 8 | 9 -- | 10 9 | 11 9 | 12 9 | 13 9 | 14 |
| 15 | 16 4/4* | 17 9 | 18 9 | 19 9 | 20 9 | 21 |
| 22 | 23 -- | 24 9 | 25 9 | 26 9 | 27 9 | 28 |
| 29 | 30 4/4* | 31 9 | | | | |

Hours Scheduled: LR EX HC
 177 0 +1 0

NOVEMBER 22 Days/176 Hours

| S | M | Tu | W | Th | F | S |
|----|---------|------|------|--------------|--------------|----|
| | | | 1 9 | 2 9 | 3 9 | 4 |
| 5 | 6 -- | 7 9 | 8 9 | 9 9 | 10 LR1 HOL 8 | 11 |
| 12 | 13 4/4* | 14 9 | 15 9 | 16 9 | 17 9 | 18 |
| 19 | 20 -- | 21 9 | 22 9 | 23 LR1 HOL 8 | 24 LR1 HOL 8 | 25 |
| 26 | 27 4/4* | 28 9 | 29 9 | 30 9 | | |

Hours Scheduled: LR EX HC
 178 -3 +2 0

DECEMBER 21 Days/168 Hours

| S | M | Tu | W | Th | F | S |
|----|---------------------|------|------|------|------|----|
| | | | | | 1 9 | 2 |
| 3 | 4 -- | 5 9 | 6 9 | 7 9 | 8 9 | 9 |
| 10 | 11 4/4* | 12 9 | 13 9 | 14 9 | 15 9 | 16 |
| 17 | 18 -- | 19 9 | 20 9 | 21 9 | 22 9 | 23 |
| 24 | 25 HOL 8 | 26 9 | 27 9 | 28 9 | 29 9 | 30 |
| 31 | 12/25 is split 4/4* | | | | | |

Hours Scheduled: LR EX HC
 169 0 +1 0

| | |
|--------------------|------|
| EMPLOYEE SIGNATURE | DATE |
|--------------------|------|

LEGEND LR = LEAVE REQUIRED EX = EXCESS HOURS EARNED HC = HOLIDAY CREDIT EARNED
 FOR PAY PERIOD DEFICIT AND/OR ON A HOLIDAY